

**PROWERS COUNTY, COLORADO BOARD OF COMMISSIONERS
TUESDAY, JULY 14, 2026**

7:00 a.m. Mark Dorenkamp, Road & Bridge Supervisor
- Update (AM Breakfast House , 410 S Main St, Lamar, CO 81052)

**COMMISSIONERS' BOARD ROOM, 2nd FLOOR OF COURTHOUSE
301 S. MAIN STREET, LAMAR, CO 81052**

WORK SESSION

9:00 a.m. Gary Harbert, Veterans' Service Officer
- Quarterly update

9:30 a.m. Performance Services
- Patrick McGuckin

10:00 a.m. Sheriff's Office
- Staff Planning with Sheriff Zordel

11:00 a.m. BOCC
- Updates

MEETING AGENDA

1:00 p.m. Invocation

Pledge of Allegiance

Call Meeting to Order

Roll Call

CONSENT AGENDA ACTION ITEMS:

1. Consider Approval of Adoption of Agenda
2. Consider approval of Payment of Bills Presented and of Voiding Checks, if any for all County Funds and DHS Funds which include WHC and H3C Funds
3. Consider Approval of June 23, 2026 Meeting Minutes

PUBLIC APPEARANCES

Anyone wishing to address the BOCC may do so at the discretion of the Board and subject to a three-minute limitation.

UPDATES

Boards and Committees

Commissioner's updates

Don Wilson, County Administrator

County Administrator update

Rose Pugliese, Esq.

County Attorney update

PREVIOUSLY TABLED ACTION ITEMS:

1. None

ACTION ITEMS:

1. Consider approval of Subdivision Exemption Application by Jerald and Lorraine Woolley, in the SW1/4SW1/4 of Section 10, Township 22, Range 46, west, the 6th P.M. The request is to subdivide approximately 1 acre from the existing 3.56 acres. The property is located in an A-1 Irrigated Agriculture zoning district. This will be a First Subdivision. The application was approved by the Planning Commission on June 17, 2026.
2. Consider approval of Contract Modification Amendment #3, 2027*0484 AMD3 to original Contract 2024*0049 Task Order No. 23 FAA 00042 in the amount of \$188,366.00 between Colorado Department of Public Health & Environment and Prowers County Public Health & Environment for immunization funding and authorizing Public Health Director, Meagan Hillman to execute the Contract electronically.
3. Consider approval of Memorandum of Understanding Amendment #3 between the Colorado Department of Early Childhood and Prowers County Department of Human Services effective July 1, 2026 and authorizing Department of Human Services Director, Lanie Meyers-Mireles to execute the document electronically.

4. Consider ratifying 6/23/2026 verbal poll approval of 2025 Audit Extension Request.
5. Consider approval of Secure Transportation Services Vehicle Permits, 2026V-004 valid until July 14, 2027 for Colorado Secure Transportation of Pueblo, CO.
6. Consider approval of School Health Services Memorandum of Agreement between Prowers County Public Health & Environment and Granada School District for Nursing Services in the amount of \$16,261.64 and authorizing Public Health Director, Meagan Hillman to execute the Agreement.
7. Consider ratifying 6-23-2026 verbal poll approval of Professional Services Agreement between Prowers County Public Health & Environment and Crowley County for SECOR Region 19 Prevention and Education Grant Award in the amount of \$170,362.00 and authorizing Public Health Director, Meagan Hillman to execute the Agreement.
8. Consider ratifying 6/23/2026 verbal poll approval of Court Security Grant in the amount of \$149,472.00 and authorizing Board Chairman, Roger Stagner to execute the Grant electronically.
9. Consider ratifying 6/29/2026 approval of payment of payroll, payroll bills and accounts payable bills presented for County General Fund in the amount of \$904,896.45, DHS & WHC in the amount of \$309,078.05, and H3C in the amount of \$143,142.37 with a certification date of 6/29/2026.
10. Consider ratifying 6/29/2026 approval of payment of accounts payable bills presented for County General Fund in the amount of \$370,959.11 with a certification date of 6/30/2026.
11. Consider approval of Grant Reimbursement (EIAF #9541) Request Form, total invoiced amount \$4,752.00, amount to be paid by EIAF is \$2,376.00 and amount to be paid by Grantee matching funds are \$2,376.00 for the Prowers County Master Plan Update to be submitted to DOLA.
12. Consider ratifying 6-23-2026 approval of Contract Modification Amendment #3, 2027*0416 AMD3 to Original Contract 2025*086 in the amount of \$607,869.04 between Colorado Department Public Health & Environment and Prowers County Public Health & Environment and authorizing Public Health Director Meagan Hillman to execute the Contract electronically.
13. Consider ratifying 7/6/2026 approval of payment of bills presented for County General Fund in the amount of \$52,893.67 with a certification date of 7/7/2026.
14. Consider ratifying 7-2-2026 email poll approval of a Purchase of Service Contract between Prowers County Department of Human Services and Phoenix Strategies, Inc.

EXECUTIVE SESSION

- Executive Session pursuant to C.R.S. §24-6-402(4)(b) Conference with the attorney for the purposes of receiving legal advice on specific legal questions.

ADJOURN

NOTE: This Agenda is provided for informational purposes only. Action may be taken on any or all of the items. All times are approximate. If any given item is finished earlier than anticipated, the Commissioners may move on to the next item. The only exceptions are public hearings on items which have had published notices of a specific hearing time; those items will not begin until the specific time or after.

If you need assistance in participating in this meeting due to a disability as defined under the Americans with Disabilities Act, please call 719-336-8030 at least three days prior to the scheduled meeting to request an accommodation.



PROWERS COUNTY AGENDA ITEM REQUEST FORM

Hearing Date Requested: 7/14/26

Submitter: Michelle Hiigel

Submitted to the County Administration Office on: 06/17/2026

Return Originals to: Michelle Hiigel

Number of originals to return to Submitter: 1

Contract Due Date:

Item Title/Recommended Board Action:

Consider approval of Subdivision Exemption Application by Jerald and Lorraine Woolley, in the SW1/4SW1/4 of Section 10, Township 22, Range 46, west, the 6th P.M. The request is to subdivide approximately 1 acre from the existing 3.56 acres. The property is located in an A-1 Irrigated Agriculture zoning district. This will be a First Subdivision. The application was approved by the Planning Commission on June 17, 2026.

Justification or Background:

Mr. and Mrs. Woolley want to subdivide off approximately 1 acre to sell to their daughter and son-in-law who plan to build a home and a shop on the property.

Fiscal Impact: This item is budgeted in the following account code:

County: \$ _____ Federal: \$ _____ State: \$ _____ Other: \$ _____

Admin Office Internal Use

County Approvals (as needed):

Attorney _____

Finance _____

Clerk _____

HR _____

SUBDIVISION APPLICATION AND SUMMARY FORM

THE SUBMITTED APPLICATION PACKAGE REQUIRES SPECIFIC REPORTS/INFORMATION WHICH MAY NOT BE ADEQUATE AS DETERMINED THROUGH THE REVIEW PROCESS. ADDITIONAL INFORMATION MAY BE REQUIRED. ALSO, THE ACCEPTANCE OF THE APPLICATION PACKAGE DOES NOT MEAN THE SPECIFIC INFORMATION HAS BEEN APPROVED AND IN FINAL FORM. REVISIONS TO THE INFORMATION AND/OR REPORTS MAY BE REQUIRED. REQUESTS FOR WAIVERS OF ANY OF THESE REQUIREMENTS MUST BE ACCOMPANIED BY A LETTER OF JUSTIFICATION. THE PROWERS COUNTY PLANNING COMMISSIONERS WILL HEAR THE WAIVER REQUEST CONCURRENTLY WITH THE APPLICATION. DENIAL OF THE WAIVER REQUEST SHALL RENDER THIS APPLICATION INCOMPLETE AND RESULT IN THE REQUIREMENT FOR A NEW SUBMITTAL ACCEPTANCE DATE AND REVIEW PERIOD. YOUR SIGNATURE BELOW INDICATES ACCEPTANCE OF THESE CONDITIONS.

David R. Waller

YOUR SIGNATURE BELOW INDICATES

Fred R. Woalles
F. Lawrence Woalles
Applicant's / Representative's Signature

Property Owner: Jerald R. Woolley & P. Lorraine Woolley
Address: 16021 County Road MM, Lamar, CO 81052
Telephone Number: 719-688-2037 Email: woolley.lorraine@gmail.com
Applicant's Representative: Scott and/or Roxie Rankin
Address: 400 Oak Drive Lamar, CO 81052
Telephone Numbers: (719) 688-6376 Email: srrankin1@gmail.com
(719) 691-8192
Surveyor or Engineer: _____ Telephone: _____

Subdivision (1st, 2nd, etc.) 1st Sub

Quarter SW 1/4 SW 1/4

Section 10 Township 22 Range 46 or

Lot _____ Block _____ Subdivision _____

>>>>>>>>>Attach Copy of Deed<<<<<<<<<<

Tax parcel number of property (County Assessor's Records) 962103010

Current land classification as per Assessor's Records residential

If irrigated, will water shares be allocated to the subdivided parcel? NA Yes _____ No _____

Is there a Deed of Conservation Easement attached to this property? _____ Yes X No

None
Lienholder

Proposed Use of Land Residential - one family dwelling

Proposed Water Source May Valley Water

Proposed Means of Sewage Disposal septic tank

Proposed Road Access County Road MM

Proposed Lot Size 215' X 360'

-
-
- The Prowers County Planning Commission recommends approval of this request for subdivision exemption.

Prowers County Planning Commission, Chair

Audrey Williams

Dated this 17 day of June, 2026

- The Prowers County Board of County Commissioners grants approval of this request for subdivision exemption.

Prowers County Board of County Commissioners, Chair

Dated this _____ day of _____, 20__

32.70

DUPLICATE

00009749 B 0006

Filed for record the FEB - 4 1986 day of 4.00 A.D. 19 4.00 o'clock P. M.
 No. 430748 Prowers County, Colorado

Michael A. Jones RECORDER

Warranty Deed

KNOW ALL MEN BY THESE PRESENTS, That DENNIS W. GOODMAN AND VALERIE S. GOODMAN
 of the County of PROWERS and State of COLORADO for the
 consideration of OTHER GOOD AND VALUABLE CONSIDERATIONS AND TEN
 (\$ 10.00) dollars in hand paid hereby sell and convey to GERALD R. WOOLLEY AND
P. LORRAINE WOOLLEY
 whose legal address is (including road or street address if applicable) Rt. 2 Box 93 Lamar, Colorado 81052
 in Joint Tenancy of the County of PROWERS and State of COLORADO
 the following Real Property situated in the County of PROWERS
 and State of Colorado, to wit:

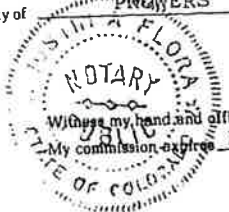
500
540

A PARCEL OF LAND IN THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER (SW1/4SW1/4) OF SECTION TEN (10), TOWNSHIP TWENTY-TWO (22) SOUTH, RANGE FORTY-SIX (46) WEST OF THE SIXTH PRINCIPAL MERIDIAN, MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT A POINT WHICH IS 30 FEET NORTH AND 480 FEET EAST OF THE SOUTHWEST CORNER OF SECTION TEN (10), TOWNSHIP TWENTY-TWO (22) SOUTH, RANGE FORTY-SIX (46) WEST OF THE 6TH P.M., THE LINE EXTENDS NORTH 1°25' WEST A DISTANCE OF 300 FEET TO A POINT; THENCE NORTH 32°30' WEST A DISTANCE OF 70 FEET TO A POINT; THENCE NORTH 56°00' WEST A DISTANCE OF 48 FEET TO A POINT; THENCE SOUTH 86°00' WEST A DISTANCE OF 360 FEET, MORE OR LESS TO A POINT ON THE EAST RIGHT-OF-WAY LINE OF THE COUNTY ROAD; THENCE SOUTH ALONG SAID RIGHT-OF-WAY LINE AND PARALLEL TO THE WEST LINE OF SAID SECTION TEN (10) A DISTANCE OF 360 FEET TO A POINT ON THE NORTH RIGHT-OF-WAY LINE OF COUNTY ROAD; THENCE DUE EAST ALONG SAID RIGHT-OF-WAY LINE AND PARALLEL TO THE SOUTH LINE OF SAID SECTION TEN (10) A DISTANCE OF 450 FEET, MORE OR LESS TO THE POINT OF BEGINNING, COUNTY OF PROWERS, STATE OF COLORADO, WITH ALL ITS APPURTENANCES AND WARRANTIES THE TITLE TO THE SAME, SUBJECT TO ANY EASEMENTS, EXCEPTIONS, RESERVATIONS AND RIGHTS-OF-WAY OF RECORD, AND SUBJECT TO THE GENERAL TAXES ASSESSED FOR THE YEAR 1986 & SUBSEQUENT YEARS
 Signed and delivered this 29th day of JANUARY 1986

FILED
FEB - 4 1986
5.90

Dennis W. Goodman
Valerie S. Goodman

STATE OF COLORADO } ss The foregoing instrument was acknowledged before me
 County of PROWERS
 this 29th day of JANUARY 1986
 by DENNIS W. GOODMAN AND VALERIE S. GOODMAN



Justin A. Flor
 JUSTIN A. FLOR, NOTARY PUBLIC BOX 87
 LAMAR, COLO. 81052

STATE OF _____ } ss The foregoing instrument was acknowledged before me
 County of _____
 this _____ day of _____ 19____
 by _____ as _____ President
 and _____ as _____ Secretary of
 _____ a corporation.

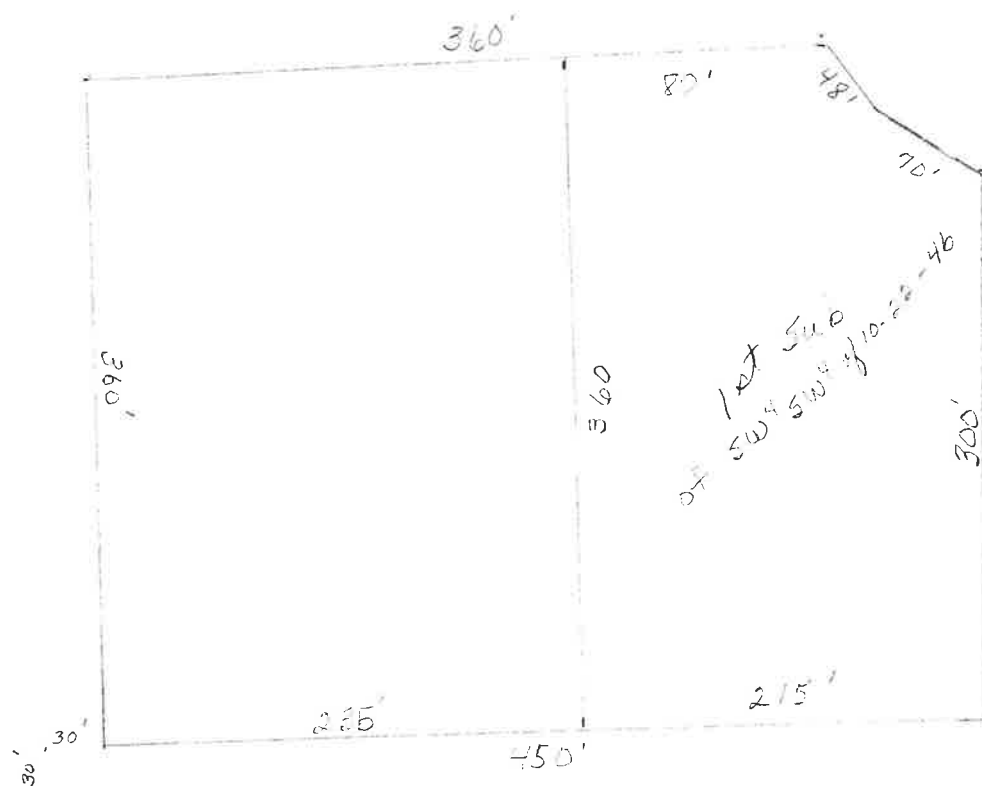
Witness my hand and official seal.
 My commission expires _____

NOTARY PUBLIC

* IF JOINT TENANCY IS NOT DESIRED.
 STRIKE PHRASE BETWEEN ASTERISKS.

290

N ↑



SW corner
of Section 10, Twp 22 S., Rge 46'

1 inch = 100'

Woolley Subdivision Vicinity Map



Weather



PROWERS COUNTY AGENDA ITEM REQUEST FORM

Hearing Date Requested: 7/14/26

Submitter: Meagan Hillman PCPHE

Submitted to the County Administration Office on: 6/18/2026

Return Originals to: Meagan Hillman PCPHE

Number of originals to return to Submitter: 1

Contract Due Date: 7/1/26

Item Title/Recommended Board Action:

Consider approval of Contract Modification Amendment #3, 2027*0484 AMD #3 to original Contract 2024*0049 Task Order No. 23 FAA 00042 in the amount of \$188,366.00 between Colorado Department of Public Health & Environment and Prowers County Public Health & Environment for immunization funding and authorizing Public Health Director, Meagan Hillman to execute the document electronically.

Justification or Background:

This is the annual allocation for Immunization funding

Fiscal Impact: This item is budgeted in the following account code:

County: \$ _____ Federal: \$ _____ State: \$ _____ Other: \$ _____

Admin Office Internal Use

County Approvals (as needed):

Attorney 6-18-26
Finance _____
Clerk _____
HR _____

State of Colorado Contract Modification
Contract Amendment #3

State Agency

Colorado Department of Public Health and Environment

Contractor

Board of County Commissioners of Prowers County (a political subdivision of the state of Colorado) for the use and benefit of Prowers County Public Health

Original Contract Number

2024*0049

Main Task Order Contract Number

23 FAA 00042

Amendment Contract Number

2027*0484 AMD #3

Contract Performance

Beginning Date

July 1, 2023

Current Contract

Expiration Date

June 30, 2027

Current Contract

Maximum Amount

Initial Term

State Fiscal Year 2024: \$44,151.00

Extension Terms

State Fiscal Year 2025: \$92,318.00

State Fiscal Year 2026: \$44,773.00

State Fiscal Year 2027: \$7,124.00

Total for All State Fiscal Years:

\$188,366.00

THE PARTIES HERETO HAVE EXECUTED THIS AMENDMENT

Each person signing this Amendment represents and warrants that he or she is duly authorized to execute this Amendment and to bind the Party authorizing his or her signature.

Contractor

Board of County Commissioners of Prowers County (a political subdivision of the state of Colorado) for the use and benefit of Prowers County Public Health

State of Colorado

Jared S. Polis, Governor
Colorado Department of Public Health and Environment
Jill Hunsaker Ryan, MPH, Executive Director

By: Meagan Hillman

Director of Public Health

By: Chelsea Gilbertson, Procurement and Contracts Section Director

Date: _____

Date: _____

State Controller

Robert Jaros, CPA, MBA, JD

Amendment Effective Date:

By: Kurt Williams, Controller

In accordance with §24-30-202, C.R.S., this Amendment is not valid until signed and dated above by the State Controller or an authorized delegate.

1. Parties

This Amendment (the "Amendment") to the Original Contract shown on the Signature and Cover Page for this Amendment (the "Contract") is entered into by and between the Contractor, and the State.

2. Terminology

Except as specifically modified by this Amendment, all terms used in this Amendment that are defined in the Contract shall be construed and interpreted in accordance with the Contract.

3. Amendment Effective Date and Term

A. Amendment Effective Date

This Amendment shall not be valid or enforceable until the Amendment Effective Date shown on the Signature and Cover Page for this Amendment. The State shall not be bound by any provision of this Amendment before that Amendment Effective Date, and shall have no obligation to pay Contractor for any Work performed or expense incurred under this Amendment either before or after of the Amendment term shown in §3.B of this Amendment.

B. Amendment Term

The Parties' respective performances under this Amendment and the changes to the Contract contained herein shall commence on the Amendment Effective Date shown on the Signature and Cover Page for this Amendment or July 1, 2026, whichever is later and shall terminate on the termination of the Contract or June 30, 2027 whichever is earlier.

4. Purpose

The project supports Local Public Health Agencies (LPHAs) through the Vaccines for Children (VFC) program and creates a coordinated infrastructure to align with national immunization standards. In addition, this project supplies Section 317 Program vaccines at no cost to remove the financial barrier for adults without insurance. The project also encourages healthcare providers and school-based settings to use the Colorado Immunization Information System (CIIS), and to contribute to the centralized system by entering data.

The Parties now desire to renew for an additional term, add funds and change the current Contract Maximum Total for the following reason: to renew for an additional term.

5. Modifications

The Contract and all prior amendments thereto, if any, are modified as follows:

- A. The Contract Initial Contract Expiration Date on the Contract's Signature and Cover Page is hereby deleted and replaced with the Current Contract Expiration Date shown on the Signature and Cover Page for this Amendment.

- B. The Contract Maximum Amount table on the Contract's Signature and Cover Page is hereby deleted and replaced with the Current Contract Maximum Amount table shown on the Signature and Cover Page for this Amendment.
- C. The Parties now agree to modify Exhibit B, Statement of Work of the Agreement. Exhibit B, Statement of Work, is hereby deleted and replaced in its entirety with the Exhibit B, Statement of Work, attached to this Amendment.
- D. The Parties now agree to modify Exhibit C, Budget of the Agreement. Exhibit C, Budget, is hereby deleted and replaced in its entirety with Exhibit C, Budget attached to this Amendment.

6. Limits of Effect and Order of Precedence

This Amendment is incorporated by reference into the Contract, and the Contract and all prior amendments or other modifications to the Contract, if any, remain in full force and effect except as specifically modified in this Amendment. Except for the Special Provisions contained in the Contract, in the event of any conflict, inconsistency, variance, or contradiction between the provisions of this Amendment and any of the provisions of the Contract or any prior modification to the Contract, the provisions of this Amendment shall in all respects supersede, govern, and control. The provisions of this Amendment shall only supersede, govern, and control over the Special Provisions contained in the Contract to the extent that this Amendment specifically modifies those Special Provisions.

Statement of Work

To Original Contract Number CT 2024*0049

These provisions are to be read and interpreted in conjunction with the provisions of the contract specified above, as amended.

- I. Entity Name:**
Board of County Commissioners of Prowers County (a political subdivision of the state of Colorado) for the use and benefit of Prowers County Public Health

II. Project Description

This project serves to address the public health need of maintaining immunization awareness and vaccination rates in Colorado. Local public health agencies shall support core immunization services, according to established best practices and standards, to improve the health of individuals and communities.

The Colorado Department of Public Health and Environment (CDPHE) is funded by the Centers for Disease Control and Prevention (CDC) to address vaccine-preventable and other serious communicable diseases and to reduce the risk of disease transmission, severe illness, and death. The project supports Local Public Health Agencies (LPHAs) through the Vaccines for Children (VFC) program and creates a coordinated infrastructure to align with national immunization standards. The project supplies Section 317 Program vaccines at no cost to remove the financial barrier for adults without insurance. The project counters vaccine hesitant attitudes and beliefs by engaging the community and delivering education in the service area. The project encourages healthcare providers and school-based settings to use the Colorado Immunization Information System (CIIS), and to contribute to the centralized system by entering data. The project engages public health and healthcare professionals to develop and implement local activities and evidence-based strategies to reduce mortality and morbidity rates caused by vaccine-preventable diseases and protect the health of Coloradans.

III. Definitions

1. AAP - American Academy of Pediatrics
2. CALPHO - Colorado Association of Local Public Health Officials
3. CCC - Child Care Centers as defined by Colorado State Board of Health Rule 6 CCR 1009-2
4. CCR - Code of Colorado Regulations
5. CDC - Centers for Disease Control and Prevention

6. CDPHE - Colorado Department of Public Health and Environment
7. CIB - Colorado Immunization Branch
8. CIIS - Colorado Immunization Information System
9. Core Immunization Services (Core Services) - Basic and essential immunization services provided within the LPHA's jurisdiction.
10. Deputization - The formal delegation of authority to provide VFC vaccines to eligible underinsured children from a participating FQHC or RHC to another VFC-enrolled provider; typically a local public health agency.
11. DTaP - Pediatric diphtheria, tetanus, and pertussis vaccine.
12. Evidence-based - Conscientious use of current scientific evidence and clinical expertise.
13. FAQ - Frequently Asked Questions
14. FQHC - Federally Qualified Health Center
15. Insured - A person who is covered by health insurance.
16. Jurisdiction - Power or right of a legal or political agency to exercise its authority over a person, subject matter, or territory.
17. LPHA - Local public health agency
18. MMR - Measles, mumps, and rubella vaccine.
19. MMR and DTaP database - An electronic, CDPHE tool that provides access to county-level measles, mumps, rubella, diphtheria, tetanus and pertussis vaccine coverage data.
20. MOU - Memorandum of Understanding
21. RHC - Rural Health Center
22. School - As defined by the Colorado Board of Health rule 6 CCR 1009-2, all child care facilities licensed by the Colorado Department of Human Services including: child care centers, school-age child care center, preschools, day camps, resident camps, day treatment centers, family child care homes, foster care homes, and head start programs; public, private, or parochial kindergarten, elementary or secondary schools through grade twelve, or a college or university.
23. SCCIDR - Colorado's School and Child Care Immunization Data Reporting system used to collect aggregate immunization and exemption data from educational facilities required to submit annual data to CDPHE.
24. Section 317 Vaccine - Federally funded vaccine used for: uninsured and underinsured adults, outbreak response and preparedness support.
25. SOW - Statement of Work, this Exhibit to the Contract that outlines the work to be completed by the Contractor including the project's goal, objectives, activities, standards and requirements, deliverables, and timelines.
26. VFC - Vaccines for Children
27. VPD - Vaccine-preventable disease
28. WIG - Wildly Important Goal - a current strategic priority of CDPHE

IV. Work Plan

Program Goal #1: To reduce vaccine-preventable diseases and promote and ensure access to immunization services for all people in Colorado.

Project Objective #1: No later than the expiration of the Contract, the Contractor shall promote immunizations and provide Core Immunization Services.

Primary Activity (PA) #1 The Contractor shall implement core immunization services within its jurisdiction.

PA #1 Sub-Activities

1. The Contractor shall promote all currently recommended immunizations available through the following distribution channels within the jurisdiction:
 - a. VFC products available through the VFC program for the eligible population served.
 - b. Section 317 vaccines available through the Section 317 program for the eligible population served.
 - c. Privately purchased products available for the eligible insured population served.
2. The Contractor shall support immunization availability within the jurisdiction.
3. The Contractor shall screen patients for eligibility to receive publicly funded vaccines.
4. The Contractor shall report immunization data to CIIS for all immunizations administered by the agency within seven (7) days of administration.
5. The Contractor shall implement an immunization response for cases of VPD in the jurisdiction.
6. The Contractor shall complete an electronic progress report every quarter.

PA #1 Standards and Requirements:

1. The Contractor shall utilize the current immunization schedule recommendations posted on the CDPHE [Immunization Branch Immunization Schedule website](#). This website is incorporated and made part of this contract by reference.

2. The Contractor shall reference the [CDPHE Section 317 Vaccine Guidance for Uninsured and Underinsured Adults](#) when promoting Section 317 vaccines. This guidance is incorporated and made part of this contract by reference.
3. The Contractor shall submit a signed VFC provider agreement and completed recertification packet when providing VFC-supplied products for their jurisdiction.
4. The Contractor shall comply with the requirements for utilizing VFC-supplied products agreed to in the VFC recertification agreement packet when providing VFC-supplied products for the jurisdiction.
5. The Contractor shall utilize the strategies and immunization standards of CALPHO and CDPHE's [Colorado Public Health System Transformation: Core Public Health Services Needs Assessment Report. Jan 2020](#). This document is incorporated and made part of this contract by reference.
6. The Contractor shall comply with the requirements for entering/submitting immunization data into CIIS as agreed to in the *CIIS Letter of Agreement* found within the online CIIS Resource Center located on the following website, [Colorado Public Health Reporting \(CoPHR\) Portal](#). This document is incorporated and made part of this contract by reference.
7. The Contractor shall use the FY27 Immunization Core Services Quarterly Progress Report to submit the quarterly electronic progress report. [The FY27 Immunization Core Services Quarterly Progress Report](#) is incorporated and made part of the contract by reference.

PA #1 Deliverables:

Deliverable #1: For Contractors providing VFC-supplied products, the Contractor shall electronically submit signed VFC recertification packet and agreements.

Due: No later than 30 calendar days following the receipt of the recertification packet.

Due To: The VFC Program via email at cdphe_vfc@state.co.us.

Deliverable #2: The Contractor shall submit immunization data for all doses administered into CIIS.

Due: No later than seven (7) days following vaccine administration

Due To: Submitted in CIIS either through an interface electronically or by manually entering the data into CIIS.

Deliverable #3: The Contractor shall submit an electronic progress report.

Due: Quarterly

Due To: CDPHE

Primary Activity #2: No later than the expiration of the contract, the Contractor shall provide immunization education and outreach within the jurisdiction.

PA #2 Sub-Activities:

1. The Contractor shall review the CIIS County Report provided by CDPHE to compare the immunization rates for the jurisdiction with the county, state, and national immunization rates.
2. The Contractor shall use data in the CIIS County Reports to inform immunization outreach efforts.
3. The Contractor shall conduct a minimum of one (1) immunization outreach activity within the jurisdiction.
4. The Contractor shall create a login to access the SCCIDR to view data submitted by the reporting schools and CCCs in the jurisdiction.
5. The Contractor shall promote compliance with the *Colorado State Board of Health Rule 6 CCR 1009-2* school immunization rules to schools and CCCs.
6. The Contractor shall attend a session of the LPHA school and childcare immunization data training.
7. The Contractor shall track MMR and DTaP immunization coverage in the jurisdiction using the MMR DTaP Dashboard.

PA #2 Standards and Requirements:

1. The Contractor's immunization education and outreach shall be to policy makers, health care providers, and/or the general public.
2. The Contractor's immunization outreach efforts shall use data on trends in county immunization rates over time contained in the CIIS County Reports.
3. The Contractor's immunization outreach efforts shall use data on underimmunized age groups for specific vaccines contained in the CIIS County Reports.
4. The Contractor's immunization educational activities shall:
 - a. Promote informed vaccine decisions making,
 - b. Address vaccine hesitancy, or

c. Promote the availability of immunization services.

5. The Contractor's promotion of compliance with school immunization rules shall use the Colorado State Board of Health Rule 6 CCR 1009-2. [The Colorado State Board of Health Rule 6 CCR 1009-2](#) is incorporated and made part of this contract by reference.
6. CDPHE will provide a recording of the LPHA school and childcare immunization data reporting training sessions.
7. The Contractor shall listen to the audio recording of missed LPHA school and child care training if they are unable to attend a session within 30 days of receipt of the recording.
8. The Contractor shall follow the instructions to make an LPHA login found in the [How to access the Colorado Health Informatics Data System for SCCIDR document](#) linked under the Reporting resources section of the [CDPHE school and childcare immunization data reporting website](#). The content of this document is incorporated and made part of this contract by reference.
9. The Contractor shall obtain LPHA-specific access by following the instructions at the end of the 'To request a new CoHID account' section beginning with "For LPHA partners...". The SCCIDR application is located on the following website, [Colorado Health Informatics Data Systems](#). The content of this website is incorporated and made part of this contract by reference.
10. After gaining access to CoHID, the Contractor should follow the instructions found in the [How to use CoHIDS for SCCIDR survey information for LPHAs document](#) to use the 'All LPHAs Report'. The report includes staff associated with each site and their contact information. This list should be used to follow up with sites who have not reported prior to the January 15 deadline. The content of this document is incorporated and made part of this contract by reference.
11. CDPHE will provide a template with suggested messaging for LPHAs to communicate school reporting requirements to schools and childcares.
12. The Contractor shall provide the results of the *CDC National Immunization Surveys; Child and Teen* and county rates in the CIIS County Rate Report to share awareness of county immunization rates versus state and national immunization rates.
13. The Contractor shall use the CDPHE-supplied MMR and DTaP Dashboard to track MMR and DTaP immunization coverage in the jurisdiction. [The MMR DTaP Dashboard](#) is incorporated and made part of the contract by reference.

Primary Activity #3: No later than the expiration of the contract, The Contractor shall implement evidence-based strategies to address immunization rates in populations identified as underimmunized.

PA #3 Sub-Activities:

1. The Contractor shall plan local activities to use a minimum of one (1) evidence-based strategy designed to address immunization rates.
2. The Contractor shall implement a minimum of one (1) evidence-based strategy to address the following:
 - a. immunization disparities by race
 - b. immunization disparities by ethnicity
 - c. immunization disparities by socio-economic status
 - d. immunization disparities by disability status

PA #3 Standards and Requirements:

1. The Contractor's local activities shall use an evidence-based strategy from Strategies to improve Colorado vaccination rates resource hosted by CDPHE. [The Strategies to improve Colorado vaccination rates resource](#) is incorporated and made part of this contract by reference.
2. The Contractor's local activities that utilize an evidence-based strategy shall be culturally and linguistically appropriate for the audience.
3. The Contractor's local activities that utilize an evidence-based strategy shall be planned with the following:
 - a. Health care providers.
 - b. Pharmacists.
 - c. Long-term care facility staff.
 - d. Infection control specialists.
 - e. School officials.
 - f. The public.

Primary Activity #4: The Contractor shall maintain staff immunization expertise.

PA #4 Sub-Activities:

1. The Contractor shall participate in CIB LPHA Community of Practice calls for up-to-date information.
2. The Contractor shall listen to the audio recording of the CIB LPHA Community of Practice call provided when the Contractor is unable to attend the call.
3. The Contractor shall attend one (1) immunization-related training or conference.

PA#4 Standards & Requirements:

1. CDPHE will provide audio recordings of the CIB LPHA Community of Practice calls.
2. The Contractor shall listen to the audio recording of missed CIB LPHA Community of Practice calls within 30 days of receipt of the recording.

General Standards and Requirements

1. The content of electronic documents located on CDPHE and non-CDPHE websites, and information contained on CDPHE and non-CDPHE websites, may be updated periodically during the contract term. The Contractor shall monitor electronic documents and website content and information for changes to comply with all updates.
2. The Contractor shall inform CDPHE of any nonfunctioning linked or incorporated hyperlinks, documents, or resources within ten (10) business days of discovery.
3. The Contractor shall request programmatic technical assistance from CDPHE, as needed.
4. CDPHE will maintain the LPHA Core Immunization Services FAQ document to address questions regarding this project. [The LPHA Core Immunization Services FAQ document](#) is incorporated and made part of this contract by reference.

Expected Results of Activities:

1. Immunizations are offered within the Contractor's jurisdiction.
2. Immunizations are promoted within the Contractor's jurisdiction.
3. Immunizations are administered within the Contractor's jurisdiction.

Measurement of Expected Results:

1. Data contained in the CIIS County Rates Reports reflect the impact of conducting immunization activities.
2. Data contained in the CDPHE MMR and DTaP Dashboard tracks the number of kindergarten-aged children that become up-to-date for school-required MMR and DTaP vaccines that contribute to meeting the state strategic goals.
3. Data submitted in quarterly progress reports reflect compliance with the SOW activities.

V. Deliverable Schedule:

Description:	Due Date
1. The Contractor shall electronically submit signed VFC recertification packet and agreementsFor Contractors providing VFC-supplied products.	No later than 30 calendar days following the receipt of the recertification packet
2. The Contractor shall submit an electronic quarterly progress report using the Immunization Core Services Quarterly Progress Report.	No later than 15 calendar days following the last calendar day of September, December, March and July
3. The Contractor shall submit immunization data for all administered immunizations to the CIIS.	No later than seven (7) days following vaccine administration

VI. Monitoring

CDPHE's monitoring of this contract for compliance with performance requirements will be conducted throughout the contract period by the CDPHE Contract Monitor. Methods used will include a review of documentation determined by CDPHE to be reflective of performance to include progress reports and other fiscal and programmatic documentation as applicable. The Contractor's performance will be evaluated at set intervals and communicated to the Contractor. A Final Contractor Performance Evaluation will be conducted at the end of the life of the contract.

VII. Resolution of Non-Compliance

The Contractor will be notified in writing within **15** calendar days of discovery of a compliance issue(s). Within **30** calendar days of discovery, the Contractor and the State will collaborate, when appropriate, to determine the action(s) necessary to rectify the compliance issue and determine when the action(s) must be completed. The action(s) and timeline for completion will be documented in writing and agreed to by both parties. If extenuating circumstances arise that require an extension to the timeline, the Contractor must email a request to the CDPHE Contract Monitor and receive approval for a new due date. The State will oversee the completion and implementation of the agreed-upon action(s) to ensure timelines are met and the compliance issue(s) is resolved. Failure by the Contractor to diligently pursue the compliance resolution plan, or to reach an agreement with the State on such a plan, may result in the State exercising its rights under the provisions of the contract.

To Original Contract Number: 2024*0049	
Contract Number: 2027*0484 AMD #3	
Fiscal Year 2027 Immunization Core Services Activities: Board of County Commissioners of Prowers County (a political subdivision of the state of Colorado) for the use and benefit of Prowers County Public Health	
State Funds	\$7,124.00
Total Amount	\$7,124.00

Amendment Contract Number: 2027*0484 AMD #3

PROWERS COUNTY AGENDA ITEM REQUEST FORM

Hearing Date Requested: July 14, 2026

Submitter: Department of Human Services

Submitted to the County Administration Office on: June 15, 2026

Return Originals to: Department of Human Services

Number of originals to return to Submitter: 1

Contract Due Date: ASAP

Item Title/Recommended Board Action:

Consider approval of Memorandum of Understanding Amendment #3 Between the Colorado Department of Early Childhood and Prowers County Department of Human Services effective July 1, 2026 and authorize Department of Human Services Director, Lanie Meyers-Mireles to execute the document via DocuSign.

Justification or Background:

This is a mandatory MOU and required by the State.

Fiscal Impact: This item is budgeted in the following account code:

County: \$ _____ Federal: \$ _____ State: _____ Other:

Approved by the County Attorney on:

Additional Approvals (if required):

**PLEASE ATTACH THIS SHEET TO ALL AGENDA ITEMS WHEN SUBMITTING TO
COUNTY ADMINISTRATION.**

THANK YOU!



COLORADO
Department of Early Childhood

OnBase Number 59878751

**Memorandum of Understanding Amendment #3
Between
The Colorado Department of Early Childhood
and
Prowers County Department of Human Services**

This Amendment No. 3 (“Amendment”) is effective as of July 1, 2026 or upon the date of execution, whichever is later, and amends the Memorandum of Understanding (MOU) executed by and between the State of Colorado Department of Early Childhood and the Board of County Commissioners or other elected governing body of Prowers County Department of Human Services (the “County”) on **December 21st, 2022**.

The purpose of this Amendment is as follows:

- Extend the term of the contract by 1 year.

Item 2. TERM in the Memorandum of Understanding shall be replaced with the following:

2. TERM

The term of this MOU will be from January 1, 2023, through June 30, 2027.

By signing, both parties agree to the changes described in this Amendment.

Signature: _____

Date: _____

Lanie Meyers-Mireles

Director

Prowers County Department of Human Services

Signature: _____

Effective Date: _____

Mary Alice Cohen

Chief Program Officer

Colorado Department of Early Childhood



PROWERS COUNTY AGENDA ITEM REQUEST FORM

Hearing Date Requested: 7/14/26

Submitter: Paula Gonzales

Submitted to the County Administration Office on: 06/2

Return Originals to: Paula Gonzales

Number of originals to return to Submitter: 1

Contract Due Date:

Item Title/Recommended Board Action:

Consider ratifying 6/23/2026 approval of Audit Extension Request approved by verbal poll.

Justification or Background:

Fiscal Impact: This item is budgeted in the following account code: 001-13-368500

County: \$ _____ Federal: \$ _____ State: \$ _____ Other: \$ 149,472.00

Admin Office Internal Use

County Approvals (as needed):

Attorney _____

Finance _____

Clerk _____

HR _____



OFFICE OF THE STATE AUDITOR • LOCAL GOVERNMENT AUDIT DIVISION

KERRI L. HUNTER, CPA, CFE • STATE AUDITOR

Request for Extension of Time to File Audit

Enter Year End Date (mm/dd/yyyy)

12/31/2025

Requests should be submitted via internet porta under the government's name:
<https://apps.leg.co.gov/osa/lg>.

Government Name:	Prowers County
Name of Contact:	Paula Gonzales
Address:	301 S Main St, Ste 215
City/Zip Code	Lamar 81052
Phone Number:	719-336-8025
E-mail	paula.gonzales@prowerscounty.net

Extension requests shall be submitted in accordance with the deadlines established in Section 29-1-606 (1) through (4), C.R.S. which is no later than 7 months after the local government's year end, (or 6 months for school district and 8 Months for housing authorities) The State Auditor may authorize an extension of such time for not more than 60 days as prescribed by Section 29-1-606(4), C.R.S.

I understand that if the audit is not submitted within the approved extension of time, the government named in the extension request will be considered in default without further notice, and the State Auditor shall take further action as prescribed by Section 29-1-606(5)(b), C.R.S.

MUST be signed by a member of the governing board.

Signature

Printed Name:

Title:

Date:


Roger Stagner
Chairman
6/24/2026



PROWERS COUNTY AGENDA ITEM REQUEST FORM

Hearing Date Requested: 7/14/26

Submitter: Don Wilson, County Administrator

Submitted to the County Administration Office on: 06/23/2026

Return Originals to: Administration

Number of originals to return to Submitter: 3

Contract Due Date:

Item Title/Recommended Board Action:

Consider approval of Secure Transportation Services Vehicle Permits, 2026V-004 valid until July 14, 2027 for Colorado Secure Transportation of Pueblo, CO.

Justification or Background:

Annual renewal

Fiscal Impact: This item is budgeted in the following account code:

County: \$ _____ Federal: \$ _____ State: \$ _____ Other: \$ _____

Admin Office Internal Use

County Approvals (as needed):

Attorney _____

Finance _____

Clerk _____

HR _____



**COUNTY OF PROWERS
SECURE TRANSPORTATION SERVICES
VEHICLE PERMIT**

This permit expires: **June 24, 2027**

Permit No. **2026V -004**

This is to certify that **Colorado Secure Transportation** of **Pueblo**, Colorado has been granted a Prowers County Secure Transportation License Number **2025 - 002** for the period of **18 February 2025** through **18 February 2028** and in compliance with C.R.S. 25-3.5-310 this permit is issued under that License for the following vehicle:

Year: 2014 Make: Ford Model: Explorer VIN#: 1FM5K8AR4EGA09287

Issued in Lamar, Colorado this **14th** day of **July, 2026**

PROWERS COUNTY BOARD OF COMMISSIONERS

Roger Stagner
Chair, Prowers County Board Commissioners

ATTEST:

County Clerk



PROWERS COUNTY AGENDA ITEM REQUEST FORM

Hearing Date Requested: 7/14/26

Submitter: Meagan Hillman PCPHE

Submitted to the County Administration Office on: 06/23/2026

Return Originals to: Meagan Hillman PH

Number of originals to return to Submitter: 1

Contract Due Date: 8/1/26

Item Title/Recommended Board Action:

Consider approval of School Health Services Memorandum of Agreement between Prowers County Public Health & Environment and Granada School District for Nursing Services in the amount of \$16,261.64 and authorizing Public Health Director, Meagan Hillman to execute the Agreement.

Justification or Background:

Annual School Nurse Agreement with Granada Schools

Fiscal Impact: This item is budgeted in the following account code:

County: \$ _____ Federal: \$ _____ State: \$ _____ Other: \$ _____

Admin Office Internal Use

County Approvals (as needed):

Attorney 6-23-2026

Finance _____

Clerk _____

HR _____

Prowers County Public Health & Environment

1001 S. Main Street Lamar, CO 81052
Phone: (719) 336-8721 Fax: (719) 336-9763

www.prowerscountv.net

SCHOOL HEALTH SERVICES MEMORANDUM OF AGREEMENT

For school health/nursing service to Granada School District, the district agrees to reimburse Prowers County Public Health and Environment \$16,261.64 for the 2026-2027 school year. The terms of this agreement shall be from August 01, 2026 - May 31, 2027 and will include the services as described:

Dates of service: August 1, 2026 — May 31, 2027

Nursing services on site at Granada School for one service day per week during student contact hours and the week preceding the start of school.

LPN - 6.5 hours per day every week (208 hours)	\$8,315.84
RN - 6.5 hours per month (65 hours)	\$2,714.40
Public Health Director – 2 hours per month (20 hours)	\$1,407.60
Mileage 1764 miles @ \$0.725 per mile	\$1,278.90
School nurse conference	\$ 700.00
PCPHE certified 2026 indirect rate 13.45%	\$1,844.90
Total cost of school nursing services	\$16,261.64

Service days will equal 6.5 hours per day (from 8:30 a.m. to 3:30 p.m.) with 1/2 hour lunch break.

Annual student health screenings will be scheduled and completed before October 31st, 2026. This will allow time for re-screens and referrals.

School nursing staff will be available to all school staff for school nursing related questions/consultations via telephone or e mail when not on site.

School nursing services will be provided by a professional nurse with advanced skills that include the ability to supervise others, and delegate care in a community or school setting. These advanced skills are needed to address the complex health needs of students within the school community setting. These skills are attained through a baccalaureate degree in nursing.

Copies of Prowers County liability insurance will be provided upon approval of this contract upon request.

Additional school nursing services that will be provided that will enhance the level of care and service provided to Granada School includes:

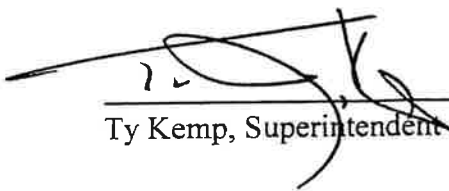
- Continue to provide vaccinations to all students needing vaccinated including flu vaccinations in the fall to all students and staff to increase access for the community and increase school immunization rates.
- Professional nursing that is involved and comprehensive in the requirements for mandated school services and potential for growth in the school health program for Granada school.
- Cross trained staff available in the event of a "school nurse" absence.
- Supervision, accountability, and oversight of school nursing services that are mandated by CDE.
- Deliver mandated delegation services to unlicensed personnel for medication administration and one to one delegation for children with special needs.
- All communications to parents, students, or community members must be approved by the Administration of Granada Schools, other than personal health care information or duties that fall within the scope of this agreement.

The Prowers County Public Health & Environment Director will be responsible for evaluation and supervision of staff involved in the provision of services with input from the school district staff.

Prowers County Public Health & Environment will invoice for payment, with the first half due by September 15, 2026, in the amount of \$8,130.82 The second payment will be due by February 15, 2027 for the remaining amount of \$8,130.82, for a total payment of \$16,261.64 for the 2026-2027 school year. Either party can terminate this agreement but the party wishing to terminate must give 30 days written notice to the other party.

Meagan Hillman PA-C, MBA, CPH, Director

Date



Ty Kemp, Superintendent

6-23-26
Date



PROWERS COUNTY AGENDA ITEM REQUEST FORM

Hearing Date Requested: 7/14/26

Submitter: Meagan Hillman PCPHE

Submitted to the County Administration Office on: 6/24/26

Return Originals to: Meagan Hillman PCPHE

Number of originals to return to Submitter: 1

Contract Due Date: 7/1/26

Item Title/Recommended Board Action:

Consider ratifying 6-23-2026 verbal poll approval of Professional Services Agreement between Prowers County Public Health & Environment and Crowley County for SECOR Region 19 Prevention and Education Grant Award in the amount of \$170,362.00 and authorizing Public Health Director, Meagan Hillman to execute the Agreement.

Justification or Background:

Was directed to sign at 6/23/26 BOH meeting

Fiscal Impact: This item is budgeted in the following account code:

County: \$ _____ Federal: \$ _____ State: \$ _____ Other: \$ _____

Admin Office Internal Use

County Approvals (as needed):

Attorney 6-24-2026 _____

Finance _____

Clerk _____

HR _____

Contractor Name	Powers County Public Health and Environment	Program Contact Name, Title, Phone and Email	Courtney Neuhold, Youth Council Coordinator 719-336-8721 cneuhold@powerscounty.net
Budget Period	7/1/2026 - 6/30/2027	Fiscal Contact Name, Title, Phone and Email	Reyna Perez, Accountant 719-336-8721 pcpheaccountant@powerscounty.net
Project Name	SECOR	Contract (CT or PO) Number	

Expenditure Categories					
Personal Services Salaried Employees					
Position Title	Description of Work	Gross or Annual Salary	Fringe	Percent of Time on Project	Total Amount
Project Manager	Coordinate grant, facilitators, ensure deliverables are met in a timely manner. Fringe includes pension, PTO, insurance.	66,134.00	8,754.00	50.00%	37,444.00
Personal Services Hourly Employees					
Position Title	Description of Work	Hourly Wage	Hourly Fringe	Total # of Hours on Project	Total Amount
PH Staffer	Assist Project Manager with making copies, ordering and buy food for youth councils, buying supplies, helping with events and cover the project manager if scheduled out of office.	19.50	8.00	120.00	3,300.00
Total Personal Services (including fringe benefits)					40,744.00
Supplies & Operating Expenses					
Item	Description of Item	Rate	Quantity	Total Amount	
Building Rent	Council meetings and youth night locations rental fees, and associated cost for the FY26 (\$1,648 x 12 months) *Excluded from indirects	1,697.00	12.00	20,364.00	
Internet for Building	Internet access for youth council meetings and youth nights	85.00	12.00	1,020.00	
Utilities for Building	Gas and Electric	380.00	12.00	4,560.00	
Copies	Flyers, reminder postcards, invitations (\$1.50x1000)	1.50	500.00	750.00	
Youth Project Implementation and SEL Programming	Supplies for youth initiated projects (4 councils). Supplies are focused on community involvement and youth prosocial opportunities. Items expected to be purchased are: movies in the park, movie licensing, supplies for movies in the park, arts and crafts supplies for pro-social events, supplies for community service projects, and supplies for pro-social events (Supplies can vary due to student ideas/implementation).	1,050.00	4.00	4,200.00	

Youth Council Meeting Supplies	Art and craft supplies for weekly meetings, supplies for projects, variety of age-appropriate games, miscellaneous program related supplies, supplies for SEL learning, paper towels, soap, cleaning projects, plates, bowls, napkins, silverware, cups, etc.	700.00	4.00	2,800.00
Food for Youth Council Meetings and Youth Night	Food @ \$150/session x4 locations for council meetings for 45 weeks. Food @ \$100/session for youth nights for 45 nights	31,500.00	1.00	31,500.00
Total Supplies & Operating				65,194.00

Travel				
Item	Description of Item	Rate	Quantity	Total Amount
Milage	Local milage to grant programming	0.76	1300.00	988.00
Total Travel				988.00
Contractual				
Subcontractor Name	Description of Item	Rate	Quantity	Total Amount
Youth Night Facilitators	Youth night facilitators for use at Prowers County Youth Council "Youth Night" (2 facilitators at \$100/session x 45 sessions.)	200.00	45.00	9,000.00
Youth Mentor/Leaders	Youth Leaders to attend once monthly council meetings to co-facilitate with adult staff and provide leadership to younger kids. Also help to create social media content and help to build newsletter and calendars for youth councils. (\$100 per month per youth council)	400.00	12.00	4,800.00
Council Facilitator for Youth Council-Lamar	Adult facilitators to attend weekly council meetings (2 facilitators at \$100/session x 45 sessions.)	200.00	45.00	9,000.00
Council Facilitator for Youth Council-Wiley	Adult facilitators to attend weekly council meetings (2 facilitators at \$100/session x 45 sessions.)	200.00	45.00	9,000.00
Council Facilitator for Youth Council-Granada	Adult facilitators to attend weekly council meetings (2 facilitators at \$100/session x 45 sessions.)	200.00	45.00	9,000.00
Council Facilitator for Youth Council-Holly	Adult facilitators to attend weekly council meetings (2 facilitators at \$100/session x 45 sessions.)	200.00	45.00	9,000.00
Total Contractual				49,800.00
SUB-TOTAL OF DIRECT COSTS				156,726.00
Less: Expenses per OMB 2 CFR 200				
Subcontractor in excess of \$50,000				\$-
Rent				\$20,364.00
Equipment in excess of \$10,000				\$-
Other Unallowable expenses				\$-
Total Expenses per OMB 2 CFR 200				\$20,364.00
Modified Total Direct Costs (MTDC)				\$136,362.00
Indirect				
Item	Description of Item	Percentage	Total Amount Requested from	
	To be applied towards personal time not billable on the grant and other costs associated with grant management (10% per MOU)	10.00%	13,636.00	
Total Indirect			13,636.00	
TOTAL			170,362.00	

Contractor Name	Prowers County Public Health and Environment	Program Contact Name, Title, Phone and Email	Courtney Neuhold, Youth Council Coordinator 719-336-8721 cneuhold@prowerscounty.net
Budget Period	7/1/2026 - 6/30/2027	Fiscal Contact Name, Title, Phone and Email	Reyna Perez, Accountant 719-336-8721 pcpheaccountant@prowerscounty.net
Project Name	SECOR	Contract (CT or PO) Number	

Expenditure Categories					
Personal Services Salaried Employees					
Position Title	Description of Work	Gross or Annual Salary	Fringe	Percent of Time on Project	Total Amount
Project Manager	Coordinate grant, facilitators, ensure deliverables are met in a timely manner. Fringe includes pension, PTO, insurance.	66,134.00	8,754.00	50.00%	37,444.00
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Total Contractual				49,800.00
SUB-TOTAL OF DIRECT COSTS				156,726.00
Less: Expenses per OMB 2 CFR 200				
Subcontractor in excess of \$50,000				\$-
Rent				\$20,364.00
Equipment in excess of \$10,000				\$-
Other Unallowable expenses				\$-
Total Expenses per OMB 2 CFR 200				\$20,364.00
Modified Total Direct Costs (MTDC)				\$136,362.00
Indirect				
Item	Description of Item	Percentage	Total Amount Requested from	
	To be applied towards personal time not billable on the grant and other costs associated with grant management (10% per MOU)	10.00%	13,636.00	
			-	
Total Indirect			13,636.00	
TOTAL			170,362.00	

Southeast Colorado Opioid Response Region 19 RFP Questions

1. Which counties in Region 19 will be served by your program?

Prowers County

2. Brief description of the program.

The Prowers County Youth Council (PCYC) is designed to engage elementary, middle, and high school students across all four school districts in Prowers County—Lamar, Holly, Wiley, and Granada. The council provides a structured, supportive platform where youth identify and address issues impacting their communities while contributing to coordinated, countywide prevention efforts. On average, approximately 100 youth participate weekly across the four councils and Youth Night activities, demonstrating strong engagement and sustained interest in the program.

The primary goal of PCYC is to empower youth as leaders in substance use prevention by strengthening protective factors and promoting positive youth development. Rather than delivering prevention *to* youth, PCYC equips young people to lead prevention efforts for their peers and communities, reinforcing positive norms, resilience, and healthy decision-making.

Through youth-led councils embedded in each school district, students design and implement pro-social, substance-free community events such as Chalk the Walk, Family Bowling Nights, Art Nights, Community Game Nights, and Movie Nights in the Park. These activities foster a sense of belonging, increase positive peer and adult connections, and create safe, engaging alternatives to substance use—key protective factors in rural communities with limited access to prevention programming.

Each council integrates evidence-based prevention curricula, including Botvin LifeSkills, alongside social-emotional learning strategies to build skills in communication, decision-making, emotional regulation, and empathy—addressing the underlying social and psychological factors that contribute to risky behaviors. Partnerships with statewide prevention organizations, such as Rise Above Colorado, further strengthen youth-driven messaging through positive social norms and peer-to-peer campaigns.

By combining youth leadership, evidence-based education, social-emotional learning, and creative community engagement, the Prowers County Youth Council creates a sustainable prevention ecosystem where youth shape community culture, strengthen resilience, and drive long-term change.

3. For existing programs, please explain how your program will be expanded, the amount of funding requested, and why additional funding is required. Please indicate which counties are currently served and will be served, if expanded.

The Prowers County Youth Council is an existing prevention and education program currently serving Prowers County, with youth representation from all four school districts:

Lamar, Holly, Wiley, and Granada. The activities proposed under this request reflect the current scope of services and are not an expansion of programming.

The Youth Council currently offers youth-led prevention programming, which includes regular council meetings, the implementation of evidence-based prevention curricula, youth leadership development, and youth-designed, substance-free pro-social community events. These activities require consistent facilitation, coordination, and evaluation to be effective and accessible across this rural county.

PCPHE is requesting \$170,362 to support one year of continued operation of the Prowers County Youth Council at its current level. This funding is necessary to maintain existing services, including:

- Paid facilitators to support regular youth council meetings and curriculum delivery
- Coordination and oversight of youth-led prevention activities and community events
- Implementation of evidence-based prevention and social-emotional learning curricula
- Youth leadership development, training, and evaluation activities
- Program administration, data collection, and required SECOR reporting

Current funding from the Colorado Department of Public Health and Environment is time-limited and scheduled to end June 30, 2026, and does not ensure continuity of these services beyond that period. Without additional funding, core components of the program—including facilitator support and regular meetings—would not be sustainable.

SECOR funding will allow PCPHE to maintain consistent, youth-led prevention and education services in Prowers County, ensuring continued access to evidence-based substance use prevention in rural communities with limited prevention infrastructure.

4. Describe any new initiatives that you intend on launching, the amount of funding requested and why additional funding is required. Please indicate which counties will be served by the new initiative.

The Prowers County Youth Council is an existing prevention and education program, and the funds requested through this RFP are intended solely to continue current programming at its existing scope and service level in Prowers County. All requested funding will support ongoing youth-led prevention activities, implementation of evidence-based curriculum, facilitation, coordination, and required reporting to ensure continued delivery of prevention services.

While this proposal does not expand programming, PCPHE continues to evaluate barriers that impact participation. Transportation is a significant challenge in rural communities and can disproportionately affect youth from smaller towns and low-income families. As part of maintaining equitable access to the program, PCPHE will explore transportation solutions that allow youth from all communities within Prowers County to attend Youth Council meetings, Youth Nights, and pro-social community events.

To support program continuity during this transition period, PCPHE has reduced the proposed budget to \$170,362, down from the program's current annual operating budget of \$200,000. This reduced request reflects a deliberate effort to lower costs while maintaining the core prevention activities of the Prowers County Youth Council, as additional funding opportunities are actively pursued.

5. What is the preliminary timeline estimate for your program?

The proposed program period is July 1, 2026 – June 30, 2027.

- July–August 2026: Program start-up, continued youth recruitment and enrollment, facilitator coordination, and administration of pre-surveys.
- September 2026 – May 2027: Ongoing youth council meetings, implementation of evidence-based prevention and social-emotional learning curricula, and youth-led pro-social community events. Quarterly reports will be submitted to the SECOR Board during this period.
- June 2027: Administration of post-surveys, data analysis, final reporting, and program closeout.

6. How does your plan address the diverse needs of populations specific to Region 19 (LGBTQ+, BIPOC, immigrants, rural communities, low-income, etc.)?

This program is intentionally designed to address the diverse cultural, geographic, and socioeconomic needs of communities across Prowers County by centering community voice, reducing barriers to participation, and ensuring equitable access to prevention services. Youth, families, and historically marginalized populations are engaged as active decision-makers rather than passive participants.

The Youth Councils are youth-led and open to all K–12 students across Prowers County, ensuring representation from multiple school districts, rural communities, and varied backgrounds. Youth identify local priorities, design and implement pro-social events, and help shape countywide prevention strategies and evaluation efforts. This structure ensures that prevention messaging and activities are relevant, inclusive, and reflective of those with lived experiences.

Family engagement is a core component of the program. Family-centered events, newsletters, and volunteer opportunities create multiple avenues for parents and caregivers to provide input and remain connected to prevention efforts. This approach strengthens protective factors such as family bonding, communication, and community connectedness—particularly important in rural settings with limited prevention infrastructure.

To reach historically marginalized populations, including Hispanic/Latino families, immigrant households, and rural residents, Prowers County Public Health & Environment ensures linguistically and culturally responsive programming. Materials are provided in both English and Spanish, and many facilitators and staff are bilingual and Spanish-speaking, reducing language barriers and increasing trust and accessibility. Events are held in familiar,

community-based settings to minimize transportation and cost barriers for low-income families.

By embedding prevention within the communities, prioritizing youth leadership, engaging families, and applying culturally responsive practices, this program ensures that opioid and substance use prevention efforts reach diverse populations in a meaningful, equitable, and sustainable way.

7. Please describe any infrastructure currently in place or anticipated infrastructure needs and what funding is required.

Prowers County Public Health & Environment (PCPHE) has the administrative, leadership, and partnership infrastructure in place to ensure effective oversight and delivery of this project. The Public Health Director provides executive oversight, fiscal accountability, and strategic guidance, ensuring compliance with grant requirements and responsible use of funds.

Project Management:

Courtney Neuhold will oversee day-to-day operations, grant coordination, school partnerships, and program deliverables. With demonstrated success leading the Prowers County Youth Council for the last 3.5 years, she brings strong relationships with local school districts and extensive experience in youth-focused prevention programming. She will supervise facilitators, manage timelines and reporting requirements, and serve as the primary point of contact for partners and SECOR.

Public Health Staff Support:

A public health staff member will support program logistics, supplies, event coordination, communication, and scheduling. This role also provides continuity and operational support when the Project Manager is unavailable, ensuring consistent program implementation.

Facilitators and Leadership Support:

Paid adult facilitators and youth leaders will co-lead youth council meetings across all four school districts, deliver evidence-based prevention curricula, mentor participating youth, and support pro-social and service activities. Dedicated facilitator support is essential to maintaining consistent engagement, trusted adult mentorship, and program fidelity across this rural county.

Facilities and Infrastructure Needs:

Most youth council meetings and activities are hosted in existing school or community spaces in Wiley, Granada, and Holly at no cost through established partnerships. In Lamar, PCPHE rents meeting space to host Youth Council meetings and Youth Nights. Funding is

requested to support the facility cost to ensure consistent access to safe, appropriate meeting spaces for youth.

Funding Needs:

The requested funding will support essential staffing, facility rental, program supplies, and evaluation and reporting activities. No additional capital infrastructure is required, as the program primarily relies on existing community and school-based facilities.

8. Will this program be utilizing “braided” funding streams (utilizing funds from other sources in conjunction with the Opioid Settlement Funds)?

At this time, this program is not utilizing braided funding streams. In the past, the Prowers County Youth Council has not used braided funding; however, moving forward, we are exploring opportunities to braid funding in order to strengthen the long-term sustainability of the program.

The Prowers County Youth Council is currently supported through funding from the Colorado Department of Public Health and Environment (CDPHE), Prevention Services Division, which is scheduled to end on June 30, 2026.

SECOR Opioid Settlement Funds will be used to support prevention and education activities during the grant period without supplanting existing funding. Settlement funds will allow the program to continue providing youth-led prevention programming, pro-social events, and evidence-based education during a critical transition period while other funding sources are explored.

If additional funding is secured in the future, funds will be braided in a manner consistent with SECOR guidelines and the Opioid Settlement Memorandum of Understanding to ensure clear separation of costs, accountability, and compliance.

9. What are the anticipated outcomes of your program after applying this funding? How will you measure those outcomes? What does success look like?

With SECOR funding, the Prowers County Youth Council anticipates measurable improvements in individual, family, peer, and community-level protective factors that are known to reduce youth substance use risk. Anticipated outcomes for youth council members and their peers include:

- Increased engagement in school and extracurricular activities
- Improved communication and relationships within families
- Stronger peer support networks and more positive social interactions
- Decreased peer pressure to use substances, increased confidence in resisting use, and greater awareness of the risks associated with substance use

To assess these outcomes, participating youth will complete a pre-survey at program entry to establish baseline data across five key domains:

- Educational Engagement and Commitment
- Family Communication
- Community Support and Connectedness
- Peer Support
- Peer Pressure to Use of Substances

At the conclusion of the evidence-based prevention programming, youth will complete a post-survey using the same measures, allowing for direct pre-/post-comparison and assessment of program impact. Surveys will be drawn from evidence-based tools associated with prevention and social-emotional learning curricula and will be administered consistently across participating youth.

Key performance indicators will include:

- Increased reported engagement in school and extracurricular activities
- Improved quality of family communication and relationships
- Stronger perceptions of community support and connectedness, including increased participation in pro-social community events and a greater sense of belonging
- Enhanced peer support and positive peer norms
- Reduced experiences of peer pressure to use of substances and increased confidence in resisting substance use

Additional indicators of success will include youth participation rates, the number of youth-led pro-social events implemented, and qualitative feedback from youth and families regarding leadership development, belonging, and community impact.

Success is defined not only by improved survey outcomes, but by the establishment of a youth-driven prevention culture across Prowers County—where youth are actively engaged as leaders, positive social norms are reinforced, and substance-free activities are visible, accessible, and valued. These outcomes ensure that prevention is not sporadic or program-limited, but embedded in the social fabric of schools, families, and communities, supporting long-term reductions in substance use risk.

10. Provide information evidencing that Applicant has a proven track record of experience and success with their program or as an entity for the past three (3) years.

Prowers County Public Health & Environment (PCPHE) has demonstrated a strong and consistent track record of implementing youth-focused prevention programming over the past five years through the Prowers County Youth Council, which was established in mid-2020. Since its inception, the Youth Council has operated continuously across all four school districts in Prowers County, providing structured, youth-led prevention programming and leadership development opportunities.

On average, approximately 100 youth participate weekly across the four Youth Councils and Youth Night activities, reflecting sustained engagement. The program emphasizes evidence-based prevention, social-emotional learning, and positive youth development in a rural setting with limited access to prevention services.

Program effectiveness has been monitored through ongoing evaluation using National Outcome Measures (NOMS) and PAPO data. Fiscal Year 2025 data show no reported increase in youth substance use, demonstrating program stability. Disapproval of peer substance use increased by 4%, indicating strengthened social norms discouraging substance use. Protective factors associated with reduced substance use risk—including community connectedness, parental involvement, and planning and decision-making skills—also showed improvement.

A slight decline in perceived risk of harm related to substance use (-3.2%) was observed. While unexpected, data limitations such as sample size and the localized nature of rural prevention programming limit generalizability. Importantly, the simultaneous gains in protective factors and increased disapproval of peer substance use suggest that youth are becoming more informed and engaged rather than more accepting of substance use. Prevention research consistently demonstrates that strengthening protective factors is a critical pathway to long-term risk reduction.

PCPHE has also demonstrated strong organizational capacity to successfully manage grant-funded programs. The department maintains formal financial management policies, internal controls, and experienced fiscal staff. PCPHE utilizes an integrated accounting system with program-specific budget controls to track expenditures accurately, and the Axiom timekeeping system records staff hours by program in real time to ensure precise labor allocation. Internal controls include supervisory approvals, monthly reconciliations, procurement procedures, and routine financial reviews to ensure compliance and accuracy. With established systems, a strong audit history, and dedicated fiscal staff, PCPHE has proven capacity to responsibly manage grant funds and meet reporting requirements.

Taken together, the longevity of the Youth Council, consistent participation, strong fiscal and administrative infrastructure, and positive prevention outcomes demonstrate PCPHE's proven track record of experience, effectiveness, and responsible grant management, supporting continued investment in this program.

11. Is there any current or anticipated opposition to your program?

At this time, no current or anticipated opposition to the program has been identified. The Prowers County Youth Council was intentionally developed with a strong emphasis on collaboration, transparency, and community engagement, which has resulted in broad support across Prowers County.

Program planning and implementation involve ongoing collaboration with school districts, youth, parents, city and county officials, and community partners, ensuring that activities are responsive to local needs and values. Because the program focuses on youth leadership,

prevention education, and substance-free pro-social activities, it is widely viewed as a positive and supportive resource rather than a controversial intervention.

12. Excluding the funds sought in this RFP, do you have the funds necessary for the current operation of the program? Please explain.

At this time, excluding the funds sought through this RFP, the program has limited funding available to support current operations. The Prowers County Youth Council is currently supported through funding from the Colorado Department of Public Health and Environment (CDPHE), Prevention Services Division; however, this funding is scheduled to conclude on June 30, 2026.

While existing funding supports baseline program infrastructure, it is time-limited and does not fully ensure the continuation of youth-led prevention activities, pro-social events, and evidence-based education beyond the current funding period. Without additional resources, the program's capacity to sustain prevention services at the current scale would be significantly reduced.

SECOR Opioid Settlement Funds would allow Prowers County Public Health & Environment to maintain and strengthen prevention and education services during this transition period, ensuring continuity of youth engagement, leadership development, and community-based prevention programming while alternative funding sources are pursued.

13. How do you plan to fund future management and/or operating costs of the program to ensure sustainability?

Sustainability for Prowers County Public Health & Environment extends beyond maintaining a single grant-funded program; it focuses on sustaining prevention capacity, community partnerships, and positive youth outcomes over time. The Prowers County Youth Council is intentionally designed to embed prevention within schools and communities so that its impact continues beyond a single funding cycle.

This project builds a strong foundation for long-term sustainability by leveraging established partnerships, demonstrated community demand, and diversified future funding strategies. All four school districts in Prowers County have expressed strong interest in continuing Youth Council programming due to its alignment with social-emotional learning, youth leadership development, and positive school climate. This local buy-in is a critical sustainability asset.

To support future management and operating costs, Prowers County Public Health & Environment will pursue a multi-pronged sustainability strategy:

1. Future Grant Funding: PCPHE is actively seeking state and federal funding opportunities aligned with youth development, behavioral health, and substance use prevention. Program evaluation data are used to demonstrate effectiveness and strengthen competitiveness for funding opportunities, particularly with funders focused on rural health, equity, and youth leadership.

2. In-Kind and Partner Support: School districts and community partners will continue to contribute in-kind support such as meeting space, staff collaboration time, promotion, and logistical assistance, reducing overall program costs and increasing feasibility.
3. Community and Stakeholder Investment: PCPHE will expand engagement with local businesses, civic organizations, faith-based groups, and community members to explore sponsorships, donations, and volunteer involvement. Building shared ownership reinforces community value and broadens the program's resource base.
4. Program Integration: Youth Councils will be further embedded into existing school and community frameworks, including social-emotional learning and leadership development efforts, to reduce reliance on external funding and ensure the program remains relevant and supported.

Together, these strategies support a diversified and realistic approach to sustainability, positioning the Prowers County Youth Council as a valued, community-supported prevention resource that can adapt and continue over time.

14. If your organization is not successful in securing funding for your program from SECOR, what is the future of your program?

If SECOR funding is not secured, the continuation of the Prowers County Youth Council in its current structure would be unlikely. The program relies on dedicated staff facilitation, coordination, and implementation support to sustain weekly meetings, evidence-based curriculum delivery, and youth-led community activities. Without funding to support facilitator time and program infrastructure, these core components would not be feasible at their current level.

In the past, PCPHE and local school districts discussed the possibility of incorporating Youth Council activities directly into school-based programs. However, schools across the county are also experiencing significant funding constraints and limited capacity to take on additional programming. Additionally, youth consistently express that they value Youth Council as a space separate from the school environment where they can openly engage, build leadership skills, and participate in prevention-focused activities in a more relaxed and supportive setting.

Without SECOR funding, PCPHE would work collaboratively with school districts to explore whether limited elements of Youth Council could be incorporated into existing student leadership groups or extracurricular activities. However, without dedicated funding, facilitators would not be compensated, regular structured meetings would likely not occur, and coordinated countywide prevention programming would be significantly reduced.

PCPHE is actively pursuing alternative funding opportunities to restore the program's full structure. In the interim, we would seek to preserve key partnerships and maintain communication with engaged youth to ensure the foundation remains intact should funding become available in the future.

SECOR funding is critical to maintaining a structured, youth-led prevention framework across all four school districts in Prowers County and ensuring youth continue to have access to consistent, community-based prevention education and leadership opportunities in this rural region.

15. What data will you use and provide to SECOR to demonstrate success at the end of the grant funding period?

To demonstrate program effectiveness and accountability, Prowers County Public Health & Environment will provide SECOR with quantitative and qualitative data aligned with approved prevention outcomes and reporting requirements.

Participating youth will complete standardized pre- and post-surveys to measure change across five key prevention domains:

- Educational Engagement and Commitment – attitudes toward school, participation in extracurricular activities, and future educational goals
- Family Communication – frequency, quality, and openness of communication between youth and family members
- Community Support and Connectedness – sense of belonging, participation in community events, and perceived access to supportive resources
- Peer Support – perceptions of positive peer relationships, inclusivity, and trust
- Peer Pressure to Use of Substances – exposure to and confidence in resisting peer pressure related to substance use

Aggregate pre/post comparison data will be provided to demonstrate measurable changes in protective factors associated with reduced substance use risk.

In addition to survey results, SECOR will receive data on the following indicators:

- Number of youth actively participating in Youth Council activities
- Number and type of youth-led, substance-free pro-social events implemented
- Attendance and participation levels at community events

Qualitative data, including youth feedback, success stories, and brief narratives, will be included to illustrate how youth leadership, peer engagement, and community connection contribute to prevention outcomes. These narratives will highlight youth voice and community impact.

All data will be summarized and submitted through quarterly and final reports, clearly linking activities, outputs, and outcomes to opioid and substance use prevention goals.

Southeast Colorado Opioid Response Region 19 RFP Questions

1. Which counties in Region 19 will be served by your program?

Prowers County

2. Brief description of the program.

The Prowers County Youth Council (PCYC) is designed to engage elementary, middle, and high school students across all four school districts in Prowers County—Lamar, Holly, Wiley, and Granada. The council provides a structured, supportive platform where youth identify and address issues impacting their communities while contributing to coordinated, countywide prevention efforts. On average, approximately 100 youth participate weekly across the four councils and Youth Night activities, demonstrating strong engagement and sustained interest in the program.

The primary goal of PCYC is to empower youth as leaders in substance use prevention by strengthening protective factors and promoting positive youth development. Rather than delivering prevention *to* youth, PCYC equips young people to lead prevention efforts for their peers and communities, reinforcing positive norms, resilience, and healthy decision-making.

Through youth-led councils embedded in each school district, students design and implement pro-social, substance-free community events such as Chalk the Walk, Family Bowling Nights, Art Nights, Community Game Nights, and Movie Nights in the Park. These activities foster a sense of belonging, increase positive peer and adult connections, and create safe, engaging alternatives to substance use—key protective factors in rural communities with limited access to prevention programming.

Each council integrates evidence-based prevention curricula, including Botvin LifeSkills, alongside social-emotional learning strategies to build skills in communication, decision-making, emotional regulation, and empathy—addressing the underlying social and psychological factors that contribute to risky behaviors. Partnerships with statewide prevention organizations, such as Rise Above Colorado, further strengthen youth-driven messaging through positive social norms and peer-to-peer campaigns.

By combining youth leadership, evidence-based education, social-emotional learning, and creative community engagement, the Prowers County Youth Council creates a sustainable prevention ecosystem where youth shape community culture, strengthen resilience, and drive long-term change.

3. For existing programs, please explain how your program will be expanded, the amount of funding requested, and why additional funding is required. Please indicate which counties are currently served and will be served, if expanded.

The Prowers County Youth Council is an existing prevention and education program currently serving Prowers County, with youth representation from all four school districts:

Lamar, Holly, Wiley, and Granada. The activities proposed under this request reflect the current scope of services and are not an expansion of programming.

The Youth Council currently offers youth-led prevention programming, which includes regular council meetings, the implementation of evidence-based prevention curricula, youth leadership development, and youth-designed, substance-free pro-social community events. These activities require consistent facilitation, coordination, and evaluation to be effective and accessible across this rural county.

PCPHE is requesting \$170,362 to support one year of continued operation of the Prowers County Youth Council at its current level. This funding is necessary to maintain existing services, including:

- Paid facilitators to support regular youth council meetings and curriculum delivery
- Coordination and oversight of youth-led prevention activities and community events
- Implementation of evidence-based prevention and social-emotional learning curricula
- Youth leadership development, training, and evaluation activities
- Program administration, data collection, and required SECOR reporting

Current funding from the Colorado Department of Public Health and Environment is time-limited and scheduled to end June 30, 2026, and does not ensure continuity of these services beyond that period. Without additional funding, core components of the program—including facilitator support and regular meetings—would not be sustainable.

SECOR funding will allow PCPHE to maintain consistent, youth-led prevention and education services in Prowers County, ensuring continued access to evidence-based substance use prevention in rural communities with limited prevention infrastructure.

4. Describe any new initiatives that you intend on launching, the amount of funding requested and why additional funding is required. Please indicate which counties will be served by the new initiative.

The Prowers County Youth Council is an existing prevention and education program, and the funds requested through this RFP are intended solely to continue current programming at its existing scope and service level in Prowers County. All requested funding will support ongoing youth-led prevention activities, implementation of evidence-based curriculum, facilitation, coordination, and required reporting to ensure continued delivery of prevention services.

While this proposal does not expand programming, PCPHE continues to evaluate barriers that impact participation. Transportation is a significant challenge in rural communities and can disproportionately affect youth from smaller towns and low-income families. As part of maintaining equitable access to the program, PCPHE will explore transportation solutions that allow youth from all communities within Prowers County to attend Youth Council meetings, Youth Nights, and pro-social community events.

To support program continuity during this transition period, PCPHE has reduced the proposed budget to \$170,362, down from the program's current annual operating budget of \$200,000. This reduced request reflects a deliberate effort to lower costs while maintaining the core prevention activities of the Prowers County Youth Council, as additional funding opportunities are actively pursued.

5. What is the preliminary timeline estimate for your program?

The proposed program period is July 1, 2026 – June 30, 2027.

- July–August 2026: Program start-up, continued youth recruitment and enrollment, facilitator coordination, and administration of pre-surveys.
- September 2026 – May 2027: Ongoing youth council meetings, implementation of evidence-based prevention and social-emotional learning curricula, and youth-led pro-social community events. Quarterly reports will be submitted to the SECOR Board during this period.
- June 2027: Administration of post-surveys, data analysis, final reporting, and program closeout.

6. How does your plan address the diverse needs of populations specific to Region 19 (LGBTQ+, BIPOC, immigrants, rural communities, low-income, etc.)?

This program is intentionally designed to address the diverse cultural, geographic, and socioeconomic needs of communities across Prowers County by centering community voice, reducing barriers to participation, and ensuring equitable access to prevention services. Youth, families, and historically marginalized populations are engaged as active decision-makers rather than passive participants.

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community-based settings to minimize transportation and cost barriers for low-income families.

By embedding prevention within the communities, prioritizing youth leadership, engaging families, and applying culturally responsive practices, this program ensures that opioid and substance use prevention efforts reach diverse populations in a meaningful, equitable, and sustainable way.

7. Please describe any infrastructure currently in place or anticipated infrastructure needs and what funding is required.

Prowers County Public Health & Environment (PCPHE) has the administrative, leadership, and partnership infrastructure in place to ensure effective oversight and delivery of this project. The Public Health Director provides executive oversight, fiscal accountability, and strategic guidance, ensuring compliance with grant requirements and responsible use of funds.

Project Management:

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8. Will this program be utilizing “braided” funding streams (utilizing funds from other sources in conjunction with the Opioid Settlement Funds)?

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Success is defined not only by improved survey outcomes, but by the establishment of a youth-driven prevention culture across Prowers County—where youth are actively engaged as leaders, positive social norms are reinforced, and substance-free activities are visible, accessible, and valued. These outcomes ensure that prevention is not sporadic or program-limited, but embedded in the social fabric of schools, families, and communities, supporting long-term reductions in substance use risk.

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While existing funding supports baseline program infrastructure, it is time-limited and does not fully ensure the continuation of youth-led prevention activities, pro-social events, and evidence-based education beyond the current funding period. Without additional resources, the program's capacity to sustain prevention services at the current scale would be significantly reduced.

SECOR Opioid Settlement Funds would allow Prowers County Public Health & Environment to maintain and strengthen prevention and education services during this transition period, ensuring continuity of youth engagement, leadership development, and community-based prevention programming while alternative funding sources are pursued.

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This project builds a strong foundation for long-term sustainability by leveraging established partnerships, demonstrated community demand, and diversified future funding strategies. All four school districts in Prowers County have expressed strong interest in continuing Youth Council programming due to its alignment with social-emotional learning, youth leadership development, and positive school climate. This local buy-in is a critical sustainability asset.

To support future management and operating costs, Prowers County Public Health & Environment will pursue a multi-pronged sustainability strategy:

1. Future Grant Funding: PCPHE is actively seeking state and federal funding opportunities aligned with youth development, behavioral health, and substance use prevention. Program evaluation data are used to demonstrate effectiveness and strengthen competitiveness for funding opportunities, particularly with funders focused on rural health, equity, and youth leadership.

2. In-Kind and Partner Support: School districts and community partners will continue to contribute in-kind support such as meeting space, staff collaboration time, promotion, and logistical assistance, reducing overall program costs and increasing feasibility.
3. Community and Stakeholder Investment: PCPHE will expand engagement with local businesses, civic organizations, faith-based groups, and community members to explore sponsorships, donations, and volunteer involvement. Building shared ownership reinforces community value and broadens the program's resource base.
4. Program Integration: Youth Councils will be further embedded into existing school and community frameworks, including social-emotional learning and leadership development efforts, to reduce reliance on external funding and ensure the program remains relevant and supported.

Together, these strategies support a diversified and realistic approach to sustainability, positioning the Prowers County Youth Council as a valued, community-supported prevention resource that can adapt and continue over time.

14. If your organization is not successful in securing funding for your program from SECOR, what is the future of your program?

If SECOR funding is not secured, the continuation of the Prowers County Youth Council in its current structure would be unlikely. The program relies on dedicated staff facilitation, coordination, and implementation support to sustain weekly meetings, evidence-based curriculum delivery, and youth-led community activities. Without funding to support facilitator time and program infrastructure, these core components would not be feasible at their current level.

In the past, PCPHE and local school districts discussed the possibility of incorporating Youth Council activities directly into school-based programs. However, schools across the county are also experiencing significant funding constraints and limited capacity to take on additional programming. Additionally, youth consistently express that they value Youth Council as a space separate from the school environment where they can openly engage, build leadership skills, and participate in prevention-focused activities in a more relaxed and supportive setting.

Without SECOR funding, PCPHE would work collaboratively with school districts to explore whether limited elements of Youth Council could be incorporated into existing student leadership groups or extracurricular activities. However, without dedicated funding, facilitators would not be compensated, regular structured meetings would likely not occur, and coordinated countywide prevention programming would be significantly reduced.

PCPHE is actively pursuing alternative funding opportunities to restore the program's full structure. In the interim, we would seek to preserve key partnerships and maintain communication with engaged youth to ensure the foundation remains intact should funding become available in the future.

SECOR funding is critical to maintaining a structured, youth-led prevention framework across all four school districts in Prowers County and ensuring youth continue to have access to consistent, community-based prevention education and leadership opportunities in this rural region.

15. What data will you use and provide to SECOR to demonstrate success at the end of the grant funding period?

To demonstrate program effectiveness and accountability, Prowers County Public Health & Environment will provide SECOR with quantitative and qualitative data aligned with approved prevention outcomes and reporting requirements.

Participating youth will complete standardized pre- and post-surveys to measure change across five key prevention domains:

- Educational Engagement and Commitment – attitudes toward school, participation in extracurricular activities, and future educational goals
- Family Communication – frequency, quality, and openness of communication between youth and family members
- Community Support and Connectedness – sense of belonging, participation in community events, and perceived access to supportive resources
- Peer Support – perceptions of positive peer relationships, inclusivity, and trust
- Peer Pressure to Use of Substances – exposure to and confidence in resisting peer pressure related to substance use

Aggregate pre/post comparison data will be provided to demonstrate measurable changes in protective factors associated with reduced substance use risk.

In addition to survey results, SECOR will receive data on the following indicators:

- Number of youth actively participating in Youth Council activities
- Number and type of youth-led, substance-free pro-social events implemented
- Attendance and participation levels at community events

Qualitative data, including youth feedback, success stories, and brief narratives, will be included to illustrate how youth leadership, peer engagement, and community connection contribute to prevention outcomes. These narratives will highlight youth voice and community impact.

All data will be summarized and submitted through quarterly and final reports, clearly linking activities, outputs, and outcomes to opioid and substance use prevention goals.

All			
COST Approved Use	Description	Description of Services	2026/Expenditures
RECOVERY			
CONNECT PEOPLE WHO NEED HELP TO THE			
Connection to care (General)	Provide connections to care for people who have—or are at risk of developing—OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies. For use only when a more specific approved purpose category is not available.		
Substance use screening and referral	Ensure that health care providers are screening for OUD and other risk factors and know how to appropriately counsel and treat (or refer if necessary) a patient for OUD treatment.		
Screening, Brief Intervention and Referral to Treatment (SBIRT)	Fund SBIRT programs to reduce the transition from use to disorders, including SBIRT services to pregnant women who are uninsured or not eligible for Medicaid.		
SBIRT for young adults in schools, criminal justice, probation etc.	Provide training and long-term implementation of SBIRT in key systems (health, schools, colleges, criminal justice, and probation), with a focus on youth and young adults when transition from misuse to opioid disorder is common.		
SBIRT automation and technology	Purchase automated versions of SBIRT and support ongoing costs of the technology.		

Emergency department navigators and on-call teams	Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments.		
Training for emergency room staff	Provide training for emergency room personnel treating opioid overdose patients on post-discharge planning, including community referrals for MAT, recovery case management or support services.		
Hospital linkage to care programs	Support hospital programs that transition persons with OUD and any co-occurring SUD/MH conditions, or persons who have experienced an opioid overdose, into clinically appropriate follow-up care through a bridge clinic or similar approach.		
Crisis stabilization centers	Support crisis stabilization centers that serve as an alternative to hospital emergency departments for persons with OUD and any co-occurring SUD/MH conditions or persons that have experienced an opioid overdose.		
Post-overdose Emergency Medical Systems (EMS) and peer support	Support the work of Emergency Medical Systems, including peer support specialists, to connect individuals to treatment or other appropriate services following an opioid overdose or other opioid-related adverse event.		

Peer support specialists and recovery coaches	Provide funding for peer support specialists or recovery coaches in emergency departments, detox facilities, recovery centers, recovery housing, or similar settings; offer services, supports, or connections to care to persons with OUD and any cooccurring SUD/MH conditions or to persons who have experienced an opioid overdose.		
Expand warm hand-off services to transition to recovery services	Expand warm hand-off services to transition to recovery services.		
School-based supports for parents	Create or support school-based contacts that parents can engage with to seek immediate treatment services for their child; and support prevention, intervention, treatment, and recovery programs focused on young people.		
Recovery-friendly workplaces	Develop and support best practices on addressing OUD in the workplace.		
Employee assistance for healthcare workers with OUD	Support assistance programs for health care providers with OUD.		
Non-profit and community - outreach for treatment	Engage non-profits and the faith community as a system to support outreach for treatment.		
Centralized call centers	Support centralized call centers that provide information and connections to appropriate services and supports for persons with OUD and any co-occurring SUD/MH conditions.		
SUPPORT PEOPLE IN TREATMENT AND			

Recovery services (general)	Support people in recovery from OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies. For use only when a more specific approved purpose category is not available.		
Full continuum of care of recovery services	Provide the full continuum of care of treatment and recovery services for OUD and any co-occurring SUD/MH conditions, including supportive housing, peer support services and counseling, community navigators, case management, and connections to community-based services.		
Comprehensive wrap-around services	Provide comprehensive wrap-around services to individuals with OUD and any co-occurring SUD/MH conditions, including housing, transportation, education, job placement, job training, or childcare.		
Counseling, peer-support, recovery case management, and residential treatment	Provide counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions.		

Supportive/recovery housing and other housing assistance	Provide access to housing for people with OUD and any co-occurring SUD/MH conditions, including supportive housing, recovery housing, housing assistance programs, training for housing providers, or recovery housing programs that allow or integrate FDA-approved medication with other support services.		
Community support services, including social and legal services	Provide community support services, including social and legal services, to assist in deinstitutionalizing persons with OUD and any co-occurring SUD/MH conditions.		
Peer-recovery centers, and events	Support or expand peer-recovery centers, which may include support groups, social events, computer access, or other services for persons with OUD and any cooccurring SUD/MH conditions.		
Transportation to treatment or recovery programs	Provide or support transportation to treatment or recovery programs or services for persons with OUD and any co-occurring SUD/MH conditions.		
Job services training	Provide employment training or educational services for persons in treatment for or recovery from OUD and any co-occurring SUD/MH conditions.		

Recovery program expansion	Identify successful recovery programs such as physician, pilot, and college recovery programs, and provide support and technical assistance to increase the number and capacity of high-quality programs to help those in recovery.		
Non-profit, community, and coalition - support for families	Engage non-profits, faith-based communities, and community coalitions to support people in treatment and recovery and to support family members in their efforts to support the person with OUD in the family.		
Stigma education - government staff	Provide training and development of procedures for government staff to appropriately interact and provide social and other services to individuals with or in recovery from OUD, including reducing stigma.		
Community-wide stigma reduction	Support stigma reduction efforts regarding treatment and support for persons with OUD, including reducing the stigma on effective treatment.		
Culturally appropriate services	Create or support culturally appropriate services and programs for persons with OUD and any co-occurring SUD/MH conditions, including new Americans.		
Recovery high schools	Create and/or support recovery high schools.		

Hiring or training of behavioral health workers	Hire or train behavioral health workers to provide or expand any of the services or supports listed above.		
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PROWERS COUNTY AGENDA ITEM REQUEST FORM

Hearing Date Requested: 7/14/26

Submitter: Paula Gonzales

Submitted to the County Administration Office on: 06/23/2026

Return Originals to: Paula Gonzales

Number of originals to return to Submitter: 1

Contract Due Date:

Item Title/Recommended Board Action:

Consider ratifying 6/23/2026 verbal poll approval of Court Security Grant in the amount of \$149,472.00 and authorizing Board Chairman, Roger Stagner to execute the Grant electronically.

Justification or Background:

Fiscal Impact: This item is budgeted in the following account code: 001-13-368500

County: \$ _____ Federal: \$ _____ State: \$ _____ Other: \$ 149,472.00

Admin Office Internal Use

County Approvals (as needed):

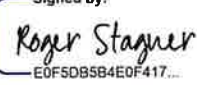
Attorney 6-18-2026 _____

Finance _____

Clerk _____

HR _____

COLORADO JUDICIAL DEPARTMENT COURT SECURITY CASH FUND COMMISSION	FISCAL YEAR 2026/27	
GRANT AWARD	PAGE 1	

RECIPIENT NAME AND ADDRESS		AWARD NUMBER & TYPE	
Prowers County c/o: Roger Stagner Chair - Board of County Commissioners 301 S Main St, Ste 215 Lamar, CO 81052		Award: 2027 CRTS 20W0 JCAK 24 Type: Annual	
AWARD START DATE:	July 1, 2026	AMOUNT REQUESTED:	\$ 175,872
AWARD END DATE:	June 30, 2027	AMOUNT AWARDED:	\$ 149,472
Recipient is awarded funding to supplement court security staffing per the Recipient's application and approved budget.			
STATUTORY AUTHORITY FOR THE GRANT Section 13-1-201, Colorado Revised Statutes			
GRANT CONDITIONS This Award is approved subject to such conditions or limitations as set forth in the Fiscal Year 2026/27 Grant Conditions.			
JUDICIAL DEPARTMENT		RECIPIENT ACCEPTANCE	
Steven Vasconcellos State Court Administrator Colorado Judicial Department		Roger Stagner Chair - Board of County Commissioners Prowers County	
SIGNATURE OF APPROVING OFFICIAL		SIGNATURE OF AUTHORIZED RECIPIENT	
DocuSigned by:  7A259986F512420...		Signed by:  E0F5DB5B4E0F417...	
DATE		DATE	
06/23/26 4:19 PM MDT		06/23/26 11:19 AM MDT	

COLORADO JUDICIAL DEPARTMENT COURT SECURITY CASH FUND COMMISSION	FISCAL YEAR 2026/27	
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Grant Conditions

1. This Court Security Cash Fund Grant Award ("Award") governs the Award from the Court Security Cash Fund ("Fund") established in Section 13-1-201, *et seq.*, C.R.S., as awarded by the Colorado Judicial Department ("Department"). Recipient and Department may be individually referred to herein as a "Party" or collectively as the "Parties." This Award shall not be enforceable until the Statement of Grant Award is approved and signed by an authorized signatory of Recipient and the State Court Administrator. Once fully signed by the Parties, the effective date of the Award is the Award Start Date shown on the Statement of Grant Award cover page.
2. The Recipient shall use the funds provided under this Award to complete the work detailed in Recipient's Court Security Cash Fund Commission Grant Application and Approved Budget, attached hereto as Exhibit B, on or before the Award End Date.
3. The Recipient may request an amendment to the approved grant budget, no later than 30 days prior to the Award End Date, by submitting a request in writing to the Department outlining good cause for the amendment. Amendment requests may include reallocation of funds between the equipment, training, supplies, or other budget categories. Amendment requests shall not include requests to reallocate funds from or to the personnel budget category or to increase the total grant award amount. All amendment requests are subject to approval by the Department, which may, in its sole discretion, approve such budget amendments. However, if the requested reallocation exceeds \$10,000 or the requested item(s) were not approved by the Commission in the initial grant award, the Department shall consult the Commission prior to making a final determination. The Department shall provide timely written notice of its decision to grant or deny the amendment request to the Recipient.
4. The Department shall not be liable to pay or reimburse Recipient for any performance hereunder, including, but not limited to costs or expenses incurred, prior to the Effective Date or after the Award End Date.
5. Funds provided under this Award shall be used only for eligible costs in accord with Exhibit A - Grant Rules and Section 13-1-201, *et seq.*, C.R.S., in an amount not to exceed the Amount Awarded shown on the Statement of Grant Award, and for the tasks and services identified in Exhibit B - Grant Application and Approved Budget. Failure to use funds for eligible expenses or in compliance with the intent of the Court Security Cash Fund may result in revocation of the Award, termination of this grant agreement, and return of funds.
6. The parties understand and agree that the Recipient and Recipient's employees and agents are not employees or agents of the Department. Recipient shall have no authorization, express or implied, to bind the Department to any agreements, liability or understandings except as expressly set forth herein. Each party will be responsible for its acts and those of its employees, agents, and subcontractors, if any, during the term of this Award. The Recipient shall pay, when due, all required employment taxes and income tax withholding on any funds paid to it pursuant to this Award.
7. The maximum amount payable to Recipient pursuant to this Award is limited to the Amount Awarded as indicated on the Statement of Grant Award to which these conditions are attached.
8. This is a reimbursement-based grant. The Recipient agrees that reimbursement of expenses will be based on a payment request Recipient submits to Department. Before authorizing any disbursement, the Department shall have the opportunity to review the sufficiency and appropriateness of all payment requests.
 - a. The Recipient shall submit payment requests via the Department's online grant management

COLORADO JUDICIAL DEPARTMENT COURT SECURITY CASH FUND COMMISSION	FISCAL YEAR 2026/27	
GRANT AWARD	PAGE 3	

system at least quarterly and within 15 days following the end of September, December, March, and within 10 days following the end of June.

- b. Each payment request must include a spreadsheet showing the calculations used to determine the expenses claimed for reimbursement and detailed supporting documentation. See Exhibit A – Grant Rules, Section 4-1 D, for specifics.
- c. The Department’s standard payment procedures are net 45 days following Department’s receipt of a fully complete and correct payment request.
- d. If the Department determines that the payment request is not correct or is otherwise deficient, then the Recipient shall make all changes necessary to correct that payment request.
- e. The above procedures do not prevent the application of Department’s ability to further audit, inspect, and recover erroneous payments, if necessary, as set forth below in Paragraphs 9 through 12.
9. The Recipient shall submit quarterly reports via the Department’s online grant management system within 15 days following the end of September, December, March, and within 10 days following the end of June.
10. Onsite and remote monitoring by the Department may occur during the Award Period. Monitoring shall include but not be limited to review of financial records and payroll documents, site visits, and inspection of final work product and/or completed services. The Recipient agrees to provide the Department with access to all records, information, and physical locations necessary for the Department to perform monitoring. The Department shall provide the Recipient advance notice of onsite monitoring visits.
11. The Recipient shall make, keep, maintain, and allow inspection and monitoring by the Department of a complete file of all records, documents, communications, notes, subcontract agreements, and other written materials, electronic media files, and communications, pertaining in any manner to the work performed under this Award. The Recipient shall maintain such records for a period of seven years after the Award End Date.
12. The Department shall have the right to inspect the Recipient’s performance at all reasonable times and places during the Award Period. The Recipient shall permit the Department and any other duly authorized agent of a governmental agency having jurisdiction to monitor all activities conducted pursuant to this Award, to audit, inspect, examine, excerpt, copy and/or transcribe the Recipient’s records related to this Award to assure compliance with the terms hereof or to evaluate performance hereunder. Monitoring activities controlled by the Department shall not unduly interfere with the Recipient’s performance hereunder.
13. The Department may recover, at the Department’s discretion, payments made to the Recipient in error for any reason, including, but not limited to, overpayments or improper payments, and unexpended or excess funds received by the Recipient. The Department may recover such payments by deduction from subsequent payments under this Award; deduction from any payment due under any other contracts, grants, or agreements between the Department and Recipient; or by any other appropriate method for collecting debt.
14. The Recipient and the Department shall treat the confidential information of each other with the same degree of care and protection they afford to their own confidential information and shall notify the other party immediately if they receive a request or demand from a third party for records or information of the other party.
15. The Recipient certifies that funds provided by the Department under this Award will not be used to

COLORADO JUDICIAL DEPARTMENT COURT SECURITY CASH FUND COMMISSION	FISCAL YEAR 2026/27	
GRANT AWARD	PAGE 4	

supplant local funds.

16. The Recipient shall comply with the letter and spirit of all applicable federal, state, and local laws and regulations related to the performance of this Award, including but not limited to the Colorado Antidiscrimination Act of 1957, as amended, Chief Justice Directive 08-06 Anti-Harassment and Anti-Discrimination Policy, which may be accessed at:
https://www.courts.state.co.us/Courts/Supreme_Court/cjds/index.cfm
and other applicable law respecting discrimination and unfair employment practices.
17. The Recipient assures that open, competitive procurement procedures will be followed for all purchases of goods and/or services under this Award. The Recipient shall provide documentation of the competitive procurement procedure followed for any purchase of goods and/or services under this award to the Department upon the Department's request.
18. This Award shall not be deemed or construed to create a partnership or joint venture between the Recipient and the Department. All persons employed by the Recipient or Recipient's subgrantees shall be considered employees of the Recipient or the Recipient's subgrantees and shall not be employees of the Department for any purpose as a result of this award. For purposes of this provision, subgrantees means third parties, if any, engaged by the Recipient to aid in performance of its obligations under this Award.
19. The Recipient warrants that it possesses the legal authority to enter into this Award and that it has taken all actions required by its procedures, by-laws, and/or applicable laws to exercise that authority, and to lawfully authorize the signatory signing the Statement of Grant Award to execute this Award and to bind the Recipient to its terms. If requested by the Department, the Recipient shall provide the Department with proof of the Recipient's authority to enter into this Award within 15 days of receiving such request.
20. INDEMNIFICATION. To the maximum extent allowable by law, the Recipient shall indemnify, save and hold harmless the Department, its employees and agents, against any and all claims, damages, liability and court awards including costs, expenses, and attorney fees incurred as a result of any act or omission by the Recipient, or its employees, agents, subcontractors, or assignees pursuant to or in furtherance of this Award.
21. The Recipient shall maintain at all times during the term of this Award such liability insurance, by commercial policy or self-insurance, as is necessary to meet its liabilities under the Colorado Governmental Immunity Act, Section 24-10-101, *et seq.*, C.R.S., as amended (the "CGIA"). The Recipient shall show proof of such insurance satisfactory to the Department, if requested by the Department.
22. Nothing in the terms and conditions of this Award shall be construed as a waiver, express or implied, by either Party of any of the immunities, rights, benefits, protections, or other provisions afforded them pursuant to the CGIA, as now or hereafter amended. Each Party agrees to be responsible for its own liability incurred as a result of its participation in this Agreement. In the event any claim is litigated, each Party will be responsible for its own expenses of litigation or other costs associated with enforcing this Agreement or any amendment hereto.
23. The Recipient shall require each contract with subgrantees, other than those that are public entities within the meaning of the CGIA, providing goods or services in connection with this Award to include the following minimum insurance requirements:
 - a. Workers' compensation insurance as required by state statute, and employer's liability insurance covering all of subgrantee's employees acting within the course and scope of their

COLORADO JUDICIAL DEPARTMENT COURT SECURITY CASH FUND COMMISSION	FISCAL YEAR 2026/27	
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employment.

- b. Commercial general liability insurance written on ISO occurrence form CG 00 01 10/93 or equivalent, covering premises operations, fire damage, independent contractors, products and completed operations, blanket contractual liability, personal injury, and advertising liability with minimum limits as follows: (a) \$1,000,000 each occurrence; (b) \$1,000,000 general aggregate; (c) \$1,000,000 products and completed operations aggregate; and (d) \$50,000 any one fire. If any aggregate limit is reduced below \$1,000,000 because of claims made or paid, subgrantee shall immediately obtain additional insurance to restore the full aggregate limit and furnish to the Recipient a certificate or other document satisfactory to the Recipient showing compliance with this provision.
 - c. Automobile liability insurance covering any automobile (including owned, hired and non-owned automobiles) with a minimum limit of \$1,000,000 for each accident combined single limit.
 - d. Professional liability insurance with an aggregate limit of at least \$1,000,000, covering any damages caused by an error, omission or any negligent act in the event subgrantee provides professional services in furtherance of this Award, which require specialized knowledge and intellectual skill and usually requiring a license, certification, or registration. For policies written on a claims-made basis, the policy shall include an endorsement, certificate or other evidence that coverage extends two years beyond the performance period of the Award. The insurance policy shall not contain a sexual misconduct exclusion.
 - e. The Recipient and the Department shall be named as additional insured on the commercial general liability and automobile liability insurance policies.
 - f. Coverage required under this Award shall be primary and noncontributory over any insurance or self-insurance program carried by the State of Colorado.
 - g. The Recipient shall require all insurance policies in any way related to this Award and secured and maintained by the Recipient's subgrantees to include clauses stating that each carrier shall waive all rights of recovery, under subrogation or otherwise, against the Department, its agencies, institutions, organizations, officers, agents, employees, and volunteers.
 - h. For purposes of this provision, subgrantees means third parties, if any, engaged by the Recipient to aid in performance of its obligations under this Award.
24. **CRIMINAL HISTORY CHECK.** Recipient, at its expense, must ensure a criminal history check ("CHC") has been completed, which meets or exceeds the Department's CHC standards, on all employees, subcontractor employees, and agents of commercial vendors who provide services within a facility containing a state court or probation office to be paid for or otherwise utilizing Grant Funds, prior to any such individual performing services. Only after an individual successfully passes a criminal history check is he/she/they deemed a "Qualified Individual" and may perform services under this Agreement. A CHC is not required for employees of Recipient, a governmental law enforcement body, or the State of Colorado, so long as such employee previously passed a CHC.
- a. Recipient may select either of the following to conduct required CHCs: 1) Recipient's own background check provider that meets Department's qualification standards, or 2) Department's affiliated CHC Provider. Department will provide Recipient with Department's CHC Standards and Department's affiliated CHC provider information upon Recipient's request.
 - b. Recipient shall be responsible for searching any individual who is the subject of a CHC on the National Sex Offender Public Website prior to the final determination of suitability. The National Sex Offender Public Website can be found at the following link:

COLORADO JUDICIAL DEPARTMENT COURT SECURITY CASH FUND COMMISSION	FISCAL YEAR 2026/27	
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<https://www.nsopw.gov/>.

1. In accordance with the Department's CHC Standards, if an individual is currently on the sex offender registry, the individual shall be deemed "Non-Suitable" and cannot provide services within a facility containing a state court or probation office.
2. If an individual was found "Non-Suitable" but can provide proof of deregistration, the determination may be changed to "Suitable" so long as the underlying charge itself is not disqualifying according to the Department CHC Standards.
- c. Any individual that has not passed, cannot pass, or fails a CHC is deemed a "Non-Suitable Individual", who cannot provide services within a facility containing a state court or probation office unless a successful appeal is made. The CHC appeal process is explained in Department's CHC Standards. Non-Suitable Individuals may not perform any services during pendency of appeal. Recipient shall immediately remove an individual from providing services within a facility containing a state court or probation office if he/she/they become "Non-Suitable" due to a conviction during the course of providing services to the Department.
- d. Department reserves the right, but is not required, to conduct a separate CHC on any individuals that perform or will perform services within a facility containing a state court or probation office. The Department may audit compliance with this Paragraph 24. Recipient agrees that it will participate in the audit process, which may include but not be limited to, the execution of authorization forms. A material failure by Recipient to conduct CHCs as specified here or if Recipient permits a Non-Suitable individual to perform services within a facility containing a state court or probation office may result in revocation of the Award, termination of this grant agreement, and return of funds.
- e. Recipient shall require all commercial vendors, contractors, and subcontractors that provide services within a facility containing a state court or probation office to comply with the CHC requirements identified in this Paragraph 24.
25. If the Recipient fails to comply with the terms and conditions of this Award, the Department may (i) terminate or revoke this Award in whole or in part; (ii) suspend the Recipient's performance with respect to all or any portion of this Award pending necessary corrective action as specified by the Department, during which period of suspension the Department shall not be liable to reimburse the Recipient for costs incurred; (iii) withhold payment to the Recipient until corrections in the Recipient's performance are satisfactorily made and completed; (iv) demand removal of any of the Recipient's subgrantees whom the Department deems incompetent, careless, insubordinate, unsuitable, or other unacceptable, or whose continued relation to this Award is deemed to be contrary to the public interest; and (v) pursue any other remedy available by law, including requiring the return of improperly expended funds.
26. This Award is based on the Department's revenue projection for the Court Security Cash Fund. In the event that the actual revenue is less than the Department's projection, or if the funding for any activity established by this Award is discontinued or decreased by the State of Colorado, the Department may terminate this Award or reduce its scope without penalty effective immediately upon receipt of notice of such termination or reduction. In the event of such termination or reduction, the Recipient shall be compensated for the value of services actually and satisfactorily performed, if any, prior to the effective date of the termination or reduction.
27. The construction, interpretation and performance of this Award shall be governed by the laws of the State of Colorado, and any claim arising out of or relating to this Award shall be brought exclusively in the state courts of Colorado.

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28. Enforcement of all rights and obligations hereunder are reserved solely to the Department and Recipient. Any services or benefits which third parties receive as a result of this Agreement are incidental and do not create any rights for such third parties.

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Exhibit A – Grant Rules



COURT SECURITY CASH FUND COMMISSION GRANTS

FISCAL YEAR 2026/27 GRANT RULES
GRANT APPLICATIONS DEADLINE:

PLEASE CONTACT THE OFFICE OF THE STATE COURT ADMINISTRATOR WITH QUESTIONS
COURTSECURITYGRANTS@JUDICIAL.STATE.CO.US

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1-1 Definitions

- A. Annual grants: Grants awarded for supplemental security in a facility containing a state court or probation office. Funds can be used for court security staffing, security equipment or related structural improvements, training on issues of court security, or miscellaneous funding needs associated with issues of court security or security equipment.
- B. Commission: The Court Security Cash Fund Commission created in Section 13-1-203, C.R.S. Each member of the Commission serves a three-year term. Vacancies must be filled by the appointing authority no later than 30 days after the vacating member's last day for the unexpired term. Commission members include:
 - 1. Two representatives of an association that represents county commissioners who are recommended by the association and who are appointed by the governor,
 - 2. Two representatives of an association that represents county sheriffs who are recommended by the association and who are appointed by the governor,
 - 3. Two members of the judicial branch who are appointed by the chief justice, and
 - 4. One member of the general public who is appointed by the chief justice.
- C. Emergency grants: Grants awarded for supplemental security in a facility containing a state court or probation office in response to urgent, unforeseen, and time-sensitive court security needs. These needs must present an immediate threat to the safety, security, or operational integrity of a facility housing a state court or probation office and require swift intervention that cannot wait for the standard grant cycle.
- D. Fund: The Court Security Cash Fund created in Section 13-1-204, C.R.S.
- E. Local security team: A group of individuals from a county that oversees issues of court security and that includes, at a minimum, the chief judge of the district court in the county or their designee, the sheriff or their designee, and a county commissioner or county manager or their designee.
- F. Official act or official action: Any vote, decision, recommendation, approval, disapproval, or other action, including inaction, which involves the use of discretionary authority.

1-2 Authority and Basis

- A. The Court Security Cash Fund Commission was established by Senate Bill 07-118 and is codified in Section 13-1-201, *et. seq.*, C.R.S. The Commission and the Fund are intended to provide counties with supplemental security funding at a facility containing a state court or probation office. Grants from the fund will be given to counties based on the criteria specified in 2-1 of these Rules for:
 - 1. The provision of ongoing security staffing to the counties with the most limited resources,
 - 2. The purchase of security equipment or related structural improvements,
 - 3. The provision of training for the local security teams on issues of court security,
 - 4. Miscellaneous funding needs associated with issues of court security or security equipment, or
 - 5. Emergency needs related to issues of court security or court equipment.

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- A. Per Section 13-1-201(1)(b), C.R.S., the responsibility for providing adequate security for state court facilities rests with county governments. However, the level of funding and services that each county can provide for security varies throughout the State.

1-3 Purpose and Scope

- A. The purpose of these Rules is to define who may apply for grants from the Court Security Cash Fund Commission, how awarded funds may be used, the basic application procedures, and the use of the Fund by the State Court Administrator.
- B. These Rules prescribe the procedures to be followed in making, filing, and evaluating grant applications, the criteria for evaluation, the compliance review process used to ensure that counties are using each grant award as specified, and guidelines necessary for administering the program.

1-4 Funding

- A. The Fund consists of any moneys appropriated by the General Assembly.
- B. Surcharges assessed and collected on specific court fees as defined in Section 13-1-204(1)(b), C.R.S., are credited to the Fund.
- C. The State Court Administrator may accept gifts, grants, or donations from any private or public source for the purpose of implementing the Fund or Commission.
- D. All moneys credited to the Fund shall be available for grants awarded by the State Court Administrator, based on recommendations of the Commission, to counties for the purposes described in these Rules.
- E. The State Court Administrator may use a portion of the moneys for administrative costs incurred through the implementation of the Court Security Cash Fund and the Court Security Cash Fund Commission.
- F. Any unexpended or unencumbered moneys remaining in the Fund at the end of any fiscal year, along with any investment earnings derived from the deposit and investment of moneys in the Fund, shall remain in the Fund and shall not be credited or transferred to the general fund at the end of the year.
- G. The grant fiscal year is July 1, 2026, through June 30, 2027.

2-1 Who May Apply

- A. Only Colorado county governments are eligible to apply and must do so via their local security team as defined in 1-1 of these Rules.
- B. Grant awards will be distributed based on the following priority schedule:
1. Requests from counties that meet the criteria below shall have the highest priority, and
 2. Requests for moneys for personnel costs shall be given subsequent priority.
- C. Counties that meet at least two of the four criteria below shall be given the highest priority for need-based grants for supplemental court security personnel services:
1. Counties in which the total population is below the state median, as determined by the most recent data published by the Department of Local Affairs.
 2. Counties in which the per capita income is below the state median, as determined by the most recent data published by the Department of Local Affairs.

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1. Counties in which property tax revenues are below the state median, as determined by the most recent data published by the Department of Local Affairs.
 2. Counties in which the total county population living below the federal poverty line is greater than the state median, as determined by the most recent census published by the United States Bureau of the Census.
- D. Attachment A lists the priority level of counties as determined by data provided by the Department of Local Affairs. Attachment B illustrates the same information on a map. This list will be utilized by the Commission in determining priorities for grant funds when reviewing and selecting grant applications.

2-2 Use of Grant Funds

- A. Funds shall only be used to supplement existing county funding for:
 1. Security staffing at a facility containing a state court or probation office,
 2. Security equipment or related structural improvements for a facility containing a state court or probation office,
 3. Training on issues of court security, or
 4. Miscellaneous funding needs associated with issues of court security or security equipment.
- B. Funds shall not be used for:
 1. Architectural services,
 2. Non-security related construction,
 3. Firearms, ammunition, weapons, pepper spray, stun devices, or other items of a similar nature,
 4. POST certification training,
 5. Computers and computer servers unless they are an integral part of a security system (e.g., surveillance system or access control system),
 6. Law enforcement equipment that could not clearly be identified as having a court security purpose,
 7. Vehicles,
 8. ADA compliance issues that do not concern security, or
 9. Emergency lighting already required by a Fire Marshal.
- C. Grants from the Fund shall not be used to supplant moneys already allocated by a county for court security purposes or any county funding in counties with the means to support their court security needs.
- D. Grant recipient employees and agents are not employees or agents of the Judicial Department. Recipients shall have no authorization, express or implied, to bind the Judicial Department to any agreements, liability, or understandings except as expressly stated in the grant conditions. The county shall pay, when due, all required employment taxes and income tax withholding on any funds paid to it pursuant to this grant award.
- E. Grant funds shall not be used to reimburse expenses associated with the project that were incurred or contracted for prior to the effective date of the grant contract.
- F. Counties must ensure that open procurement procedures will be followed for purchases for goods and services made as part of the project for which grant funds were awarded.

COLORADO JUDICIAL DEPARTMENT COURT SECURITY CASH FUND COMMISSION	FISCAL YEAR 2026/27	
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1. The county shall provide documentation of the procurement procedure followed for any purchase under this award to the Judicial Department upon request.
 2. The county will comply with their own procurement policies and procedures for purchases made using grant funds.
 3. If the county does not have procurement policies and procedures, they shall comply with the Judicial Department's Procurement Rules.
- G. No indirect costs associated with the grant or the project shall be allowed from grant funds.
- H. Pursuant to Section 1-45-117, C.R.S., grant funds shall not be used for any advocacy-related services. For purposes of these Rules, "advocacy-related services" means actions to urge electors to vote in favor of or against a current or future ballot issue or referred measure.
- I. Pursuant to Section 24-80.1-104, C.R.S., construction or capital improvement plans for use of grant funds on a courthouse listed on the State Register of Historic Properties shall be provided to the State Historical Society for review of the proposed project.
- J. The Commission may consider granting funds on a contingency basis as matching funds for a county applying for State Historical Fund or Department of Local Affairs' grant funds. If the State Historical Fund or Department of Local Affairs grant is not awarded to the county, the Commission shall withdraw the grant of contingent funds or, in the Commission's discretion, modify the purpose and amount of the grant.

2-3 Regular Grant Application Procedures

- A. Applications for grants from the Fund shall be submitted in the manner adopted by the Commission, in accordance with the timelines and guidelines as set forth in these Rules.
- B. Applications shall be made to the Commission through the Office of the State Court Administrator.
- C. Applications must be entered and submitted by the deadline using the Office of the State Court Administrator's online grant management system.
 1. All sections of the application must be completed and contain all required approvals from each member of the local security team, which includes the chief judge, board of county commissioners, and sheriff, or a duly authorized representative of any one of the aforementioned members, prior to submission.
 2. Incomplete applications will not be considered for grant award.
 3. Applications will not be accepted by any method other than the online grant management system, including email, fax, post, or in person.
 4. Complete applications received on or before the deadline will be considered for award.
 5. Applications completed after the deadline will not be considered for grant award.
- D. Potential applicants may contact the Office of the State Court Administrator during the application process if they have questions about or need clarification related to the Rules or the grant application process.
- E. The Office of the State Court Administrator may contact and obtain clarifying information and materials after the application due date from an applicant that has submitted an application by the due date to aid in reviewing and scoring the application. This may result in an applicant submitting a revised application with additional information.

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2-1 Emergency Grant Application Procedures

- A. On an annual basis, the Commission may set aside a specific amount of appropriated funds to allow for emergency awards.
- B. Emergency applications are intended to address critical incidents, such as, but not limited to:
 1. Sudden equipment failure or security system malfunction,
 2. Immediate physical threats or credible security risks,
 3. Unanticipated structural damage impacting security,
 4. Abrupt loss of essential court security staffing,
 5. The need for supplemental staffing or enhanced security measures during high-profile or high-risk trials.
 6. Examples of emergencies may include a courthouse alarm system stops functioning unexpectedly, a credible threat is received requiring an immediate protective response, or a flood damages secure entry points of surveillance infrastructure.
- C. Applications for grants from the Fund shall be submitted in the manner adopted by the Commission, in accordance with the timelines and guidelines as set forth in these Rules.
- D. Applications shall be made to the Commission through the Office of the State Court Administrator.
- E. Emergency funding applications may be submitted at any time during the year. Applications requesting emergency grant funds will be given immediate priority and consideration for approval, depending on the availability of grant funds at the time of application.
- F. Applications must be entered and submitted using the Office of the State Court Administrator's online grant management system.
 1. All sections of the application must be completed and contain all required approvals from each member of the local security team, which includes the chief judge, board of county commissioners, and sheriff, or a duly authorized representative of any of the aforementioned members, prior to submission.
 2. Incomplete applications will not be considered for grant award.
 3. Applications will not be accepted by any method other than the online grant management system, including email, fax, post, or in person.
- G. Potential applicants may contact the Office of the State Court Administrator during the application process if they have questions about or need clarification related to the Rules or the grant application process.
- H. The Office of the State Court Administrator may contact and obtain clarifying information and materials after the application due date from an applicant that has submitted an application by the due date to aid in reviewing and scoring the application. This may result in an applicant submitting a revised application with additional information.

2-2 Grant Amendment Procedures

- A. Grant recipients may request an amendment to the grant approved budget in writing that outlines the requested modification and rationale.
- B. Grant amendment requests must be submitted no later than 30 days prior to the Award End Date of the grant award.
- C. The Office of the State Court Administrator may, in its sole discretion, approve such budget amendments. However, if the requested reallocation exceeds \$10,000, or the requested item(s) were not approved by the Commission in the initial grant award, the Office of the State Court Administrator shall consult the Commission prior to making a final determination.
- D. The Office of the State Court Administrator shall provide timely written notice of its decision to grant or deny

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the amendment request to the Recipient.

3-1 Selection Criteria

- A. Applications to the Court Security Cash Fund will be reviewed and selected in a manner that supports the intent of the Fund to ensure the safety of employees and users of state court facilities.
- B. The Commission shall review the applications to ensure that they meet the intent of the Fund to provide supplemental court security in counties with the most limited financial resources.
- C. Applications requesting funds for any use other than those approved under Section 2-2 A are ineligible for a grant award and will not be considered.
- D. There is no minimum amount for either annual or emergency grant applications or awards.

3-2 Consideration of Grant Applications

- A. The Commission will consider all valid applications for possible funding based upon the criteria contained within these Rules and including, but not limited to, the legislative declaration in Section 13-1-201, C.R.S.
- B. The Commission may also consider the following aspects in reviewing grant applications:
 1. The county has agreed to disclose pertinent financial statements to the Commission or the State Court Administrator for review.
 2. The county has demonstrated good faith in providing security before seeking a grant from the Fund.
 3. The State Court Administrator is satisfied that the county does not have significant uncommitted reserves.
 4. The State Court Administrator is satisfied that the organization does not have deficiencies related to the services to be provided or financial obligations to be undertaken through this grant.
 5. Where applicable, the county's ability to meet all grant conditions and rules in the prior award period, including, but not limited to, timely grant reporting and reimbursement requirements.
 6. Where applicable, the results of any programmatic and/or financial review or audit of the county's performance in the prior grant award period.

3-3 Grant Selection

- A. The Commission shall document its final recommendations to the State Court Administrator.
- B. The Commission may recommend multiple grants be awarded during any grant cycle.
- C. The Commission may expand the criteria used for evaluating grant applications beyond those explicitly stated in these Rules if such additional criteria are necessary for selection of a grant award recipient.
- D. The Commission is not obligated to award grants from the Fund during any grant cycle.
- E. A prior grant award is not a guarantee of future or continued grant awards from the Fund.

3-4 Grant Approval

- A. An affirmative vote of the majority of the Commission members attending the annual award meeting shall be required to recommend a grant application to the State Court Administrator for award. If subsequent emergency awards are requested, an affirmative vote of the majority of the Commission members shall be required to recommend a grant application to the State Court Administrator for award.
- B. A Commissioner shall recuse themselves from the deliberation and vote on a specific application if there is an appearance of impropriety or conflict of interest as it relates to the application.

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- C. The Commission will submit a list of recommended grant applications to the State Court Administrator for final approval.
- D. The State Court Administrator will issue a final approval of grant applications.
- E. The decision of the State Court Administrator shall be final and shall not be subject to any appeal.
- F. Upon final approval, the State Court Administrator will notify the grant recipients.

3-5 Conflicts of Interest

- A. It is the policy of the Judicial Department and the Court Security Cash Fund Commission that Commission members engaged in the process of awarding grant funds shall conduct themselves in a manner to avoid (i) actual or apparent conflicts of interest, (ii) the appearance of impropriety, or (iii) an adverse effect on the confidence of the public in the integrity of the judicial system, consistent with Section 24-18-101, *et seq.*, C.R.S., and Chief Justice Directive 08- 06.
 - 1. Commission members shall not perform an official act which may have a direct economic benefit on a business or other undertaking in which such member has a direct or substantial financial interest. "Financial interest" means a substantial interest held by an individual which is: (i) an ownership interest in a business, (ii) a creditor interest in an insolvent business, (iii) an employment or a prospective employment for which negotiations have begun, (iv) an ownership interest in real or personal property, (v) a loan or any other debtor interest, or (vi) a directorship or officership in a business.
 - 2. Commission members who are elected government officials shall refrain from taking any official action on specific grant applications submitted by the jurisdiction they serve in an elected capacity.
 - 3. Commission members who are judicial officers shall refrain from taking any official action on specific grant applications submitted by a county within the judicial district they serve.
- B. In situations where official action will be taken on a matter for which committee members have such a conflict or in which there may be the appearance of such a conflict, such members shall absent themselves from the hearing room or other venue prior to any discussion of the action and until such action has been taken.

3-6 Chair

- A. The Commission members shall, by majority vote, elect a chair for purposes of conducting Commission business and meetings in a more orderly and efficient manner. The chair shall serve terms as set by the Commission members.

4-1 Award and Disbursement Process

- A. The Office of the State Court Administrator will provide notification of grant award to the counties awarded.
- B. The Office of the State Court Administrator will provide a grant contract via the Department's online contract management system. The county must complete the grant contract process using this system.
- C. The Office of the State Court Administrator will coordinate the disbursement of grant funds to the county. Such disbursements will be made solely for the reimbursement of actual expenses incurred by the county and in accordance with the grant contract.
- D. Payment requests must include detailed supporting documentation. The State Court Administrator shall review the sufficiency and appropriateness of all payment requests and supporting documentation.
 - 1. Recipients must include a spreadsheet showing the calculations used to determine the

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expenses claimed for reimbursement.

2. Personnel expenses must include official payroll documentation, including timesheets and a payroll report or paystub, showing the hours worked and pay rate for each county staff member claimed for reimbursement. If the staff member works in multiple areas, timesheets must clearly identify total hours, and the hours spent on court security funded by this grant. Requests can include only the actual time worked providing security at a state court facility or probation office.
3. Non-personnel expenses must include backup that consists of the applicable invoices, receipts, payment applications, and/or other documents itemizing payment details.
4. The State Court Administrator reserves the right to require additional supporting documentation prior to disbursement.

4-2 Grant Recipient Obligations

- A. The county is responsible for preparing and submitting all programmatic reports, financial reports, and payment requests required by the State Court Administrator, including additional supporting documentation.
- B. The county is responsible for all costs incurred in excess of the grant award that are associated with the grant.
- C. Once a county has been awarded a grant, the county shall use the grant funds as designated and described in the grant application and contract.
- D. The county shall immediately notify the State Court Administrator in writing if the county becomes aware that the grant funds awarded will exceed total project costs.

4-3 Project Review and Compliance

- A. The purpose of the compliance review process is to determine if the county is using grant funds as specified in the grant award and in accordance with generally accepted accounting principles.
- B. Depending on the timeframe established in the grant contract or upon request by the State Court Administrator, the grant recipient shall submit a narrative report to the State Court Administrator detailing specifically how funds have been used.

4-4 Denial or Termination of Funding

- A. The State Court Administrator and the Commission may, in whole or in part, deny or terminate funding for, or impose another sanction on, a Recipient for any of the following reasons:
 1. Failure to comply substantially with the requirements and objectives of the Court Security Cash Fund, Rules issued thereunder, or other provisions of federal, state, or local law.
 2. Failure to adhere to the requirements, standard conditions, or special conditions of the State Court Administrator or the Commission.
 3. Failure to adhere to the requirements or guidelines of the grant contract.
 4. Submitting a request for payment for goods or services not included in the scope of the original application and the purpose of the Fund.
 5. Proposing or implementing substantial project changes to the extent that, if originally submitted, the application would not have been approved for funding.
 6. Failure to submit documents as required by these Rules and the grant contract.
 7. Filing a false certification or request for payment in the application or other report or document.
 8. Other good cause shown.

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Attachment A: County Priority List

Fiscal Year 2027 Priority Level* for Court Security Cash Fund grants by county, based on 2024 data.
Range: 0 (lowest) to 4 (highest)

County	Priority Level	Highest Priority	County	Priority Level	Highest Priority
Adams	1		Kit Carson	4	Yes
Alamosa	3	Yes	La Plata	1	
Arapahoe	0		Lake	2	Yes
Archuleta	2	Yes	Larimer	1	
Baca	4	Yes	Las Animas	4	Yes
Bent	4	Yes	Lincoln	4	Yes
Boulder	0		Logan	2	Yes
Broomfield	0		Mesa	1	
Chaffee	1		Mineral	2	Yes
Cheyenne	4	Yes	Moffat	2	Yes
Clear Creek	1		Montezuma	2	Yes
Conejos	4	Yes	Montrose	2	Yes
Costilla	4	Yes	Morgan	2	Yes
Crowley	4	Yes	Otero	3	Yes
Custer	4	Yes	Ouray	2	Yes
Delta	3	Yes	Park	0	
Denver	1		Phillips	4	Yes
Dolores	4	Yes	Pitkin	0	
Douglas	0		Prowers	4	Yes
Eagle	0		Pueblo	2	Yes
El Paso	0		Rio Blanco	3	Yes
Elbert	0		Rio Grande	4	Yes
Fremont	3	Yes	Routt	0	
Garfield	0		Saguache	4	Yes
Gilpin	3	Yes	San Juan	4	Yes
Grand	0		San Miguel	1	
Gunnison	1		Sedgwick	4	Yes
Hinsdale	2	Yes	Summit	0	
Huerfano	4	Yes	Teller	0	
Jackson	4	Yes	Washington	4	Yes
Jefferson	0		Weld	0	
Kiowa	4	Yes	Yuma	4	Yes

*Per Section 13-1-205(3) & (4), C.R.S.

Criteria – One priority point per criteria met by county.

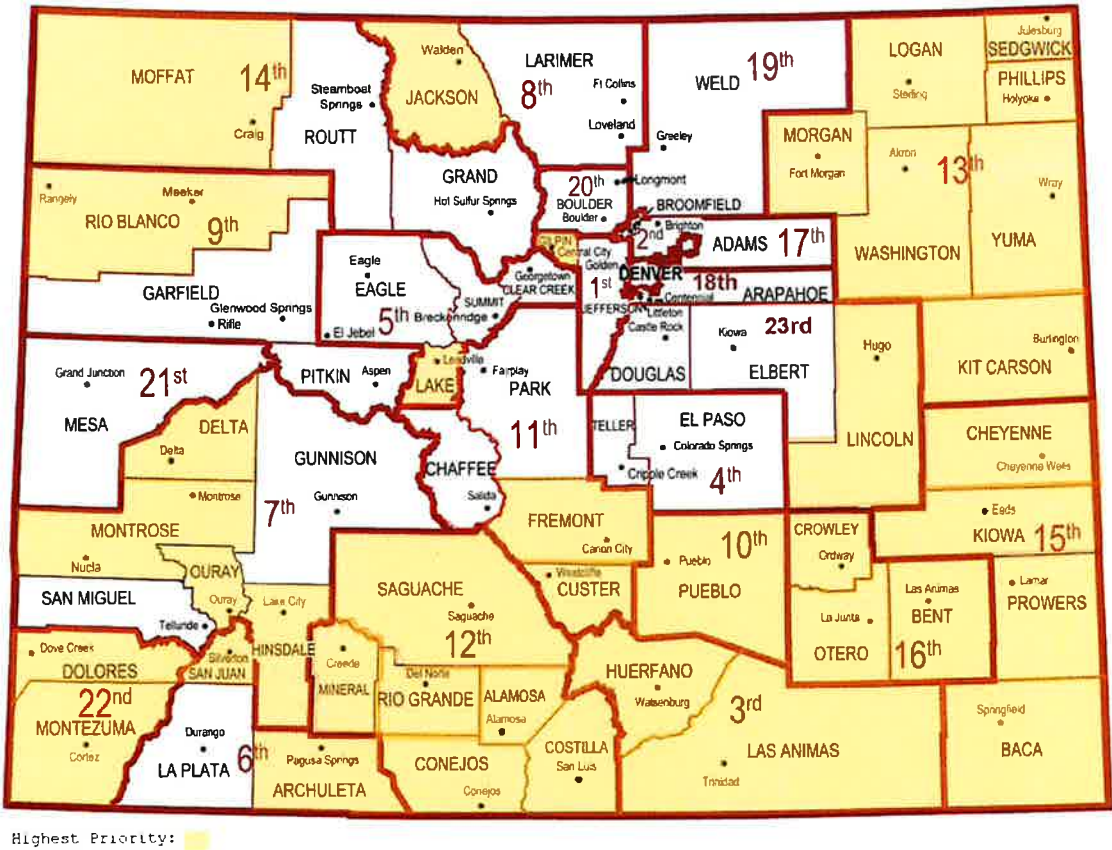
Counties that meet at least two of four criteria listed below are given the highest priority for need based grants for court security personnel services:

- (a) Counties in which the total population is below the state median;
- (b) Counties in which the per capita income is below the state median;
- (c) Counties in which the property tax revenues are below the state median; or
- (d) Counties in which the county population below the federal poverty line is above state median.

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Attachment B: County Priority Level Map

Fiscal Year 26/27 Court Security Cash Fund Commission
Grant Funding Priority by County (based on 2024 data)



COLLORADO JUDICIAL DEPARTMENT		FISCAL YEAR 2026/27
COURT SECURITY CASH FUND COMMISSION		EXHIBIT B - APPLICATION AND APPROVED BUDGET
Applicant Organization	Prowers	
Requested Budget Total	\$175,872	
Requested Personnel Total	\$149,472	
Requested Personnel Description	Personnel - \$149,472.32 2 full time employees at 2,080 hours per year each, plus a total of 850 hours of overtime plus fringe expenses	
Requested Equipment Total	\$0	
Requested Equipment Description		
Requested Supplies Total	\$0	
Requested Supplies Description		
Requested Training Total	\$0	
Requested Training Description		
Requested Other Total	\$26,400	
Requested Other Description	Detention Alternative Programs - \$26,400 Direct cost for remote in-custody juvenile court services	
Approved Budget Total	\$149,472	
Approved Personnel Total	\$149,472	
Approved Personnel Description		
Approved Equipment Total	\$0	
Approved Equipment Description		
Approved Supplies Total	\$0	
Approved Supplies Description		
Approved Training Total	\$0	
Approved Training Description		
Approved Other Total	\$0	
Approved Other Description		
Applicant - Name	Paula Gonzales	
Applicant - Title	Finance Director	
Applicant - Email	paula.gonzales@prowerscounty.net	
Applicant - Phone	719-336-8025	
Signatory - Name	Roger Stagner	
Signatory - Title	Chairman	
Signatory - Email	rstagner@prowerscounty.net	
Signatory - Phone	719-336-8025	
Chief Judge - Name	Tarryn L Johnson	
Court Executive - Name	Diane Crow	
Chief Probation Officer - Name	Stephanie Hofmeister	
The county acknowledges that the responsibility for providing adequate security for state court facilities rests with the county governments and that grant funds may not supplant any county funding.		Yes

COLLORADO JUDICIAL DEPARTMENT COURT SECURITY CASH FUND COMMISSION		FISCAL YEAR 2026/27 EXHIBIT B - APPLICATION AND APPROVED BUDGET
Applicant Organization Please describe the county's plan for building security.	Prowers Our county's approach to building security focuses on maintaining a safe and accessible environment for courthouse personnel and the public. Our Court Security Team is made up of highly trained professionals skilled in building security, threat identification, courtroom protocols, and de-escalation techniques. This enables us to respond to potential threats and manage day-to-day interactions with the public, prioritizing safety and respect. The team includes two full-time deputies who rotate between monitoring building access and providing security in the courtrooms. A backup deputy ensures continuous coverage, allowing us to respond swiftly to incidents without disrupting courthouse operations. Our team meets statutory priority status, and previous grants have been crucial in maintaining a dedicated security workforce and enhancing infrastructure and equipment. By investing in ongoing training and a responsive security model, we remain committed to ensuring the safety of courthouse staff, legal professionals, and the public while maintaining access to essential services.	
Please describe how the county will use the requested grant funds.	The courthouse is a vital hub, housing critical services such as the District and County Courts, Court Administration, Probation, Useful Public Service, Treasurer, Assessor, Clerk & Recorder, Commissioners, and County Administration. Public access to these services is essential, and a secure environment is key to maintaining the trust and safety of all who rely on these services. For the FY 2026/2027 grant, we are requesting \$175,872.32 to sustain our court security operations. These funds will directly support the safe and secure environment for courthouse employees, legal professionals, and the public. This includes funding for security personnel and \$26,400.00 to continue our contract with Detention Alternative Program (DAP) in Pueblo. DAP provides critical juvenile court services through remote in-custody juvenile court, saving the County and Courtstime and money each year while offering appropriate legal services to citizens.	
Please describe the number of full-time equivalent (FTE) Court Security staff currently on payroll. Additionally, indicate how many staff members, both full-time and part-time, would be supported by the requested grant funding.	Thanks to continued Court Security Grant funding, we have been able to maintain security at the courthouse entrance, which remains our highest priority. This position requires 2,080 hours annually, plus approximately 850 hours of overtime each year. Additionally, we have been able to allocate 2,080 hours of security personnel in the courtrooms during trials and hearings. Under this model, the total full-time equivalent (FTE) for courthouse security personnel is 2, with an estimated cost of \$149,472.32 The presence of additional security personnel has been crucial, especially over the past year when urgent security needs arose in both the courtrooms and at the courthouse entrance, highlighting the importance of maintaining a well-staffed and responsive security team.	
Please describe any significant increases or decreases in the current ask from the previous fiscal year request.	There is no significant increase in the request for 2026/2027. We are grateful for the opportunity to apply for this funding, which enables us to maintain a safe and secure environment for all courthouse staff and visitors while improving operational efficiency.	



PROWERS COUNTY AGENDA ITEM REQUEST FORM

Hearing Date Requested: 7/14/26

Submitter: Paula Gonzales

Submitted to the County Administration Office on: 06/25/2026

Return Originals to: Paula Gonzales

Number of originals to return to Submitter: 1

Contract Due Date:

Item Title/Recommended Board Action:

Consider ratifying 6/29/2026 approval of payment of payroll, payroll bills and accounts payable bills presented for County General Fund in the amount of \$904,896.45, DHS & WHC in the amount of \$309,078.05, and H3C in the amount of \$143,142.37 with a certification date of 6/29/2026

Justification or Background:

Fiscal Impact: This item is budgeted in the following account code:

County: \$ _____ Federal: \$ _____ State: \$ _____ Other: \$ _____

Admin Office Internal Use

County Approvals (as needed):

Attorney _____

Finance _____

Clerk _____

HR _____

PROWERS COUNTY APPROVE TO PAY

APPROVE PAYMENTS AS HEREIN SET FORTH. CHECK NUMBERS AS LISTED BELOW ARE ALL INCLUSIVE, ARE SET OPPOSITE THEIR NAMES, AND TOTALING THE SUM OF: \$904,896.45
DRAWN ON COUNTY GENERAL FUNDS. DATED AS OF: **June 29, 2026**

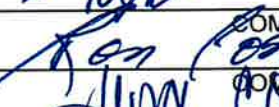
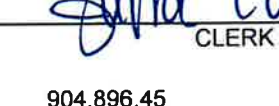
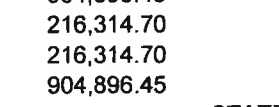
	A/P	#	PAYROLL	FRINGES
COUNTY GENERAL FUND	\$	-	336,624.73	107,455.72
ARPA FUND	\$	-	-	-
FSA ACCOUNT	\$	-	-	-
BOOKING FEES ACCOUNT	\$	-	-	-
PUBLIC HEALTH AGENCY	\$	-	141,477.37	39,288.13
ROAD & BRIDGE FUND	\$	-	64,644.10	18,224.20
SALES & USE TAX FUND	\$	-	-	-
CONSERVATION TRUST FUND	\$	-	-	-
CAPITAL FUND	\$	-	-	-
OTHER AGENCIES FUND	\$	-	-	-
LODGING TAX FUND	\$	-	-	-
CRMC FUND	\$	-	77,186.75	28,021.53
OPC FUND	\$	-	68,648.80	23,325.12
Totals	\$	-	\$ 688,581.75	\$ 216,314.70

DATE: June 29, 2026

DATE: June 29, 2026

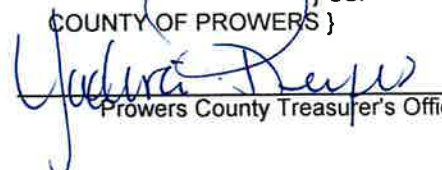
DATE: June 29, 2026

DATE: June 29, 2026


 BOCC-CHAIRMAN

 COMMISSIONER

 COMMISSIONER

 CLERK TO THE BOARD

Total Paid Approve To Pay	\$	904,896.45
AP + Fringes	\$	216,314.70
Total Pd Certification - Payroll	\$	216,314.70
Total Payroll + Fringes	\$	904,896.45

Ending Check No. 78683
Beginning Check No. 78671
Total Number of Checks: 13

STATE OF COLORADO }
) SS:
 COUNTY OF PROWERS }

 Prowers County Treasurer's Office

PROWERS COUNTY TREASURER CERTIFICATION

COUNTY GENERAL FUND - 01

0010

June 29, 2026

78671-78683

June Unemployment

\$	-
\$	(1,270.01)
Payroll	\$ 336,624.73
Total Fringes	\$ 107,455.72

Total \$ 442,810.44

ARPA

0018

\$	-

Total \$ -

ROAD & BRIDGE FUND - 02

0020

\$	-
Payroll	\$ 64,644.10
Fringes	\$ 18,224.20

Total \$ 82,868.30

FSA (Cafeteria) 552

0552

\$	-
\$	-

Total \$ -

Sheriff's Booking Fees

0675

\$	-

Total \$ -

SALES & USE TAX FUND - 03

0900

\$	-

Total \$ -

CONSERVATION TRUST FUND - 06

0130

\$	-

Total \$ -

CAPITAL FUND - 07

0100

\$	-
\$	-

Total \$ -

OTHER AGENCIES FUND- 08

\$	-
\$	-

Total \$ -

LODGING TAX - 09

0014

\$	-
\$	-

Total \$ -

PUBLIC HEALTH AGENCY - 11

0676

\$	-
Payroll	\$ 141,477.37
Total Fringes	\$ 39,288.13

Total \$ 180,765.50

CRMC

0016

\$	-
Payroll	\$ 77,186.75
Total Fringes	\$ 28,021.53

Total \$ 105,208.28

OPC

0017

\$	-
Payroll	\$ 68,648.80
Total Fringes	\$ 23,325.12

Total \$ 91,973.92

Paula Gonzales, Finance Director

GRAND TOTAL \$ 903,626.44



Prowers County, CO

Check Register

Packet: APPKT00303 - June 2026 Payroll AP

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: General Fund Op-General Fund Operating Account						
AFL1	Aflac	06/29/2026	Regular	0.00	2,061.87	78671
CRA1	CCOERA	06/29/2026	Regular	0.00	74,389.42	78672
CRA2	CCOERA	06/29/2026	Regular	0.00	1,045.91	78673
CLN1	Colonial Life & Accident Ins Co.	06/29/2026	Regular	0.00	975.94	78674
CAI1	Continental American Insurance Con	06/29/2026	Regular	0.00	882.56	78675
CHP1	County Health Pool	06/29/2026	Regular	0.00	141,621.49	78676
FSR1	Family Support Registry	06/29/2026	Regular	0.00	1,916.22	78677
FN81	Frontier Bank	06/29/2026	Regular	0.00	166,022.91	78678
LEG1	LegalShield	06/29/2026	Regular	0.00	461.50	78679
MTS1	MASA - MEDICAL AIR TRANSPORTAT	06/29/2026	Regular	0.00	674.00	78680
VEN00954	Mountain Peak Law Group, PC	06/29/2026	Regular	0.00	300.00	78681
NCA1	Nationwide Retirement Solutions	06/29/2026	Regular	0.00	170.00	78682
PRC1	Prowers County	06/29/2026	Regular	0.00	550.00	78683

Bank Code General Fund Op Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	30	13	0.00	391,071.82
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	30	13	0.00	391,071.82



Prowers County, CO

Payroll - Summary Detail Register

Payroll Summary

Packet: PYPKT00122 - June 2026 Payroll
Payroll Set: 01 - Payroll Set 01

Pay Period: 06/01/2026 - 06/30/2026

Males Paid: 78
Females Paid: 89
Unknown Paid: 0
Total Employees: 167

Total Direct Deposits: 511,174.62
Total Check Amounts: 0.00

EARNINGS

Pay Code	Units	Pay Amount
Adult Trans OT	9.50	325.18
Call Out	1.00	100.00
CH Security OT	14.50	490.90
CH Security-H	256.00	5,777.92
Elected Official	0.00	50,470.26
Extra Duty	0.00	3,125.00
Hourly Wage	19,990.11	435,313.26
Incentive	0.00	0.00
Jail Nursing-H	63.75	3,187.50
Jail TR Book Fee-OT	29.50	983.31
On Call	16.00	800.00
OT	146.75	5,607.69
Salary	0.00	182,400.73
Total:	20,527.11	688,581.75

TAXES

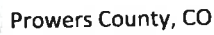
Code	Subject To	Employee	Employer
Federal W/H	638,038.07	39,334.47	0.00
MC	672,734.75	9,754.68	9,754.68
SS	672,734.75	41,709.54	41,709.54
State W/H	638,038.07	23,760.00	0.00
Unemployment	634,986.49	0.00	1,270.01
Total:		114,558.69	52,734.23

DEDUCTIONS

Code	Subject To	Employee	Employer
457 %	5,068.17	202.73	0.00
457 AMT	0.00	350.00	0.00
457 Roth %	10,340.94	373.18	0.00
457 Roth AMT	0.00	120.00	0.00
Accident	0.00	574.95	0.00
AFLAC AT	0.00	646.29	0.00
AFLAC PT	0.00	1,415.58	0.00
Child Support	0.00	1,916.22	0.00
Colonial AT	0.00	398.98	0.00
Colonial Pre Tax	0.00	576.96	0.00
Critical AT	0.00	254.35	0.00
Dental	0.00	5,379.75	0.00
FSA	0.00	550.00	0.00
Garn-Martinez	0.00	300.00	0.00
Health Insurance	0.00	5,625.10	127,595.90
Hospital IN-Pre Tax	0.00	53.26	0.00
HSA - CSB	0.00	350.00	0.00
HSA - GN Bank	0.00	100.00	0.00
HSA - TBK Bank	0.00	930.00	0.00
Legal Aid	0.00	461.50	0.00
Life Ins- AD&D	0.00	0.00	1,098.72
Life Ins-Dependent	0.00	26.68	0.00
MASA	0.00	674.00	0.00
Nationwide Retirement	0.00	170.00	0.00
Retirement	679,478.91	33,973.95	33,973.95
Retirement Loan	0.00	6,441.52	0.00
Supp Life-Employee	0.00	602.94	0.00
Supp Life-Spouse	0.00	89.10	0.00
Vision	0.00	291.40	911.90
Total:		62,848.44	163,580.47

RECAP 01 - Payroll Set 01

Earnings:	688,581.75	Benefits:	0.00	Deductions:	62,848.44	Taxes:	114,558.69	Net Pay:	511,174.62
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Employees Not Included in Packet

Pay Period: 06/01/2026 - 06/30/2026

Employee: [1238](#) Campbell, Krystle

Employee: [1239](#) Turner, Janene

Employee: 1199 Crum, Kaleb

Employee: 1246 Flores, Candice A

Base Group	Pay Code	Position	Based on Rate	GL/Project Account	Rate/Amount	Units	Pay Amount
Monthly Hou	Hourly Wage	Eligibility Technician	Hourly	014-47-411300	16.000000	173.33	2773.28



PROWERS COUNTY AGENDA ITEM REQUEST FORM

Hearing Date Requested: 7/14/26

Submitter: Paula Gonzales

Submitted to the County Administration Office on: 06/30/2026

Return Originals to: Paula Gonzales

Number of originals to return to Submitter: 1

Contract Due Date:

Item Title/Recommended Board Action:

Consider ratifying 6/29/2026 approval of payment of accounts payable bills presented for County General Fund in the amount of \$370,959.11 with a certification date of 6/30/2026

Justification or Background:

Fiscal Impact: This item is budgeted in the following account code:

County: \$ _____ Federal: \$ _____ State: \$ _____ Other: \$ _____

Admin Office Internal Use

County Approvals (as needed):

Attorney _____

Finance _____

Clerk _____

HR _____

PROWERS COUNTY APPROVE TO PAY

APPROVE PAYMENTS AS HEREIN SET FORTH. CHECK NUMBERS AS LISTED BELOW ARE ALL INCLUSIVE, ARE SET OPPOSITE THEIR NAMES, AND TOTALING THE SUM OF: \$370,959.11
 DRAWN ON COUNTY GENERAL FUNDS. DATED AS OF: **June 30, 2026**

	A/P	PAYROLL	FRINGES
COUNTY GENERAL FUND	\$ 73,868.13	-	-
ARPA FUND	\$ 74.62	-	-
FSA ACCOUNT	\$ -	-	-
BOOKING FEES ACCOUNT	\$ -	-	-
PUBLIC HEALTH AGENCY	\$ 25,321.33	-	-
ROAD & BRIDGE FUND	\$ 5,995.07	-	-
SALES & USE TAX FUND	\$ -	-	-
CONSERVATION TRUST FUND	\$ -	-	-
CAPITAL FUND	\$ -	-	-
OTHER AGENCIES FUND	\$ -	-	-
LODGING TAX FUND	\$ -	-	-
CRMC FUND	\$ 158,223.17	-	-
OPC FUND	\$ 107,476.79	-	-
Totals	\$ 370,959.11	\$ -	\$ -

DATE: June 30, 2026

DATE: June 30, 2026

DATE: June 30, 2026

DATE: June 30, 2026


 BOCC CHAIRMAN

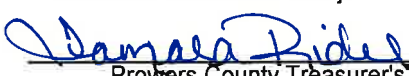
 COMMISSIONER

 COMMISSIONER

 CLERK TO THE BOARD

Total Paid Approve To Pay	\$ 370,959.11
AP + Fringes	\$ 370,959.11
Total Pd Certification - Payroll	\$ 370,959.11
Total Payroll + Fringes	\$ -

Ending Check No. 78721
 Beginning Check No. 78684
 1
 Total Number of Checks: 38

STATE OF COLORADO }
 } SS:
 COUNTY OF PROWERS }

 Prowers County Treasurer's Office

PROWERS COUNTY TREASURER CERTIFICATION

COUNTY GENERAL FUND - 01
78684-78721

0010

June 30, 2026

	\$	73,868.13	
Payroll	\$	-	
Total Fringes	\$	-	Total \$ 73,868.13

ARPA

0018

\$	74.62	Total \$ 74.62

ROAD & BRIDGE FUND - 02

0020

\$	5,995.07	
Payroll	\$	-
Fringes	\$	-
		Total \$ 5,995.07

FSA (Cafeteria) 552

0552

\$	-	
\$	-	Total \$ -

Sheriff's Booking Fees

0675

\$	-	
		Total \$ -

SALES & USE TAX FUND - 03

0900

\$	-	
		Total \$ -

CONSERVATION TRUST FUND - 06

0130

\$	-	
		Total \$ -

CAPITAL FUND - 07

0100

\$	-	
\$	-	Total \$ -

OTHER AGENCIES FUND- 08

\$	-	
\$	-	Total \$ -

LODGING TAX - 09

0014

\$	-	
\$	-	
		Total \$ -

PUBLIC HEALTH AGENCY - 11

0676

\$	25,321.33	
Payroll	\$	-
Total Fringes	\$	-
		Total \$ 25,321.33

CRMC

0016

\$	158,223.17	
Payroll	\$	-
Total Fringes	\$	-
		Total \$ 158,223.17

OPC

0017

\$	107,476.79	
Payroll	\$	-
Total Fringes	\$	-
		Total \$ 107,476.79


Paula Gonzales, Finance Director

GRAND TOTAL \$ 370,959.11



Prowers County, CO

Check Register

Packet: APPKT00304 - 105.06.2026 AP

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: General Fund Op-General Fund Operating Account						
ACA2	A Cut Above Pest Control LLC	06/30/2026	Regular	0.00	465.00	78684
AIR1	A-1 Rental & Sales	06/30/2026	Regular	0.00	11.98	78685
AMAZON	Amazon Capital Services	06/30/2026	Regular	0.00	110.54	78686
ATM1	Atmos Energy	06/30/2026	Regular	0.00	256.79	78687
AXIOM	Axiom Human Resource Solutions, Ir	06/30/2026	Regular	0.00	122.06	78688
VEN01148	BALCOMB & GREEN, P.C.	06/30/2026	Regular	0.00	932.20	78689
VEN01146	CAFE BEAN	06/30/2026	Regular	0.00	480.00	78690
CINTASCORP	CINTAS CORPORATION NO. 2	06/30/2026	Regular	0.00	1,065.50	78691
LAM1	City of Lamar	06/30/2026	Regular	0.00	409.76	78692
DEL1	Coloradoland Tire & Service	06/30/2026	Regular	0.00	117.80	78693
CSU4	CSU Extension - Lamar	06/30/2026	Regular	0.00	8,614.50	78694
DAF1	District Attorney	06/30/2026	Regular	0.00	42,776.84	78695
GOBINS	Gobin's Inc.	06/30/2026	Regular	0.00	480.40	78696
THEHOME	HD Supply formerly HD Pro	06/30/2026	Regular	0.00	278.35	78697
INCOMP	In Compliance Products	06/30/2026	Regular	0.00	280.00	78698
COJ1	Jana Coen	06/30/2026	Regular	0.00	1,000.00	78699
FPL6 -26107-59314MN	John Deere Financial	06/30/2026	Regular	0.00	1,690.03	78700
KIMB1	Kimball Midwest-	06/30/2026	Regular	0.00	1,366.80	78701
LBM1	Lamar BMS	06/30/2026	Regular	0.00	65.56	78702
LANGUAGE	Language Line Services	06/30/2026	Regular	0.00	277.16	78703
VEN01147	MICHAEL BREWER	06/30/2026	Regular	0.00	185.20	78704
Mirage	Mirage Technologies	06/30/2026	Regular	0.00	2,795.00	78705
PGC2	MOSS ENTERPRISES, INC- PETERBILT	06/30/2026	Regular	0.00	651.44	78706
WALMARTBUSINESS	MULTI SERVICE TECHNOLOGY SOLU1	06/30/2026	Regular	0.00	708.32	78707
NEUMO/AVENU/GOVC	NEUMO RECORDS LLC /NEUMO ENT	06/30/2026	Regular	0.00	7,110.50	78708
OEC1	Otis Elevator Co	06/30/2026	Regular	0.00	4,299.36	78709
PRC1	Prowers County	06/30/2026	Regular	0.00	289,328.75	78710
STAGNERR	Roger Stagner	06/30/2026	Regular	0.00	195.00	78711
CKN1	Ron Cook	06/30/2026	Regular	0.00	195.00	78712
TIN1	Terminix Processing Center	06/30/2026	Regular	0.00	106.65	78713
DUNAG	Thomas Dunagan	06/30/2026	Regular	0.00	100.00	78714
TRANS1	Transwest Truck Trailer RV	06/30/2026	Regular	0.00	156.40	78715
VEN00958	TY HARMON	06/30/2026	Regular	0.00	195.00	78716
TTI1	Tyler Technologies Inc	06/30/2026	Regular	0.00	360.00	78717
VIA1	Viaero Wireless	06/30/2026	Regular	0.00	380.06	78718
WAG1	Wagner Equipment Co	06/30/2026	Regular	0.00	3,009.50	78719
WAL1	Wallace Gas & Oil Inc	06/30/2026	Regular	0.00	307.04	78720
VEN01130	WILEY PROCESSING LLC	06/30/2026	Regular	0.00	74.62	78721

Bank Code General Fund Op Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	74	38	0.00	370,959.11
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	74	38	0.00	370,959.11

PROWERS COUNTY DEPARTMENT OF HUMAN SERVICES
PAYROLL CERTIFICATION
MONTH: JUNE 2026

PAYROLL TYPE	DATE	CHECK NUMBERS	AMOUNT
DHS:			
SALARY	06/29/26	102152-102194	111,742.41
FRINGE	06/29/26	69408-69423	102,555.10
OPERATING	06/29/26	69424-69454 & 69456-69506	34,646.96
VOID	06/29/26	69455	0.00
AID DEPEND. CHILD:			
CHILD CARE:			
AID NEEDY DISABLED:			
CHILD WELFARE:			
LEAP:			
OAP:			
CHILD SUPPORT:			
ADMIN:			
WORK PROGRAM:			
FOOD ASSISTANCE:			
WHC:			
SALARY	06/29/26	55171-55187	34,453.77
FRINGE	06/29/26	9374-9383	25,407.58
OPERATING	06/29/26	9384	272.23

COUNTY OF PROWERS)

I, ROGER STAGNER, CHAIRMAN OF THE BOARD OF HUMAN SERVICES OF PROWERS COUNTY, COLORADO, HEREBY
CERTIFY THAT EBT AUTHORIZATIONS IN THE AMOUNT OF \$0.00 HAVE BEEN APPROVED. OTHER PAYMENTS
IN THE FORM OF CHECKS IN THE AMOUNT OF \$309,078.05 ARE APPROVED TO BE PAID FROM THE HUMAN SERVICES FUND.

June 29, 2026

GRAND TOTAL \$ 309,078.05

6/29/26 Roger Stagner
DATE
6/29/26
DATE
6-29-2026 Ron Cook
DATE

CHAIRMAN

COMMISSIONER

COMMISSIONER

6/29/26
DATE
6/29/26
DATE
6-29-2026
DATE

DIRECTOR

HOTLINE COUNTY CONNECTION CENTER
PAYROLL CERTIFICATION
MONTH: JUNE 2026

AMOUNT

CHECK NUMBERS

DATE

PAYROLL TYPE

H3C

SALARY

FRINGE

OPERATING

06/29/26

06/29/26

06/29/26

32110-32140

4483-4489

4490-4491

80,645.65

61,677.71

819.01

COUNTY OF PROWERS)

I, ROGER STAGNER, CHAIRMAN OF THE BOARD OF HUMAN SERVICES OF PROWERS COUNTY, COLORADO, HEREBY
CERTIFY THAT PAYMENTS IN THE FORM OF CHECKS IN THE AMOUNT OF \$143,142.37 ARE APPROVED TO BE PAID FROM THE
HOTLINE COUNTY CONNECTION CENTER.

143,142.37

GRAND TOTAL \$

June 29, 2026

6/29/26 *Ray Stagner* CHAIRMAN
DATE

6/29/26 *Tyler* COMMISSIONER
DATE

6-29-2026 *Ken (PDS)* COMMISSIONER
DATE

6/24/26 *Stacy Mules* DIRECTOR
DATE

PROWERS COUNTY TREASURER CERTIFICATION OF EXPENDITURES

DATE: June 29, 2026

PROWERS COUNTY DEPARTMENT OF HUMAN SERVICES FUND

Prepared by:
Mindy Maestas

SALARY	<u>102152-102194</u>	<u>111,742.41</u>
FRINGE	<u>69408-69423</u>	<u>102,555.10</u>
OPERATING	<u>69424-69454 & 69456-69506</u>	<u>34,646.96</u>
WHC SALARY	<u>55171-55187</u>	<u>34,453.77</u>
WHC FRINGE	<u>9374-9383</u>	<u>25,407.58</u>
OPERATING	<u>9384</u>	<u>272.23</u>

TOTAL: \$ 309,078.05

Information Only

VOIDED CHECKS #s: 69455



Lanie Mireles, Director

PROWERS COUNTY TREASURER CERTIFICATION OF EXPENDITURES

DATE: June 29, 2026

HOTLINE COUNTY CONNECTION CENTER FUND

Prepared by:
Mindy Maestas

H3C SALARY	<u>32110-32140</u>	<u>80,645.65</u>
H3C FRINGE	<u>4483-4489</u>	<u>61,677.71</u>
H3C OPERATING	<u>4490-4491</u>	<u>819.01</u>

TOTAL: \$ 143,142.37

Information Only
VOIDED CHECKS #'s: _____



Lanie Mireles, Director

PROWERS COUNTY DEPT. OF SOCIAL SERVICES

Invoice Register (By Expense Account)

Invoice Number / Line Description EXPENSE ACCOUNT: FRINGE	Vendor Name / Expense Account	Invoice Date	Purchase Order / Job	Amount
AP.6.19.26 AFLAC INS	AFLAC	06/19/26	INVOICE AP.6.19.26 TOTAL:	\$826.86 <u>\$826.86</u>
AP.6.19.26 CAI	CONTINENTAL AMERICAN	06/19/26	INVOICE AP.6.19.26 TOTAL:	\$289.02 <u>\$289.02</u>
AP.6.19.26 HEALTH INSURANCE LIFE INSURANCE SUPP LIFE INSURANCE DEP LIFE INSURANCE DENTAL INSURANCE VISION INSURANCE	CHP	06/19/26		\$32,382.00 \$256.68 \$445.75 \$18.40 \$1,490.10 \$356.90 <u>\$34,949.83</u>
AP.6.19.26 COLONIAL INS BCN E3400793	COLONIAL LIFE	06/19/26	INVOICE AP.6.19.26 TOTAL:	\$278.03 <u>\$278.03</u>
AP.6.19.26 HSA	COMMUNITY STATE BANK	06/19/26	INVOICE AP.6.19.26 TOTAL:	\$1,290.00 <u>\$1,290.00</u>
AP.6.19.26 HSA	TBK BANK	06/19/26	INVOICE AP.6.19.26 TOTAL:	\$490.00 <u>\$490.00</u>
AP.6.19.26 STATE TAX	COLORADO DEPT OF REVENUE	06/19/26	INVOICE AP.6.19.26 TOTAL:	\$5,784.00 <u>\$5,784.00</u>
AP.6.19.26 RETIREMENT	CRA	06/19/26	INVOICE AP.6.19.26 TOTAL:	\$16,319.64 <u>\$16,319.64</u>
AP.6.19.26 FSA	PROWERS COUNTY FSA	06/19/26	INVOICE AP.6.19.26 TOTAL:	\$100.00 <u>\$100.00</u>
AP.6.19.26 CRA	CRA	06/19/26	INVOICE AP.6.19.26 TOTAL:	\$452.24 <u>\$452.24</u>
AP.6.19.26	FRONTIER BANK	06/19/26	INVOICE AP.6.19.26 TOTAL:	

FICA` & MED					INVOICE AP.6.19.26 TOTAL:	<u>\$34,062.42</u> \$34,062.42
AP.6.19.26 LEGAL SERVICES	LEGAL SERVICES, INC.	06/19/26			INVOICE AP.6.19.26 TOTAL:	<u>\$53.80</u> \$53.80
AP.6.19.26 INTERNAL PLAN ID 0025497-001	N.A.C.O. Clearing Account	06/19/26			INVOICE AP.6.19.26 TOTAL:	<u>\$20.00</u> \$20.00
AP.6.19.26 FSR 05729975	CO FAMILY SUPPORT REGISTRY	06/19/26			INVOICE AP.6.19.26 TOTAL:	<u>\$65.00</u> \$65.00
AP.06.19.2026 LOAN REPAYMENT	CRA	06/19/26			INVOICE AP.06.19.2026 TOTAL:	<u>\$7,409.26</u> \$7,409.26
AP.6.19.26 MEDICAL TRANSPORTATION	MASA MTS	06/19/26			INVOICE AP.6.19.26 TOTAL:	<u>\$165.00</u> \$165.00
					EXPENSE ACCOUNT 202.1000 TOTAL:	<u>\$102,555.10</u>
EXPENSE ACCOUNT: CHILD WELFARE						
EX.6.23.26 PER DIEM	JACOB HARRIS	06/23/26			INVOICE EX.6.23.26 TOTAL:	<u>\$114.00</u> \$114.00
AD.6.23.26 AUTO SUPPLIES	NAPA AUTO PARTS	06/23/26			INVOICE AD.6.23.26 TOTAL:	<u>\$208.99</u> \$208.99
AD.06.24.2026 CLIENT CHARGE CLIENT CHARGE FINGERPRINTS	FIRST NATIONAL BANK OMAHA	06/24/26			INVOICE AD.06.24.2026 TOTAL:	<u>\$55.41</u> <u>\$55.41</u> <u>\$57.50</u> \$168.32
					EXPENSE ACCOUNT 444.1210 TOTAL:	<u>\$491.31</u>
EXPENSE ACCOUNT: CHILD WELFARE 100%						
EX.6.23.26 PER DIEM	COURTNEY HOLT-ROGERS	06/23/26			INVOICE EX.6.23.26 TOTAL:	<u>\$112.00</u> \$112.00
					EXPENSE ACCOUNT 444.1220 TOTAL:	<u>\$112.00</u>
EXPENSE ACCOUNT: CMP						
AD.6.23.26 FAMILY ADVOCATE	SHARON MAUCH	06/23/26			INVOICE AD.6.23.26 TOTAL:	<u>\$765.00</u> \$765.00
					EXPENSE ACCOUNT 444.1597 TOTAL:	<u>\$765.00</u>

EXPENSE ACCOUNT: CORE				
AD.6.23.26	WALLACE GAS & OIL	06/23/26		\$55.79
AUTO SUPPLIES			INVOICE AD.6.23.26 TOTAL:	\$55.79
AD.6.23.2026	WALLACE GAS & OIL	06/23/26		\$15.15
AUTO SUPPLIES			INVOICE AD.6.23.2026 TOTAL:	\$15.15
EXPENSE ACCOUNT: CORE 100%			EXPENSE ACCOUNT 444.1700 TOTAL:	\$70.94
AD.6.23.26	ATMOS ENERGY	06/23/26		\$29.30
UTILITIES				\$7.33
UTILITIES			INVOICE AD.6.23.26 TOTAL:	\$36.63
EXPENSE ACCOUNT: ECC			EXPENSE ACCOUNT 444.1800 TOTAL:	\$36.63
AD.6.23.26	WALSH POOL	06/23/26		\$164.00
SUPPLIES/OPERATING/MARKETI			INVOICE AD.6.23.26 TOTAL:	\$164.00
AD.6.23.26	MELVIN HENDRICKSON DEVEL CNTR	06/23/26		\$1,300.00
SUPPLIES/OPERATING/MATERIA			INVOICE AD.6.23.26 TOTAL:	\$1,300.00
AD.6.23.26	OTERO - CDS	06/23/26		\$1,300.00
SUPPLIES/OPERATING/MATERIA			INVOICE AD.6.23.26 TOTAL:	\$1,300.00
AD.6.24.26	ABIGAIL RODRIGUEZ	06/24/26		\$145.00
PARTICIPANT SUPPORT			INVOICE AD.6.24.26 TOTAL:	\$145.00
AD.6.24.26	ELISSA CONTRERAS	06/24/26		\$200.00
SCHOLARSHIP			INVOICE AD.6.24.26 TOTAL:	\$200.00
AD.6.24.26	SHELLANN BASTIAN	06/24/26		\$200.00
PARTICIPANT SUPPORT			INVOICE AD.6.24.26 TOTAL:	\$200.00
AD.6.24.26	GIADA NIESCHBURG	06/24/26		\$200.00
PARTICIPANT SUPPORT			INVOICE AD.6.24.26 TOTAL:	\$200.00
AD.6.24.26	ESTHER LINGLE	06/24/26		\$200.00
PARTICIPANT SUPPORT			INVOICE AD.6.24.26 TOTAL:	\$200.00
AD.6.24.26	BRIANA LEWIS	06/24/26		\$200.00
PARTICIPANT SUPPORT			INVOICE AD.6.24.26 TOTAL:	\$200.00

AD.6.24.26 PARTICIPANT SUPPORT	DONITA DRISKELL	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26 PARTICIPANT SUPPORT	ASPEN JONES	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26 PARTICIPANT SUPPORT	MARISOL VAZQUEZ	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26 PARTICIPANT SUPPORT	CLAUDIA CASILLAS	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26 PARTICIPANT SUPPORT	CASSANDRA RAMOS	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26 PARTICIPANT SUPPORT	HAYDEE ACEVEDO	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26 PARTICIPANT SUPPORT	ADRIANNA DURAN	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26 PARTICIPANT SUPPORT	EVA CRUZ	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD6.24.26 PARTICIPANT SUPPORT	CASSANDRA GALLEGOS	06/24/26	INVOICE AD6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26 PARTICIPANT SUPPORT	RAMONA MORGAN	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26 PARTICIPANT SUPPORT	IZY MUMFORD	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26 PARTICIPANT SUPPORT	CHARITY RINK	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26 PARTICIPANT SUPPORT	NANCY MAGALLANES	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26 PARTICIPANT SUPPORT	OLIVIA RAMOS	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26	GALE NEILL	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00

PARTICIPANT SUPPORT				INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26			06/24/26		
PARTICIPANT SUPPORT	TORI REYNOLDS			INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26			06/24/26		
PARTICIPANT SUPPORT	AMAIRINI MEJIA			INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26			06/24/26		
PARTICIPANT SUPPORT MATERIALS	BILLIE FREIBERGER			INVOICE AD.6.24.26 TOTAL:	<u>\$165.00</u> <u>\$35.00</u> \$200.00
AD.6.24.26			06/24/26		
OPERATING/MATERIALS	DEBBIE SHARPE			INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26			06/24/26		
OPERATING/MATERIALS	KRISTEN SCHMIDT			INVOICE AD.6.24.26 TOTAL:	<u>\$21.00</u> \$21.00
AD.6.24.26			06/24/26		
SUPPLIES/OPERATING/MARKETI SUPPLIES/OPERATING	FIRST NATIONAL BANK OMAHA			INVOICE AD.6.24.26 TOTAL:	<u>\$1,516.01</u> <u>\$219.00</u> \$1,735.01
AD.6.25.26			06/24/26		
SUPPLIES	FIRST NATIONAL BANK OMAHA				\$63.04
SUPPLIES					\$69.98
SUPPLIES					\$216.86
SUPPLIES					\$47.56
SUPPLIES					\$345.53
SUPPLIES/OPERATING				INVOICE AD.6.25.26 TOTAL:	<u>\$120.30</u> \$863.27
				EXPENSE ACCOUNT 444.1973 TOTAL:	<u>\$10,328.28</u>
EXPENSE ACCOUNT: ECC QI					
EX.6.23.26			06/23/26		
MEALS/PER DIEM	COURTNEY HOLT-ROGERS			INVOICE EX.6.23.26 TOTAL:	<u>\$98.00</u> \$98.00
AD.6.23.26			06/23/26		
SUPPLIES/OPERATING/MARKETI	WALSH POOL			INVOICE AD.6.23.26 TOTAL:	<u>\$336.00</u> \$336.00
AD.6.23.26			06/23/26		
SUPPLIES/OPERATING/MARKETI	SPRINGFIELD SWIMMING POOL			INVOICE AD.6.23.26 TOTAL:	<u>\$76.00</u> \$76.00
AD.6.23.26			06/23/26		
SUPPLIES/OPERATING/MATERIA	SPRINGFIELD PRESCHOOL			INVOICE AD.6.23.26 TOTAL:	<u>\$1,300.00</u> \$1,300.00
AD.6.23.26			06/23/26		

AD.6.23.26 SUPPLIES/OPERATING/MATERIA	PRITCHETT PRESCHOOL	06/23/26	INVOICE AD.6.23.26 TOTAL:	<u>\$1,000.00</u> \$1,000.00
AD.6.23.26 SUPPLIES/OPERATING/MATERIA	VILAS PRESCHOOL	06/23/26	INVOICE AD.6.23.26 TOTAL:	<u>\$1,000.00</u> \$1,000.00
AD.6.23.26 SUPPLIES/OPERATING/MATERIA	CAMPO PRESCHOOL	06/23/26	INVOICE AD.6.23.26 TOTAL:	<u>\$1,000.00</u> \$1,000.00
AD.6.23.26 SUPPLIES/OPERATING/MATERIA	WALSH PRESCHOOL	06/23/26	INVOICE AD.6.23.26 TOTAL:	<u>\$1,000.00</u> \$1,000.00
AD.6.23.26 SUPPLIES/OPERATING/MATERIA	WILEY PRESCHOOL	06/23/26	INVOICE AD.6.23.26 TOTAL:	<u>\$1,000.00</u> \$1,000.00
AD.6.23.26 SUPPLIES/OPERATING/MATERIA	GRANADA PRESCHOOL	06/23/26	INVOICE AD.6.23.26 TOTAL:	<u>\$1,000.00</u> \$1,000.00
AD.6.23.26 SUPPLIES/OPERATING/MATERIA	HOLLY RE-3 DAYCARE CENTER	06/23/26	INVOICE AD.6.23.26 TOTAL:	<u>\$1,000.00</u> \$1,000.00
AD.6.24.26 SCHOLARSHIP	NATALIE HORN	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26 PARTICIPANT SUPPORT SCHOLARSHIP	ANGELA COUSINS	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$3.00</u> <u>\$197.00</u> \$200.00
AD.6.24.26 PARTICIPATING SUPPORT	SANDRA SEGERS	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26 PARTICIPANT SUPPORT	MADELINE MASON	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26 PARTICIPANT SUPPORT	BREONNA PENAFLO	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26 PARTICIPANT SUPPORT	SHEILA FORBES	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26 PARTICIPANT SUPPORT	JENTSEY HERNANDEZ	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00

AD.6.24.26 PARTICIPANT SUPPORT	NATAUSHA WOODWARD	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26 PARTICIPANT SUPPORT	HALIE PETERSON	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26 PARTICIPANT SUPPORT	TARA OROZCO	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26 PARTICIPANT SUPPORT	DENISE GALLEGOS	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26 PARTICIPANT SUPPORT	JILL HOPPER	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26 PARTICIPANT SUPPORT	TANYA ESTEP	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26 PARTICIPANT SUPPORT	DALLAS COUSINS	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26 PARTICIPANT SUPPORT	PRISCILLA TEJEDA	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26 PARTICIPANT SUPPORT	MORGAN RIDER	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26 PARTICIPANT SUPPORT	MIRIAM SANCHEZ	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$200.00</u> \$200.00
AD.6.24.26 PARTICIPANT SUPPORT	ABIGAIL RODRIGUEZ	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$55.00</u> \$55.00
AD.6.24.26 OPERATING/MATERIALS	KRISTEN SCHMIDT	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$84.00</u> \$84.00
AD.6.24.26 OPERATING/MATERIALS	ANDREW SHUMATE	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$62.00</u> \$62.00
AD.6.24.26 SUPPLIES/OPERATING	KIELEY VERNADO	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$177.00</u> \$177.00
AD.6.24.26	CECELIA DOWELL	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$177.00</u> \$177.00

PARTICIPANT SUPPORT				INVOICE	AD.6.24.26	TOTAL:	<u>\$27.16</u>
AD.6.24.26	KARINA CHINO	06/24/26					<u>\$27.16</u>
PARTICIPANT SUPPORT				INVOICE	AD.6.24.26	TOTAL:	<u>\$200.00</u>
AD.06.24.26	FIRST NATIONAL BANK OMAHA	06/24/26					<u>\$200.00</u>
MARKETING				INVOICE	AD.06.24.26	TOTAL:	<u>\$1,818.13</u>
AD.06.25.26	FIRST NATIONAL BANK OMAHA	06/24/26					<u>\$1,818.13</u>
MARKETING				INVOICE	AD.6.25.26	TOTAL:	<u>\$762.75</u>
				EXPENSE ACCOUNT	444.1975	TOTAL:	<u>\$15,396.04</u>
EXPENSE ACCOUNT: ECC NAVIGATOR							
AD.6.23.26	SPRINGFIELD SWIMMING POOL	06/23/26		INVOICE	AD.6.23.26	TOTAL:	<u>\$424.00</u>
SUPPLIES/OPERATING/MARKETI							<u>\$424.00</u>
AD.6.23.26	LAMAR PARKS & REC	06/23/26		INVOICE	AD.6.23.26	TOTAL:	<u>\$600.00</u>
SUPPLIES/OPERATING/MARKETI							<u>\$600.00</u>
AD.6.23.26	HOLLY POOL	06/23/26		INVOICE	AD.6.23.26	TOTAL:	<u>\$500.00</u>
SUPPLIES/OPERATING/MARKETI							<u>\$500.00</u>
AD.6.23.26	WELCOME HOME CENTER	06/23/26		INVOICE	AD.6.23.26	TOTAL:	<u>\$1,300.00</u>
SUPPLIES/OPERATING/MATERIA							<u>\$1,300.00</u>
AD.6.23.26	MARILYN KLIPPERT	06/23/26		INVOICE	AD.6.23.26	TOTAL:	<u>\$250.00</u>
SUPPLIES/OPERATING/MATERIA							<u>\$250.00</u>
AD.6.23.26	MICHELLE JAIME	06/23/26		INVOICE	AD.6.23.26	TOTAL:	<u>\$250.00</u>
SUPPLIES/OPERATING/MATERIA							<u>\$250.00</u>
AD.6.24.26	KRISTEN SCHMIDT	06/24/26		INVOICE	AD.6.24.26	TOTAL:	<u>\$95.00</u>
OPERATING/MATERIALS							<u>\$95.00</u>
AD.6.24.26	ANDREW SHUMATE	06/24/26		INVOICE	AD.6.24.26	TOTAL:	<u>\$138.00</u>
PARTICIPANT SUPPORT							<u>\$138.00</u>
AD.6.24.26	TANYA BEECHAM	06/24/26		INVOICE	AD.6.24.26	TOTAL:	<u>\$112.00</u>
PARTICIPANT SUPPORT							<u>\$88.00</u>
OPERATING/WEBSITE				INVOICE	AD.6.24.26	TOTAL:	<u>\$200.00</u>
AD.6.24.26	KIELEY VERNADO	06/24/26					<u>\$23.00</u>
OPERATING/WEBSITE							

AD.6.24.26	CECELIA DOWELL	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$23.00</u>
* PARTICIPANT SUPPORT				
				\$172.84
			INVOICE AD.6.24.26 TOTAL:	<u>\$172.84</u>
AD.6.24.26	PUEBLO COMMUNITY COLLEGE	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$577.16</u>
TRAVEL REIMBURSE/COACHING				
				\$577.16
AD.6.24.26	FIRST NATIONAL BANK OMAHA	06/24/26	INVOICE AD.6.24.26 TOTAL:	<u>\$33.68</u>
SUPPLIES				\$33.68
AD.6.25.26	FIRST NATIONAL BANK OMAHA	06/24/26	INVOICE AD.6.25.26 TOTAL:	<u>\$963.40</u>
SUPPLIES/OPERATING/GENERAL				\$963.40
SUPPLIES			EXPENSE ACCOUNT 444.1977 TOTAL:	<u>\$5,527.08</u>
EXPENSE ACCOUNT: TANF				
AD.6.23.26	OFFICE DEPOT	06/23/26	INVOICE AD.6.23.26 TOTAL:	<u>\$9.25</u>
OFFICE SUPPLIES				\$9.25
			EXPENSE ACCOUNT 444.4200 TOTAL:	<u>\$9.25</u>
EXPENSE ACCOUNT: ADMIN				
AD.6.23.26	GONZALES'S UNLIMITED	06/23/26	INVOICE AD.6.23.26 TOTAL:	<u>\$126.31</u>
AUTO SUPPLIES				\$126.31
AD.6.23.26	E-470 PUBLIC HIGHWAY AUTHORITY	06/23/26	INVOICE AD.6.23.26 TOTAL:	<u>\$31.45</u>
AUTO SUPPLIES				\$31.45
AD.6.23.26	OFFICE DEPOT	06/23/26	INVOICE AD.6.23.26 TOTAL:	<u>\$9.24</u>
OFFICE SUPPLIES				\$9.24
ADP SUPPLIES			INVOICE AD.6.23.26 TOTAL:	<u>\$116.25</u>
				\$116.25
AD.6.23.26	COLORADO STATE TREASURER	06/23/26	INVOICE AD.6.23.26 TOTAL:	<u>\$125.49</u>
UNEMPLOYMENT COMP				\$125.49
			INVOICE AD.6.23.26 TOTAL:	<u>\$978.94</u>
				\$978.94
AD.06.24.2026	FIRST NATIONAL BANK OMAHA	06/24/26	INVOICE AD.06.24.2026 TOTAL:	<u>\$449.94</u>
TRAVEL				\$449.94
AUTO SUPPLIES				\$40.70
AUTO SUPPLIES				\$39.59
OFFICE SUPPLIES				\$30.48
AUTO SUPPLIES				\$32.53
			INVOICE AD.06.24.2026 TOTAL:	<u>\$593.24</u>
			EXPENSE ACCOUNT 444.7000 TOTAL:	<u>\$1,855.43</u>

EXPENSE ACCOUNT: CHILD SUPPORT

AD.6.23.26

* COPIER

GOBIN'S, INC

06/23/26

	\$55.00
INVOICE AD.6.23.26 TOTAL:	\$55.00
EXPENSE ACCOUNT 444.8000 TOTAL:	\$55.00
REPORT TOTAL:	\$137,202.06

Welcome Home Center

Invoice Register (By Expense Account)

Invoice Number / Line Description EXPENSE ACCOUNT: FRINGE	Vendor Name / Expense Account	Invoice Date	Purchase Order / Job	Amount
AP.06.19.26 AFLAC INSURANCE	AFLAC	06/19/26	INVOICE AP.06.19.26 TOTAL:	\$389.11 <u>\$389.11</u>
AP.6.19.26 CAI	CONTINENTAL AMERICAN	06/19/26	INVOICE AP.6.19.26 TOTAL:	\$97.26 <u>\$97.26</u>
AP.6.19.26 HEALTH INSURANCE LIFE INSURANCE VISION INSURANCE DENTAL INSURANCE	CHP	06/19/26		\$9,505.00 \$226.48 \$59.00 \$220.80 <u>\$10,011.28</u>
AP.6.19.26 STATE TAX	COLORADO DEPART OF REVENUE	06/19/26	INVOICE AP.6.19.26 TOTAL:	\$1,573.00 <u>\$1,573.00</u>
AP.6.19.26 RETIREMENT	CRA	06/19/26	INVOICE AP.6.19.26 TOTAL:	\$4,395.76 <u>\$4,395.76</u>
AP.6.19.26 FSA	PROWERS COUNTY FSA	06/19/26	INVOICE AP.6.19.26 TOTAL:	\$200.00 <u>\$200.00</u>
AP.6.19.26 FICA & MEDICARE	FRONTIER BANK	06/19/26	INVOICE AP.6.19.26 TOTAL:	\$8,390.27 <u>\$8,390.27</u>
AP.6.19.26 INTERNAL PLAN ID 0025497-001	NACO Clearing Account	06/19/26	INVOICE AP.6.19.26 TOTAL:	\$250.00 <u>\$250.00</u>
AP.6.19.26 MEDICAL TRANSPORTATION	MASA MTS	06/19/26	INVOICE AP.6.19.26 TOTAL:	\$67.00 <u>\$67.00</u>
AP.6.19.26 LEGAL SERVICES	LEGAL SERVICES, INC	06/19/26	INVOICE AP.6.19.26 TOTAL:	\$33.90 <u>\$33.90</u>
EXPENSE ACCOUNT: WHC			EXPENSE ACCOUNT 202.1000 TOTAL:	<u>\$25,407.58</u>

	\$272.23
INVOICE AD.6.23.26 TOTAL:	<u>\$272.23</u>
EXPENSE ACCOUNT 444.9005 TOTAL:	<u>\$272.23</u>
REPORT TOTAL:	<u><u>\$25,679.81</u></u>

H3C

Invoice Register (By Expense Account)

Invoice Number / Line Description	Vendor Name / Expense Account	Invoice Date	Purchase Order / Job	Amount
EXPENSE ACCOUNT: 22100				
AP.6.19.26	AFLAC	06/19/26		\$128.61
AFLAC			INVOICE AP.6.19.26 TOTAL:	<u>\$128.61</u>
AP.6.19.26	CHP	06/19/26		\$524.00
HEALTH INSURANCE				\$40.90
SUPPLEMENTAL LIFE				\$6.44
DEPENDENT LIFE				\$763.95
DENTAL INSURANCE				\$56.40
VISION INSURANCE			INVOICE AP.6.19.26 TOTAL:	<u>\$1,391.69</u>
AP.6.19.26	CRA	06/19/26		\$5,429.64
CRA			INVOICE AP.6.19.26 TOTAL:	<u>\$5,429.64</u>
AP.6.19.2026	CRA	06/19/26		\$2,191.43
LOAN REPAYMENT			INVOICE AP.6.19.2026 TOTAL:	<u>\$2,191.43</u>
AP.6.19.26	MASA MTS	06/19/26		\$42.00
MEDICAL TRANSPORTATION			INVOICE AP.6.19.26 TOTAL:	<u>\$42.00</u>
			EXPENSE ACCOUNT 22100 TOTAL:	<u>\$9,183.37</u>
EXPENSE ACCOUNT: 22110				
AP.6.19.26	FRONTIER BANK	06/19/26		\$16,394.36
FICA			INVOICE AP.6.19.26 TOTAL:	<u>\$16,394.36</u>
			EXPENSE ACCOUNT 22110 TOTAL:	<u>\$16,394.36</u>
EXPENSE ACCOUNT: 22115				
AP.6.19.26	FRONTIER BANK	06/19/26		\$6,735.46
FEDERAL TAX			INVOICE AP.6.19.26 TOTAL:	<u>\$6,735.46</u>
			EXPENSE ACCOUNT 22115 TOTAL:	<u>\$6,735.46</u>
EXPENSE ACCOUNT: 22120				
AP.6.19.26	COLO DEPT OF REVENUE	06/19/26		\$3,831.00
STATE TAX			INVOICE AP.6.19.26 TOTAL:	<u>\$3,831.00</u>

EXPENSE ACCOUNT: 41540				EXPENSE ACCOUNT 22120 TOTAL:	<u>\$3,831.00</u>
AP.6.19.26	CHIP	06/19/26			
VISION INSURANCE PREMIUM					\$141.60
				INVOICE AP.6.19.26 TOTAL:	<u>\$141.60</u>
				EXPENSE ACCOUNT 41540 TOTAL:	<u>\$141.60</u>
EXPENSE ACCOUNT: 41550					
AP.6.19.26	CHIP	06/19/26			\$19,756.00
HEALTH INSURANCE PREMIUM				INVOICE AP.6.19.26 TOTAL:	<u>\$19,756.00</u>
				EXPENSE ACCOUNT 41550 TOTAL:	<u>\$19,756.00</u>
EXPENSE ACCOUNT: 41560					
AP.6.19.26	CRA	06/19/26			\$5,429.64
CRA				INVOICE AP.6.19.26 TOTAL:	<u>\$5,429.64</u>
				EXPENSE ACCOUNT 41560 TOTAL:	<u>\$5,429.64</u>
EXPENSE ACCOUNT: 41570					
AP.6.19.26	CHIP	06/19/26			\$206.28
LIFE INSURANCE PREMIUM				INVOICE AP.6.19.26 TOTAL:	<u>\$206.28</u>
				EXPENSE ACCOUNT 41570 TOTAL:	<u>\$206.28</u>
EXPENSE ACCOUNT: 41590					
AD.6.23.26	COLORADO STATE TREASURER	06/23/26			\$653.28
UNEMPLOYMENT INSURANCE				INVOICE AD.6.23.26 TOTAL:	<u>\$653.28</u>
				EXPENSE ACCOUNT 41590 TOTAL:	<u>\$653.28</u>
EXPENSE ACCOUNT: 42010					
AD.6.24.26	VIAERO	06/24/26			\$165.73
TELEPHONE				INVOICE AD.6.24.26 TOTAL:	<u>\$165.73</u>
				EXPENSE ACCOUNT 42010 TOTAL:	<u>\$165.73</u>
				REPORT TOTAL:	<u><u>\$62,496.72</u></u>



PROWERS COUNTY AGENDA ITEM REQUEST FORM

Hearing Date Requested: 7/14/26

Submitter: Administration Office

Submitted to the County Administration Office on: 7/2/2026

Return Originals to: Paula Gonzales & Jana Coen

Number of originals to return to Submitter: 1

Contract Due Date:

Item Title/Recommended Board Action:

Consider approval of Grant Reimbursement (EIAF #9541) Request Form, total invoiced amount \$4,752.00, amount to be paid by EIAF is \$2,376.00 and amount to be paid by Grantee matching funds are \$2,376.00 for the Prowers County Master Plan Update to be submitted to DOLA.

Justification or Background:

Quarterly reimbursement request for the Master Plan Grant.

Fiscal Impact: This item is budgeted in the following account code:

County: \$ _____ Federal: \$ _____ State: \$ _____ Other: \$ _____

Admin Office Internal Use

County Approvals (as needed):

Attorney _____

Finance _____

Clerk _____

HR _____

EIAF PORTAL Reimbursement Form

FINAL REQUEST/REPORT ("X" if Yes)

COLORADO

Department of Local Affairs

Division of Local Government



Grantee & Project Name: **EIAF # 9541** Prowers County Master Plan Update

Reimbursement Request # 6

Payee (Contractor/Firm/Staff Position, etc.) / For Which Payment Was Made	To	Invoice Number	Invoice Date	Grantee Check Number	Date of Grantee Check	Total Invoice Amount	Payment made for (Budget Line Item # Below)	Amount to be Paid with State EIAF Grant Funds	Amount to be Paid with Grantee Matching Funds
1 Logan Simpson		38795	1/22/2026	77495	2/3/2026	\$ 4,752.00		\$ 2,376.00	\$ 2,376.00
2								\$ -	\$ -
3								\$ -	\$ -
4								\$ -	\$ -
5								\$ -	\$ -
6								\$ -	\$ -
7								\$ -	\$ -
8								\$ -	\$ -
9								\$ -	\$ -
10								\$ -	\$ -
11								\$ -	\$ -
12								\$ -	\$ -
13								\$ -	\$ -
14								\$ -	\$ -
						\$ 4,752.00		\$ 2,376.00	\$ 2,376.00
							TOTALS:	\$	\$

PROJECT EXPENSE SUMMARY (Total to Date)

EIAF Contract Expense Line Item Description (FROM State Contract EXHIBIT B - Scope of Project - 6.2 Project Budget)	A TOTAL Budget Line Item Amount (FROM State Contract - Exhibit B - 6.2 Project Budget)	B Total EIAF Funds Expended To this Request Date, including this Request	C Total Grantee Funds Expended To Date, including this Request	D Total In-Kind Funds Expended To Date, including this Request	E Total Funds Expended (B plus C plus D)	F Budgeted Funds Remaining (A minus E)
1 Update Master Plan	\$400,000.00	\$ 150,711.50	\$ 150,711.50		\$ 301,423.00	\$ 98,577.00
2					\$ -	\$ -
3					\$ -	\$ -
4					\$ -	\$ -
TOTALS:	\$400,000.00	\$ 150,711.50	\$ 150,711.50		\$ 301,423.00	\$ 98,577.00

By signing below, I certify to the best of my knowledge the data in this report is correct and all expenditures were made in accordance with the grant contract agreements.

(Contract Responsible Administrator or Chief Elected Official Signature)

Roger Stagner
Typed Name of Signator

DATE

Chairman
Title



PROWERS COUNTY AGENDA ITEM REQUEST FORM

Hearing Date Requested: 7/14/26

Submitter: Meagan Hillman, PCPHE

Submitted to the County Administration Office on: 6/30/26

Return Originals to: MHillman PCPHE

Number of originals to return to Submitter: 1

Contract Due Date: 6/8/26

Item Title/Recommended Board Action:

Consider ratifying 6-23-2026 approval of Contract Modification Amendment #3, 2027*0416 AMD3 to Original Contract 2025*086 in the amount of \$607,869.04 between Colorado Department Public Health & Environment and Prowers County Public Health & Environment and authorizing Public Health Director Meagan Hillman to execute the Contract electronically.

Justification or Background:

This funding is for our regional Healthcare Coalition, SERHCC. PCPHE is the fiscal agent and has been since the HCC's inception

There were 2 amendment #3 documents and this caused unintentional omission of this agenda item at the previous meeting.

Fiscal Impact: This item is budgeted in the following account code:

County: \$ _____ Federal: \$ _____ State: \$ _____ Other: \$ _____

Admin Office Internal Use

County Approvals (as needed):

Attorney _____
Finance _____
Clerk _____
HR _____

State of Colorado Contract Modification Contract Amendment #3

State Agency

Colorado Department of Public Health and Environment

Contractor

Board of County Commissioners of Prowers County (a political subdivision of the state of Colorado) for the use and benefit of Prowers County Public Health

Original Contract Number

2025*0086

Main Task Order Number

23 FAA 00042

Amendment Contract Number

2027*0416 AMD3

Contract Performance**Beginning Date**

September 13, 2024

Current Contract**Expiration Date**

June 30, 2027

Current Contract**Maximum Amount***Initial Term*

State Fiscal Year 2025: \$157,372.98

Extension Terms

State Fiscal Year 2026: \$294,402.06

State Fiscal Year 2027: \$156,094.00

Total for All State Fiscal Years:

\$607,869.04

THE PARTIES HERETO HAVE EXECUTED THIS AMENDMENT

Each person signing this Amendment represents and warrants that he or she is duly authorized to execute this Amendment and to bind the Party authorizing his or her signature.

Contractor

Board of County Commissioners of Prowers County (a political subdivision of the state of Colorado) for the use and benefit of Prowers County Public Health

State of Colorado

Jared S. Polis, Governor
Colorado Department of Public Health and Environment
Jill Hunsaker Ryan, MPH, Executive Director

By: FULL NAME

TITLE

Date: _____

By: Chelsea Gilbertson, Procurement & Contracts Section Director

Date: _____

State Controller

Robert Jaros, CPA, MBA, JD

Amendment Effective Date:

By: Kurt Williams, Controller

In accordance with §24-30-202, C.R.S., this Amendment is not valid until signed and dated above by the State Controller or an authorized delegate.

1. Parties

This Amendment (the “Amendment”) to the Original Contract shown on the Signature and Cover Page for this Amendment (the “Contract”) is entered into by and between the Contractor, and the State.

2. Terminology

Except as specifically modified by this Amendment, all terms used in this Amendment that are defined in the Contract shall be construed and interpreted in accordance with the Contract.

3. Amendment Effective Date and Term

A. Amendment Effective Date

This Amendment shall not be valid or enforceable until the Amendment Effective Date shown on the Signature and Cover Page for this Amendment. The State shall not be bound by any provision of this Amendment before that Amendment Effective Date, and shall have no obligation to pay Contractor for any Work performed or expense incurred under this Amendment either before or after of the Amendment term shown in §3.B of this Amendment.

B. Amendment Term

The Parties’ respective performances under this Amendment and the changes to the Contract contained herein shall commence on the Amendment Effective Date shown on the Signature and Cover Page for this Amendment or July 1, 2026, whichever is later and shall terminate on the termination of the Contract.

4. Purpose

The Parties entered into the agreement to improve healthcare preparedness, response, and recovery capabilities within Healthcare Coalitions (HCC’s) by improving individual Community Health Center (CHC) preparedness, networking, and the hospitals level of

participation within the regional HCCs.

As of the Effective Date of this Amendment, the Parties now desire to increase the Contract Maximum Amount, extend the Contract for an additional year term, add funding for the additional year term, replace the Additional Provisions, replace the Statement of Work, and replace the Budget.

5. Modifications

The Contract and all prior amendments thereto, if any, are modified as follows:

- A. The Contract Initial Contract Expiration Date on the Contract's Signature and Cover Page is hereby deleted and replaced with the Current Contract Expiration Date shown on the Signature and Cover Page for this Amendment.
- B. The Contract Maximum Amount table on the Contract's Signature and Cover Page is hereby deleted and replaced with the Current Contract Maximum Amount table shown on the Signature and Cover Page for this Amendment.
- C. The Parties now agree to modify the Additional Provisions of the Contract. The Exhibit A, Additional Provisions of the Contract is hereby deleted and replaced with Exhibit B, Statement of Work, Section VIII. Additional Provisions. All references to the Exhibit A, Additional Provisions shall now be deemed to be references to the Exhibit B, Statement of Work, Section VIII. Additional Provisions.
- D. The Parties now agree to modify the Contract's Exhibit B, Statement of Work. The Exhibit B, Statement of Work of the Contract is hereby deleted and replaced with the Exhibit B, Statement of Work attached to this amendment.
- E. The Parties now agree to modify the Contract's Exhibit C, Budget. The Exhibit C, Budget of the Contract is hereby deleted and replaced with the Exhibit C, Budget attached to this amendment.

6. Limits of Effect and Order of Precedence

This Amendment is incorporated by reference into the Contract, and the Contract and all prior amendments or other modifications to the Contract, if any, remain in full force and effect except as specifically modified in this Amendment. Except for the Special Provisions contained in the Contract, in the event of any conflict, inconsistency, variance, or contradiction between the provisions of this Amendment and any of the provisions of the Contract or any prior modification to the Contract, the provisions of this Amendment shall in all respects supersede, govern, and control. The provisions of this Amendment shall only

supersede, govern, and control over the Special Provisions contained in the Contract to the extent that this Amendment specifically modifies those Special Provisions.

Statement of Work

To Original Contract Number CT 2025*0086

These provisions are to be read and interpreted in conjunction with the provisions of the contract specified above, as amended.

I. Entity Name: BOCC of Prowers County

II. Project Description

This Public Health project provides the pathway to fund HealthCare Coalitions (HCCs) through fiscal agents. HCCs are the regional structure to prepare for, respond to, and recover from threats to the healthcare system by providing situational awareness, coordination, communication, and resource management throughout Colorado. The federal Hospital Preparedness Program (HPP) grant mandates that HCCs meet membership criteria to collaborate with Emergency Medical Services (EMS), hospitals, Regional Emergency Medical and Trauma Advisory Councils (RETACs), Public Health partners, Emergency Managers, and the Colorado Department of Public Health and Environment (CDPHE) Office of Emergency Preparedness (OEPR) Medical Operations. HCCs develop plans, provide training, conduct exercises, respond to medical system emergencies, and lead improvement initiatives in alignment with the HPP Notice of Funding Opportunity (NOFO) as well as local needs within each HCC region. Any healthcare facility or agency impacted by disasters that may impact the healthcare system benefit from this program. It protects the health and safety of the healthcare system from all hazards to all communities improving health and safety of any individual interacting with Colorado's medical system.

III. Definitions

- A. AAR - After-Action Report
- B. AAR/IP After-Action Report Plan/Improvement Plan
- C. AFN - Access and Functional needs
- D. ASPR - Administration for Strategic Preparedness and Response
- E. CA - Clinical Advisor
- F. CDPHE - Colorado Department of Public Health and Environment
- G. CMIST - Communication, Maintaining Health, Independence, Services, Transportation
- H. Compliance concerns - any concerns or issues discovered by or anticipated by the Contractor regarding complying with the requirements, deliverables, and/or obligations of this Contract and/or this SOW.
- I. COOP- Continuity of Operations Plan
- J. CO-SHARE - Google web page which hosts grant resources and reporting
- K. EMS - Emergency Medical Services
- L. FTE - Full-time equivalent
- M. HCC - Health Care Coalition

- N. HIPAA - Health Insurance Portability and Accountability Act
- O. Hospital Preparedness Program
- P. HVA - Hazard Vulnerability Assessment
- Q. IP - Improvement Plan
- R. HSEEP - Homeland Security Exercise and Evaluation Program
- S. LPHA - Local Public Health Agency
- T. MRSE - Medical Response and Surge Exercise
- U. NOFO - Notice of Funding Opportunity. The NOFO includes the [The NOFO 2024-2028](#) and the [HPP Grant Guidance](#)
- V. The NOFO 2024-2028 and the BP3 NOFO HPP Continuation Guidance are incorporated and made part of the contract by reference.
- W. OEPR - Office of Emergency, Preparedness and Response
- X. RRC - Readiness and Response Coordinator
- Y. RESPTCs - Regional Emerging Special Pathogen Treatment Centers
- Z. RETAC - Regional Emergency Medical and Trauma Advisory Council
- AA. SOW - Statement of Work, this Exhibit to the Contract that outlines the work to be completed by the Contractor including the project's goal, objectives, activities, standards and requirements, deliverables, and timelines.

IV. Work Plan

Program Goal #1: To support capabilities of state, regional, and local partners to respond effectively to threats that impact medical system stability within Colorado.

Project Objective #1: No later than the expiration date of this Contract, the Contractor shall support regional HCC operations and sustainability.

Primary Activity (PA) #1: The Contractor shall support regional HCC administrative operations.

PA #1 Sub-Activity(ies):

1. The Contractor shall maintain timely communications with OEPR HPP staff.
2. The Contractor shall provide notice of any compliance concerns.
3. The Contractor shall develop a collaborative plan to resolve any compliance concerns.
4. The Contractor shall maintain current HCC contact information.
5. The Contractor shall comply with all invoicing requirements in Section VIII.A of this SOW.
6. The Contractor shall fund both the RRC and CA roles for the HCC to a total of

- at least 1.0 FTE.
7. The Contractor shall maintain HCC funded CA role information.
 8. The Contractor shall communicate any change in the CA's employment to OEPR HPP staff within five (5) business days of awareness of change in clinical service status.
 9. The Contractor shall submit the subaward for the current contract period.
 10. The Contractor shall submit the budget for the current contract period.
 11. The Contractor's HCC funded roles shall comply with conflict of interest disclosures.
 12. The Contractor's HCC funded roles shall comply with healthcare cybersecurity safety practices.
 13. The Contractor shall maintain documentation showing that the HCC funded roles have reviewed and agreed to comply with the healthcare cybersecurity safety practices.
 14. The Contractor's HCC funded roles shall comply with workplace safety practices.
 15. The Contractor shall maintain documentation showing that the HCC funded roles have reviewed and agreed to comply with the workplace safety practices.
 16. The Contractor's HCC funded roles shall comply with a zero-tolerance toward hostility in the workplace policy.
 17. The Contractor shall maintain documentation showing that the HCC funded roles have reviewed and agreed to comply with the zero-tolerance toward hostility in the workplace policy.
 18. The Contractor shall submit the documentation showing HCC funded roles have reviewed and agreed to comply with the above policies and practices to CDPHE upon request.
 19. The Contractor shall maintain a current HCC website.
 20. The Contractor shall facilitate Regional HCC Meetings.
 21. The Contractor shall create an agenda for each Regional HCC Meeting.
 22. The Contractor shall maintain minutes for each Regional HCC Meeting.
 23. The Contractor shall submit Regional HCC Meeting Minutes to HCC members.
 24. The Contractor shall submit Regional HCC Meeting Minutes to OEPR HPP staff upon request.
 25. The Contractor shall submit Budget Reports from Regional HCC Meetings to OEPR HPP staff.
 26. The Contractor shall deliver a presentation at one (1) HCC Quarterly Meeting during the current contract period.
 27. The Contractor shall participate in all Required Meetings.
 28. The Contractor shall develop a Budget Workshop for the HCC.
 29. The Contractor shall facilitate the Budget Workshop for the HCC.
 30. The Contractor shall maintain documentation of the Budget Workshop facilitated for the HCC.

31. The Contractor shall develop a draft annual budget for the next State Fiscal Year.

PA #1 Standards and Requirements:

1. The Contractor's timely communications shall consist of responses to the following OEPR HPP staff roles within five (5) business days of any request or communication:
 - a. OEPR HPP Coordinator
 - b. OEPR HPP Contract Monitor
2. The Contractor's notice of compliance concerns shall be submitted within five (5) business days of discovery of the compliance concern to the following OEPR HPP staff roles.
 - a. OEPR HPP Coordinator
 - b. OEPR HPP Contract Monitor
3. The Contractor's collaborative plan to resolve compliance concerns shall be created with the input of the following representatives:
 - a. OEPR HPP Staff
 - b. The Contractor
 - c. The RRC
 - d. HCC representatives as requested by the Contractor.
 - e. HCC representatives as requested by HPP staff.
4. The Contractor's current HCC information shall be maintained in [CO-SHARE](#). CO-SHARE is hosted on the CDPHE website and is incorporated and made part of this contract by reference.
5. The Contractor's current HCC information shall include the following:
 - a. HCC contact list
 - b. HCC communications
 - c. HPP deliverables
 - d. HCC Work Plan
 - e. HCC Rubrics
6. The Contractor's HCC funded CA shall provide clinical input into planning, training and exercises.
7. The Contractor's HCC funded CA shall maintain clinical employment outside of the HCC.
8. The Contractor's HCC funded CA role information shall:
 - a. Include the CA's current Position Title from their non-HCC employment.
 - b. Include the CA's current average monthly time commitment to their non-HCC employment.
 - c. Outline the CA's percent of time spent working for the HCC.
 - d. Include the CA's current non-HCC employer.
9. The Contractor shall submit the subaward for the current contract period in CO-

SHARE.

10. The Contractor shall submit the subaward to the [ASPR Cooperative Agreement Community](#). The ASPR Cooperative Agreement Community is incorporated and made part of the contract by reference.
11. The Contractor shall submit the budget for the current contract period to the [ASPR Cooperative Agreement Community](#).
12. The Contractor's HCC funded roles conflict of interest disclosures shall include:
 - a. The individual's name.
 - b. The HCC funded role.
 - c. A detailed description of any work that the individual is compensated for outside of the HCC funded role.
 - i. The detailed description shall include, at minimum: job titles, job descriptions, and employer information.
 - d. Approval from the individual in the form of their signature.
 - e. Approval from the Contractor in the form of a signature.
13. The Contractor shall determine the appropriate healthcare cybersecurity practices for the HCC funded roles to comply with.
14. The Contractor shall determine the appropriate workplace safety expectations for the HCC funded roles to comply with.
15. The Contractor shall determine the appropriate zero-tolerance toward hostility in the workplace policy for the HCC funded roles to comply with.
16. The Contractor's current HCC website must include the following:
 - a. The regional boundaries of the HCC.
 - b. The meeting agendas from the most recent 12 months of meetings.
 - c. The meeting schedule for the current contract period.
 - d. Emergency response notifications information for local partners
17. The Contractor shall update the HCC website within ten (10) business days of any information changes.
18. The Contractor shall send Regional HCC Meeting invitations at least ten (10) days in advance of the meeting to:
 - a. HCC members.
 - b. The OEPR HPP Coordinator.
 - c. The OEPR HPP Contract Monitor.
 - d. Other interested parties as determined by the Contractor or requested by CDPHE staff.
19. The Contractor's Regional HCC Meeting Agendas shall be made available on the HCC's webpage seven (7) calendar days in advance of each meeting.
20. The Contractor's Regional HCC Meeting Agendas shall include:
 - a. Discussion Topics
 - b. Budget report out
 - c. Action items
21. The Contractor's Regional HCC Meeting Minutes shall include:

- a. Attendees names.
 - b. Attendees roles.
 - c. Notes on each topic discussed in the meeting.
 - d. Any action items for vote.
 - e. Voting results of any vote.
22. The Contractor's Budget Reports during Regional HCC Meetings shall include:
- a. The original contract amount
 - b. Expenses disbursed
 - c. Remaining funds
 - d. Provide updates on allowable expenses compliant with:
 - i. the HCC Work plan
 - ii. The most current OEPR HPP staff approved budget
23. The Contractor's presentation at one (1) HCC Quarterly Meeting shall cover one of the following topics:
- a. A case study of a real-world event during the current contract period;
 - b. A best practice on a deliverable due in the current or future federal HPP grant budget periods.
 - c. Another topic if approved by OEPR HPP staff at least ten (10) days in advance of the presentation.
24. The Contractor's presentation at one (1) HCC Quarterly Meeting shall :
- a. Include clear objectives.
 - b. Identify barriers.
 - c. Include outcomes.
 - d. Include lessons learned
 - e. Include best practices
25. The Contractor shall ensure the RRC or the RRC's designee attends each of the following Required Meetings:
- a. One (1) of the following:
 - i. National HCC Conference
 - ii. National Association of County and City Health Officials
 - b. OEPR HPP staff hosted HCC meetings including:
 - i. Colorado HCC Quarterly meetings
 - ii. Situational Awareness meetings
 - c. OEPR HPP staff hosted exercises
 - d. One (1) AFN CMIST meeting during the current contract period
26. The Contractor's Budget Workshop documentation shall include:
- a. The Attendees
 - b. The date of workshop
 - c. Potential contractors to support HCC work
 - d. Funds disbursed
 - e. Upcoming expenses
 - f. Spend down plan
 - g. Any issues with budget spend plan
27. The Contractor's annual budget for the next State Fiscal Year must:

- a. Be submitted on the OEPR provided template
- b. Fund both the RRC and CA roles to a total of at least 1.0 FTE.
- c. Fund travel for at least one HCC representative to attend OEPR hosted in-person HCC Quarterly Meetings.
- d. Fund travel for at least one HCC representative to Required Meetings.
- e. Only fund travel that supports Regional HCC priorities that align with HPP grant priorities per the NOFO.
- f. Be accompanied by an itemized list of anticipated equipment purchases to include:
 - i. Equipment name
 - ii. Equipment description
 - iii. Anticipated cost per unit
 - iv. Desired number of units

PA #1 Deliverable(s):

Deliverable #1: The Contractor shall submit the subaward.

Due: No later than 90 days of the start of the HPP budget period

Deliver To: [ASPR Cooperative Agreement Community](#)

Deliverable #2: The Contractor shall submit the budget for the current contract period.

Due: No later than 30 days from the effective date of the current contract period

Deliver To: [ASPR Cooperative Agreement Community](#)

Deliverable #3: The Contractor shall deliver the documentation showing HCC funded roles have reviewed and agreed to comply with the disclosures, policies, and practices outlined in this SOW.

Due: No later than five (5) business days following a request from OEPR HPP staff.

Deliver To: HPP Contract Monitor

Deliverable #4: The Contractor shall deliver Regional HCC Meeting Minutes.

Due: No later than five (5) business days following OEPR HPP Staff request

Deliver To: HPP Contract Monitor

Deliverable #5: The Contractor shall submit Regional HCC Meeting Budget Reports.

Due: No later than ten (10) business days after each Regional HCC Meeting.

Deliver To: Upload to CO-SHARE

Deliverable #6: The Contractor shall deliver the draft annual budget for the next State Fiscal Year.

Due: No later than 75 calendar days prior to the expiration of the current contract period.

Deliver To: Upload to CO-SHARE

Primary Activity (PA) #2: The Contractor shall support regional HCC emergency preparedness and response activities.

PA #2 Sub-Activity(ies):

1. The Contractor shall update the HCC Work Plan every month of the current contract period.
2. The Contractor shall complete the CDPHE provided rubrics template to ensure all criteria are met for each deliverable.
3. The Contractor shall notify the OEPR HPP Coordinator and the OEPR HPP Contract Monitor of completion of the rubrics template.
4. The Contractor shall submit the current Governance documentation.
5. The Contractor shall submit the current Jurisdictional documentation.
6. The Contractor shall submit the required assessments for the current contract period.
7. The Contractor shall submit the required plans for the current contract period.
8. The Contractor shall facilitate all required exercises for the current contract period.
9. The Contractor shall participate in state exercises for the current contract period.
10. The Contractor shall submit exercise documentation to CDPHE.
11. The Contractor shall complete the ASPR required HCC Performance Measures due within the current contract period.
12. The Contractor shall submit OEPR HPP staff approved HCC Work Plan deliverables for program routing to federal review.
13. The Contractor shall complete at least one (1) communications activity.

14. The Contractor shall provide documentation of at least one communications activity.

PA #2 Standards and Requirements (if applicable):

1. The Contractor shall update the HCC Work Plan in the correct column for each month.
2. The Contractor shall update any HCC exercise schedule changes in the exercise section of the HCC Work Plan with the correct budget period reflected.
3. CDPHE will make the rubrics template available in CO-SHARE within 30 calendar days of the effective date of the current contract period.
4. The Contractor's Governance documentation must include:
 - a. HCC Governance Board names and roles, including the following required roles:
 - i. EMS
 - ii. Health care facilities
 - iii. Public health
 - iv. Emergency management
 - v. Behavioral health
 - b. Any Governance documentation requirements in the NOFO
5. The Contractor's Jurisdictional documentation must include all required criteria listed in the NOFO.
6. The Contractor's required assessments for the current contract period include:
 - a. HVA
 - b. Readiness Assessment
 - c. Supply Chain Integrity Assessment
 - d. Workforce Assessment
7. The Contractor's assessments for the current contract period shall be uploaded to CO-SHARE.
8. The Contractor's assessments for the current contract period must include all required criteria listed in the NOFO.
9. The Contractor's required plans for the current contract period include:
 - a. Readiness Plan
 - b. Training and Exercise Plan
 - c. Response Plan, including:
 - i. Information Sharing Plan
 - ii. Resource Management Plan
 - iii. Medical Surge Support Plan
 - d. COOP
 - e. Cybersecurity Support Plan
 - f. Extended Downtime Support Plan
 - g. Recovery Plan
10. The Contractor's plans for the current contract period shall be uploaded to CO-SHARE.
11. The Contractor's plans for the current contract period must include all required criteria listed in the NOFO.
12. The Contractor's plans for the current contract period must document interoperability with CDPHE OEPR Medical Operations.

13. The Contractor's plans for the current contract period shall include AFN considerations.
14. The Contractor shall include the following multidisciplinary partners in developing plans for the current contract period:
 - a. EMS representatives.
 - b. Hospital representatives.
 - c. RETAC representatives.
 - d. LPHA representatives.
15. The Contractor's required exercises for the current contract period shall include:
 - a. MRSE
16. The Contractor shall upload exercise documentation to CO-SHARE.
17. The Contractor's exercise documentation for the current contract period shall include all required criteria listed in the NOFO.
18. The Contractor's exercise documentation for the current contract period shall:
 - a. Apply the [Homeland Security Exercise Evaluation Program](#) principles. The Homeland Security Exercise Evaluation Program principles are incorporated and made part of the contract by reference.
 - b. Include a completed AAR/IP for each exercise.
19. The Contractor may use real-life events to satisfy required exercises for the current contract period if those real-life events meet the exercise requirements as outlined in the NOFO.
20. The Contractor's HCC Performance Measures shall be compliant with the guidance released by ASPR.
21. The Contractor shall complete the HCC Performance Measures within the current contract period by the reporting due dates released by ASPR.
22. The Contractor shall submit the HCC Performance Measures in compliance with the submission instructions released by ASPR.
23. The Contractor shall submit all OEPR HPP staff approved HCC Work Plan deliverables into the [ASPR Cooperative Agreement](#).
24. The Contractor's communications activities shall comply with current [SAFECOM guidance](#). SAFECOM guidance is incorporated and made part of the contract by reference.
25. The Contractor's communications activities must test all communication methods in CO-SHARE at least one (1) time during the current contract period.
26. The Contractor's communications activities must include the cdphe_oepr_medops@state.co.us email address at least one (1) time during the current contract period.
27. The Contractor's communications activities documentation shall include:
 - a. Platforms tested
 - b. Number of Recipients messaged
 - c. Number of recipients that responded to notification
 - d. Contractor's attestation that the activities comply with [current SAFECOM guidance](#).

PA #2 Deliverable(s):

Deliverable #7: The Contractor shall update the HCC Work Plan

Due: No later than the last day of each month of the current contract period.

Deliver To: Update in CO-SHARE

Deliverable #8: The Contractor shall email the OEPR HPP Contract Monitor when the rubrics templates are complete for each ASPR required deliverable.

Due: No later than the due date outlined in the HCC Work Plan for each deliverable.

Deliver To: OEPR HPP Contract Monitor email

Deliverable #9: The Contractor shall submit the Governance documentation

Due: No later than 12/15/2026, unless revised by ASPR during the current contract period.

Deliver To: Upload to CO-SHARE

Deliverable #10: The Contractor shall submit Jurisdictional documentation

Due: No later than 12/15/2026, unless revised by ASPR during the current contract period.

Deliver To: Upload to CO-SHARE

Deliverable #11: The Contractor shall submit all required ASPR assessments

Due: No later than 12/15/2026, unless revised by ASPR during the current contract period.

Deliver To: Upload to CO-SHARE

Deliverable #12: The Contractor shall submit the Readiness and Training and Exercise Plan.

Due: No later than 12/15/2026, unless revised by ASPR during the current contract period.

Deliver To: Upload to CO-SHARE

Deliverable #13: The Contractor shall submit each of the required plans.

Due: No later than 6/1/2027, unless revised by ASPR during the current contract period.

Deliver To: Upload to CO-SHARE

Deliverable #14: The Contractor shall submit the exercise documentation

Due: No later than 6/15/2027, unless revised by ASPR during the current contract period.

Deliver To: Upload to CO-SHARE

Deliverable #15: The Contractor shall submit Performance Measures

Due: as required by ASPR

Deliver To: Upload to CO-SHARE and [ASPR Cooperative Agreement](#)

Deliverable #16: The Contractor shall submit all ASPR required deliverables.

Due: as required by ASPR

Deliver To: Upload to CO-SHARE and [ASPR Cooperative Agreement](#)

Deliverable #17: The Contractor shall submit communications activity documentation.

Due: No later than 30 calendar days prior to the expiration of the current contract period.

Deliver To: Upload to CO-SHARE

General Standards and Requirements

1. The content of electronic documents located on CDPHE and non-CDPHE websites, and information contained on CDPHE and non-CDPHE websites, may be updated periodically during the contract term. The Contractor shall monitor electronic documents and website content and information for changes to comply with all updates.
2. CDPHE will notify the Contractor of updates made to the content of electronic documents within 14 days of CDPHE's knowledge of the updated content.

3. The Contractor shall inform CDPHE of any nonfunctioning linked or incorporated hyperlinks, documents, or resources within ten (10) days of discovery.
4. The Contractor may subcontract with the HCC or HCC staff to complete any or all of the work described in this SOW, however, the Contractor shall ultimately be responsible for ensuring the completion of all work described in this SOW.
5. Other than as stated in General Standards and Requirements #4, the Contractor shall not enter into any subcontract in connection with its obligations under this Contract without the prior, written approval of the State.

Expected Results of Activity(ies):

1. Compliance with federal HPP grant requirements.
2. Sustained communications between emergency preparedness response partners at the local, regional, state, and federal levels.
3. Sustained readiness, response, and recovery to threats to Colorado's healthcare system.
4. Sustained HCC operations.

Measurement of Expected Results:

1. Information in the completed grant HCC Work Plan spreadsheet.
2. Information in the completed rubrics template by the end of the project period.
3. Information contained in all required deliverables in the HCC Work Plan for the current contract period.

V. Deliverable Schedule:

Description	Completion Date
Deliverable #1: The Contractor shall submit the subaward.	No later than 90 days from the start of the HPP Budget Period.

Deliverable #2: The Contractor shall submit the budget for the current contract period	No later than 30 days from the effective date of the current term of the contract.
Deliverable #5: The Contractor shall deliver the Regional HCC Meeting Budget Reports	No later than ten (10) business days following each Regional HCC Meeting.
Deliverable #7: The Contractor shall update the HCC Work Plan.	No later than the last day of each month of the current contract period.
Deliverable #8: The Contractor shall email the OEPR HPP Contract Monitor when the rubrics templates are completed for each ASPR required deliverable.	No later than the due date outlined in the HCC Work Plan for each deliverable.
Deliverable #11: The Contractor shall submit all required ASPR assessments.	No later than 12/15/2026, unless revised by ASPR during the current contract period.
Deliverable #9: The Contractor shall submit Governance documentation.	No later than 12/15/2026, unless revised by ASPR during the current contract period.
Deliverable #10: The Contractor shall submit Jurisdictional documentation.	No later than 12/15/2026, unless revised by ASPR during the current contract period.
Deliverable #12: The Contractor shall submit the Readiness and Training and Exercise Plan.	No later than 12/15/2026, unless revised by ASPR during the current contract period.
Deliverable #13: The Contractor shall submit each of the required plans.	No later than 6/1/2027, unless revised by ASPR during the current contract period.
Deliverable #14: The Contractor shall submit the exercise documentation.	No later than 6/15/2027, unless revised by ASPR during the current contract period.
Deliverable #15: The Contractor shall submit Performance Measures.	As required by ASPR.
Deliverable #16: The Contractor shall submit all ASPR required deliverables.	As required by ASPR.
Deliverable #6: The Contractor shall	No later than 75 calendar days prior to

deliver the draft annual budget for the next State Fiscal Year.	the expiration of the current term of the contract period.
Deliverable #17: The Contractor shall submit communications activity documentation	No later than 30 calendar days prior to the expiration of the current term of the contract period.
Deliverable #3: The Contractor shall deliver the documentation showing HCC funded roles have reviewed and agreed to comply with the disclosures, policies, and practices outlined in the SOW	No later than five (5) business days following request from OEPR HPP staff.
Deliverable #4: The Contractor shall deliver Regional HCC Meeting Minutes.	No later than five (5) business days following request from OEPR HPP staff.

VI. Monitoring

CDPHE's monitoring of this contract for compliance with performance requirements will be conducted throughout the contract period by OEPR HPP Staff. Methods used will include a review of documentation determined by CDPHE to be reflective of performance to include progress reports, subcontractor agreements, HCC Work Plan updates, deliverables, invoices and supporting documentation, communications between HPP program staff and HCC representatives, and other fiscal and programmatic documentation as applicable. The Contractor's performance will be evaluated at set intervals and communicated to the Contractor. A Final Contractor Performance Evaluation will be conducted at the end of the life of the contract.

VII. Resolution of Non-Compliance

The Contractor will be notified in writing within **15** calendar days of discovery of a compliance issue(s). Within **30** calendar days of discovery, the Contractor and the State will collaborate, when appropriate, to determine the action(s) necessary to rectify the compliance issue and determine when the action(s) must be completed. The action(s) and timeline for completion will be documented in writing and agreed to by both parties. If extenuating circumstances arise that require an extension to the timeline, the Contractor must email a request to the OEPR HCC Contract Monitor and receive approval for a new due date. The State will oversee the completion and

implementation of the agreed-upon action(s) to ensure timelines are met and the compliance issue(s) is resolved. Failure by the Contractor to diligently pursue the compliance resolution plan, or to reach an agreement with the State on such a plan, may result in the State exercising its rights under the provisions of the contract.

VIII. Additional Provisions

A. Invoicing Provisions

1. The Contractor shall submit the standardized invoice monthly to reimburse HCC expenses:
 - a) Contractor Time Cards
 - b) Resource documentation
 - c) Purchase justification
2. Invoices shall meet the following requirements:
 - a) [Standardized invoice format](#) and is incorporated and made part of this Contract by reference
 - b) Submitted to CDPHE_eprfiscal@state.co.us
 - c) Invoices shall not include work in the future.
 - d) Invoices shall not include work more than 45 days prior to the invoice date.
 - e) Invoices must align with the most current approved budget
 - f) OEPR HPP staff must approve contractors prior to invoicing to ensure state and HPP grant compliant funds usage.

Final billings under the Contract must be received by the State within a reasonable time after the expiration or termination of the Contract; but in any event no later than forty-five (45) calendar days from the effective expiration or termination date of the Contract.

Unless otherwise provided for in the Contract, "Local Match", if any, shall be included on all invoices as required by funding source.

The Contractor shall not use federal funds to satisfy federal cost sharing and matching requirements unless approved in writing by the appropriate federal agency.

Contractor shall request prior approval in writing from the State for all modifications to the Statement of Work, or for any modification to the direct costs in excess of twenty-five percent (25%) of the total budget for direct costs, or for any modifications to the indirect cost rate. Any request for modifications to the Budget in excess of twenty-five percent (25%) of the total budget for direct costs, or any modifications to indirect cost rates, shall be submitted to the State at least ninety (90) days prior to the end of the contract period and will require a modification in accordance with the provisions of this Contract.

The Contractor shall request prior approval in writing from the State for all equipment purchases. Regional equipment purchases are assets available to the whole region. The State may request a regional asset when resources are sparse statewide during response operations.

B. Deliverable Acceptance Process

1. The Contractor shall coordinate and prioritize all work to ensure that all deliverables, due dates, and timelines are met.
2. The Contractor shall employ an internal quality control process to ensure that all deliverables are complete, accurate, easy to understand, and of high quality.
3. The Contractor shall provide deliverables that, at a minimum, are responsive to the relevant Standards and Requirements in the SOW, organized in a logical order, contain no spelling or grammatical errors, are formatted uniformly, and contain accurate information and correct calculations.
4. The Contractor shall maintain all work papers related to the development of all Deliverables for reference through the duration of the contract.
5. The Contractor shall provide, at no cost to the State, copies of any work papers or supporting documentation related to the development of any Deliverable within **30** calendar days of request by the State.
6. The Contractor shall submit each Deliverable to the State by the specific due date for each Deliverable outlined in the Deliverable Schedule for review and approval.
7. Review - Unless specifically outlined elsewhere in the SOW, the State will have **15** calendar days from the date the deliverable is due to the State by the Contractor to evaluate that Deliverable.
8. Notice - Unless specifically outlined elsewhere in the SOW, if the State, in its sole discretion, determines that a submitted Deliverable fails to meet the Standards and Requirements or is otherwise deficient, the State will notify the Contractor of the failure or deficiency within five (5) business days of the date the State becomes aware of the failure or deficiency.

9. Revision - Unless specifically outlined elsewhere in the SOW, the Contractor shall have **10** calendar days from notice of a Deliverable's failure or deficiency to revise the Deliverable and resubmit it to the State for review and approval.
10. The Contractor shall participate in the Deliverable review and revision process until the State provides written acceptance of the Deliverable.
11. At no time shall payment or partial payment for a Deliverable constitute acceptance of the Deliverable and excuse Contractor's obligation to participate in the Deliverable review and revision process until such time as the State issues written acceptance of the Deliverable.

C. Health Insurance Portability and Accountability Act (HIPAA) Business Associate Determination

The State has determined that this Contract **does not** constitute a Business Associate relationship under HIPAA.

D. Option to Increase or Decrease Maximum Amount

The State has the Option to increase or decrease the statewide quantity of Goods and Services based upon the rates established in this Contract and increase or decrease the maximum amount payable accordingly. In order to exercise this option, the State shall provide written notice to the Contractor in a form substantially equivalent to the Sample Option Letter attached to this Contract. Delivery of Goods and performance of Services shall continue at the same rates and terms as described in this Contract. The State may include and incorporate a revised budget with the option letter, as long as the revised budget does not unilaterally change rates or terms specified in this Contract.

E. Option to Extend Term

The State at its discretion, shall have the option to extend the performance under this Contract beyond the Initial Term for a period, or for successive periods, of one year or less, at the same rates and under the same terms specified in the Contract (each such period an "Extension Term"). In order to exercise this option, the State will provide written notice to the Contractor in a form substantially equivalent to the Sample Option Letter attached to this

Contract. The total duration of this Contract, including the exercise of any options to extend, shall not exceed five years from its Effective Date absent prior approval from the Chief Procurement Officer in accordance with the Colorado Procurement Code.



DCPHR - 12 MONTH BUDGET WITH JUSTIFICATION FORM
Original Contract Routing # 2025*0086

Contractor Name	Prowers County Public Health	Vendor Contact Name Vendor Contact Title Phone Email	Phil Graham SERHCC RRC (303) 641-8791 coloserhcc@gmail.com		
Budget Period	BP3 7/1/26- 06/30/27	Vendor Fiscal Contact Name Vendor Fiscal Contact Title Phone Email	Jo Lynn Idler Fiscal Agent and Treasurer (719) 336-8721 ext 211 idler@prowerscounty.net		
Project Name	Southeast Region HCC	Contract (CT) Number	CTGG1 2027*0416 AMD3		
Expenditure Categories					
Personal Services Salaried Employees					
Position Title	Description of Work	Gross or Annual Salary	Fringe	Percent of Time on Project	Contract Total
Clinical Advisor	Provide clinical leadership to the coalition and serve as a	\$ 120,382.00	\$ 26,006.00	4.0000%	\$ 5,855.52
SERHCC Treasurer	Oversee and complete all fiduciary responsibilities as	\$ 60,818.00	\$ 18,411.00	8.0000%	\$ 6,338.32
		\$ -	\$ -	0.0000%	\$ -
		\$ -	\$ -	0.0000%	\$ -
		\$ -	\$ -	0.0000%	\$ -
Personal Services Hourly Employees					
Position Title	Description of Work	Hourly Wage	Hourly Fringe	Total # of Hours on Project	Contract Total
		\$ -	\$ -	0.00	\$ -
		\$ -	\$ -	0.00	\$ -
		\$ -	\$ -	0.00	\$ -
Total Personal Services (including fringe benefits)					\$ 12,193.84
Supplies & Operating Expenses					
Item	Description of Item	Rate	Quantity	Contract Total	
Subscription	Annual ZOOM Renewal - 1 time annual fee	\$ 200.00	1.00	\$ 200.00	
SERHCC Members	Normal operations to execute deliverables, per SOW, resources for regional	\$ 2,910.00	20.00	\$ 58,200.00	
		\$ -	0.00	\$ -	
		\$ -	0.00	\$ -	
Total Supplies & Operating				\$ 58,400.00	
Travel					
Item	Description of Item	Rate	Quantity	Contract Total	
In State Mileage	Travel to monthly Local Meeting, State Coordinators Meetings, HCC Council	\$ 0.72	1508.00	\$ 1,085.76	
In State Lodging	State Coordinators Meeting, HCC Council Meetings, State Meetings Rough	\$ 150.00	4.00	\$ 600.00	
Meals	State Coordinators Meeting, HCC Council Meetings, State Meetings	\$ 162.00	2.00	\$ 324.00	
		\$ -	0.00	\$ -	
Total Travel				\$ 2,009.76	
Contractual					
Subcontractor Name	Description of Item	Rate	Quantity	Contract Total	
SERHCC RRC	1.0 FTE	\$ 5,416.66	12.00	\$ 64,999.92	
SERHCC RRC	End of year bonus - Approved at the discretion of the SERHCC Governing B	\$ 2,000.00	1.00	\$ 2,000.00	
Total Contractual				\$ 66,999.92	
SUB-TOTAL OF DIRECT COSTS					\$ 139,603.52
Less: Unallowable Expenses per 2 CFR Part 200					
	Contractor in excess of \$50,000			\$ 16,999.92	
	Rent			\$ -	
	Equipment			\$ -	
	Other Unallowable Expenses			\$ -	
Total Unallowable Expenses per 2 CFR Part 200				\$ 16,999.92	
Modified Total Direct Costs (if applicable)					\$ 122,603.60
Indirect					
Indirect Rate Type	Description of Item	Indirect Rate Percentage	Contract Total		
Federal or CDPHE	2026 CDPHE Certified Indirect Rate	13.4500%	\$ 16,490.18		
de minimis	Agreed indirect	0.0000%	\$ -		
Total Indirect			\$ 16,490.18		
TOTAL			\$ 156,093.78		

AWARD 156,094
VARIANCE 0



PROWERS COUNTY AGENDA ITEM REQUEST FORM

Hearing Date Requested: 7/14/26

Submitter: Paula Gonzales

Submitted to the County Administration Office on: 07/07/2026

Return Originals to: Paula Gonzales

Number of originals to return to Submitter:

Contract Due Date:

Item Title/Recommended Board Action:

Consider ratifying 7/6/2026 approval of payment of bills presented for County General Fund in the amount of \$52,893.67 with a certification date of 7/7/2026

Justification or Background:

Fiscal Impact: This item is budgeted in the following account code:

County: \$ _____ Federal: \$ _____ State: \$ _____ Other: \$ _____

Admin Office Internal Use

County Approvals (as needed):

Attorney _____

Finance _____

Clerk _____

HR _____

PROWERS COUNTY APPROVE TO PAY

APPROVE PAYMENTS AS HEREIN SET FORTH. CHECK NUMBERS AS LISTED BELOW ARE ALL INCLUSIVE, ARE SET OPPOSITE THEIR NAMES, AND TOTALING THE SUM OF: \$52,893.67 DRAWN ON COUNTY GENERAL FUNDS. DATED AS OF: **July 7, 2026**

#

	A/P	PAYROLL	FRINGES
COUNTY GENERAL FUND	\$ 20,888.04	-	-
ARPA FUND	\$ -	-	-
FSA ACCOUNT	\$ 34.41	-	-
BOOKING FEES ACCOUNT	\$ -	-	-
PUBLIC HEALTH AGENCY	\$ 6,047.45	-	-
ROAD & BRIDGE FUND	\$ 13,635.25	-	-
SALES & USE TAX FUND	\$ -	-	-
CONSERVATION TRUST FUND	\$ -	-	-
CAPITAL FUND	\$ -	-	-
OTHER AGENCIES FUND	\$ -	-	-
LODGING TAX FUND	\$ 11,900.00	-	-
CRMC FUND	\$ -	-	-
OPC FUND	\$ 388.52	-	-
Totals	\$ 52,893.67	\$ -	\$ -

DATE: July 7, 2026

DATE: July 7, 2026

DATE: July 7, 2026

DATE: July 7, 2026

BOCC CHAIRMAN

COMMISSIONER

COMMISSIONER

CLERK TO THE BOARD

Total Paid Approve To Pay	\$	52,893.67
AP + Fringes	\$	52,893.67
Total Pd Certification - Payroll	\$	52,893.67
Total Payroll + Fringes	\$	-

Ending Check No.	78761
Beginning Check No.	78722

Total Number of Checks:	1 40
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STATE OF COLORADO }
 } SS:
COUNTY OF PROWERS }


Powers County Treasurer's Office

PROWERS COUNTY TREASURER CERTIFICATION

COUNTY GENERAL FUND - 01
78722-78761

0010

July 7, 2026

	\$	20,888.04		
Payroll	\$	-		
Total Fringes	\$	-	Total	\$ 20,888.04

ARPA

0018

\$	-		Total	\$ -

ROAD & BRIDGE FUND - 02

0020

\$	13,635.25			
Payroll	\$	-		
Fringes	\$	-	Total	\$ 13,635.25

FSA (Cafeteria) 552

0552

\$	34.41			
\$	-	Total	\$	34.41

Sheriff's Booking Fees

0675

\$	-		Total	\$ -

SALES & USE TAX FUND - 03

0900

\$	-		Total	\$ -

CONSERVATION TRUST FUND - 06

0130

\$	-		Total	\$ -

CAPITAL FUND - 07

0100

\$	-			
\$	-	Total	\$	-

OTHER AGENCIES FUND- 08

\$	-			
\$	-	Total	\$	-

LODGING TAX - 09

0014

\$	11,900.00			
\$	-			
		Total	\$	11,900.00

PUBLIC HEALTH AGENCY - 11

0676

\$	6,047.45			
Payroll	\$	-		
Total Fringes	\$	-	Total	\$ 6,047.45

CRMC

0016

\$	-			
Payroll	\$	-		
Total Fringes	\$	-	Total	\$ -

OPC

0017

\$	388.52			
Payroll	\$	-		
Total Fringes	\$	-	Total	\$ 388.52


Paula Gonzales, Finance Director

GRAND TOTAL \$ 52,893.67



Prowers County, CO

Check Register

Packet: APPKT00305 - 101.07.2026 AP Batch 07.07.2026

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: General Fund Op-General Fund Operating Account						
AMAZON	Amazon Capital Services	07/07/2026	Regular	0.00	18.79	78722
ArkValleyVision	Ark Valley Vision Care	07/07/2026	Regular	0.00	500.00	78723
ATTM	AT&T Mobility	07/07/2026	Regular	0.00	615.76	78724
ATM1	Atmos Energy	07/07/2026	Regular	0.00	148.42	78725
ATM2	Atmos Energy	07/07/2026	Regular	0.00	195.08	78726
ACS2	Auto-Chlor System of Colorado, LLC	07/07/2026	Regular	0.00	390.66	78727
BBC1	Bob Barker Company, Inc	07/07/2026	Regular	0.00	2,383.60	78728
CRA1	CCOERA	07/07/2026	Regular	0.00	388.52	78729
CDPHE RF	CDPHE - Vitals	07/07/2026	Regular	0.00	816.00	78730
CINTASCORP	CINTAS CORPORATION NO. 2	07/07/2026	Regular	0.00	1,183.10	78731
LAM3	City of Lamar	07/07/2026	Regular	0.00	1,386.00	78732
VEN01149	COLORADO TOURISM OFFICE	07/07/2026	Regular	0.00	5,200.00	78733
DEL1	Coloradoland Tire & Service	07/07/2026	Regular	0.00	345.98	78734
CTS2	CTSI Volunteer Insurance	07/07/2026	Regular	0.00	151.50	78735
DISA	DISA	07/07/2026	Regular	0.00	184.00	78736
GLS1	GALLS	07/07/2026	Regular	0.00	3,375.03	78737
VEN01145	GILBERT YBARRA LONGORIA	07/07/2026	Regular	0.00	700.00	78738
THEHOME	HD Supply formerly HD Pro	07/07/2026	Regular	0.00	227.80	78739
FPL5-11112-74420-R&I	John Deere Financial	07/07/2026	Regular	0.00	8,012.39	78740
LBM1	Lamar BMS	07/07/2026	Regular	0.00	87.37	78741
LONGORIA-CLEANING	Margaret Longoria	07/07/2026	Regular	0.00	100.00	78742
VEN00953	Melissa Ruddick	07/07/2026	Regular	0.00	34.41	78743
WALMARTBUSINESS	MULTI SERVICE TECHNOLOGY SOLUT	07/07/2026	Regular	0.00	2,133.37	78744
784	Postage By Phone Reserve	07/07/2026	Regular	0.00	1,014.00	78745
PRC1	Prowers County	07/07/2026	Regular	0.00	3,500.00	78746
RGR1	Reyman's Grocery	07/07/2026	Regular	0.00	58.34	78747
RIM1	Riders' Metal LLP	07/07/2026	Regular	0.00	3,780.00	78748
RPI1	Robinson Printing	07/07/2026	Regular	0.00	679.50	78749
SSR2	Sand and Sage Roundup Fairboard	07/07/2026	Regular	0.00	5,000.00	78750
VEN01150	SECCI	07/07/2026	Regular	0.00	700.00	78751
SEO1	SECOM	07/07/2026	Regular	0.00	79.90	78752
MRS1	Shred America	07/07/2026	Regular	0.00	60.44	78753
Symb1	SymbolArts, LLC	07/07/2026	Regular	0.00	959.00	78754
1043	Taylor Septic & Plumbing	07/07/2026	Regular	0.00	4,601.77	78755
HOL1	Town of Holly	07/07/2026	Regular	0.00	141.00	78756
VEN01136	TRAVELSTORYSGPS, LLC	07/07/2026	Regular	0.00	1,000.00	78757
VIA1	Viaero Wireless	07/07/2026	Regular	0.00	97.93	78758
WAG1	Wagner Equipment Co	07/07/2026	Regular	0.00	498.00	78759
WAL1	Wallace Gas & Oil Inc	07/07/2026	Regular	0.00	1,224.00	78760
WRE1	WEX BANK	07/07/2026	Regular	0.00	922.01	78761

Bank Code General Fund Op Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	89	40	0.00	52,893.67
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	89	40	0.00	52,893.67

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	7/2026	52,893.67
			<u>52,893.67</u>

PROWERS COUNTY AGENDA ITEM REQUEST FORM

Hearing Date Requested: July 14, 2026

Submitter: Department of Human Services

Submitted to the County Administration Office on: June 2, 2026

Return Originals to: Department of Human Services

Number of originals to return to Submitter: 1

Contract Due Date: ASAP

Item Title/Recommended Board Action:

Consider ratifying 7-2-2026 email poll approval of a Purchase of Service Contract between Prowers County Department of Human Services and Phoenix Strategies, Inc.

Justification or Background:

Fiscal Impact: This item is budgeted in the following account code:

County: \$_____ Federal: \$_____ State: _____ Other:

Approved by the County Attorney on:

Additional Approvals (if required):

**PLEASE ATTACH THIS SHEET TO ALL AGENDA ITEMS WHEN SUBMITTING TO
COUNTY ADMINISTRATION.**

THANK YOU!

PURCHASE OF SERVICES CONTRACT

THIS CONTRACT entered into this 1st day of July, 2026 by and between THE COUNTY OF PROWERS, STATE OF COLORADO, hereinafter referred to as "Prowers County", whose address is 1001 S. Main Lemay and Phoenix Strategies, Inc., hereinafter referred to as "Independent Contractor", whose address is 2650 W. Belleview Ave., Ste. D100, Littleton, CO 80123.

Witnesseth,

Whereas, the parties wish to enter into an Independent Contractor Agreement whereby Independent Contractor will furnish certain services to Prowers County upon the terms and conditions hereinafter set forth,

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein and other good and valuable consideration, the parties hereto agree as follows:

1. Term. This contract will be effective from this date until the project is completed, unless either party gives thirty (30) days' notice.

2. Services by Independent Contractor. Independent Contractor agrees to perform the duties as outlined in the Proposal dated July 1, 2026 (attached hereto as Exhibit A).

3. Contract Price. Prowers County will pay Independent Contractor as set forth in Exhibit A upon receipt of a satisfactory invoice.

4. Taxes. Independent Contractor understands that Independent Contractor is obligated to pay all federal and state income tax on all money earned while performing services for Prowers County.

5. Indemnify. Independent Contractor agrees to indemnify and hold harmless Prowers County from any action based upon or arising out of damage or injury, including death, to persons or property caused or sustained in connection with the performance of this contract or by conditions created thereby, or based upon any violation of any statute, regulation, and the defense of such claims or actions. Independent Contractor waives any and all claims against Prowers County.

6. Insurance. It is understood that Independent Contractor will furnish its own insurance and will not be eligible for insurance maintained by Prowers County for its employees, including health insurance, workers' compensation insurance, unemployment insurance, life insurance and all other benefits afforded employees.

7. Independent Contractor. Independent Contractor certifies under penalty of perjury that it is an independent contractor and is not an employee of Prowers County.

Independent Contractor further certifies that Prowers County does not require Independent Contractor to work only for Prowers County, Prowers County does not establish a quality standard for the individual except that Prowers County may provide plans and specifications regarding work but cannot oversee the actual work or instruct Independent Contractor as to how work will be performed, Prowers County does not pay Individual Contractor a salary or an hourly rate but rather a fixed or contract rate as above set forth, Prowers County does not terminate the work of the service provided during the contract period unless Independent Contractor violates the terms of this contract or fails to produce a result that meets the specifications of this contract, Prowers County does not provide any training for Independent Contractor, Prowers County does not provide tools or benefits to Independent Contractor except that materials and equipment may be supplied, Prowers County does not dictate the time of performance except that a completion schedule and a range of agreeable work hours may be established, Prowers County does not pay Independent Contractor personally but rather payments will be made to the trade or business name of Independent Contractor and Prowers County does not combine the business operations in any way with Independent Contractor's business operations instead of maintaining all such operations separately and distinctly. Independent Contractor further understands that in the event of injury Independent Contractor will not be entitled to any workers' compensation benefits and that Independent Contractor is required to provide Workers' Compensation Insurance for it and for all workers that Independent Contractor hires. Proof of coverage of Workers' Compensation Insurance shall be provided by Independent Contractor to Prowers County upon execution hereof. Independent Contractor agrees to execute any documents which may be required by the Workers' Compensation Insurance carrier of Prowers County to certify this Independent Contractor Agreement.

The Contractor shall perform its duties hereunder as an Independent Contractor and not as an employee, neither the Contractor nor any agent or employee of the Contractor shall be or shall be deemed to be an agent or employee of Owner. Contractor shall pay when due all required employment taxes and income tax and local head tax on any monies paid by Owner pursuant to this contract. Contractor acknowledges that the Contractor and its employees are not entitled to unemployment insurance benefits unless the Contractor or third party provides such coverage and that Owner does not pay for or otherwise provide such coverage. Contractor shall have no authorization, express or implied, to bind Owner to any agreements, liability, or understanding except as expressly set forth herein. Contractor shall provide and keep in force workers' compensation (and provide proof of such insurance when requested by Owner) and unemployment compensation insurance in the amounts required by law, and shall be solely responsible for the acts of the Contractor, its employees and agents.

8. Special Provisions. Independent Contractor agrees not to assign any provision of this contract to a subcontractor, unless approved in writing in advance by Prowers County, and to provide Prowers County with reports and maintain records on the provision of services.

9. Termination. Either party may terminate this contract with or without cause at any time. In the event of such termination, Independent Contractor will be paid for its services to the date of termination.

10. Statutory County. Prowers County, Colorado, which is a statutory county in the State of Colorado, reserves all rights as a statutory entity, including governmental immunity as provided by law.

11. Assignment. Company may not assign this contract without the written consent of Prowers County.

12. Venue. Jurisdiction for any dispute under this agreement shall be exclusively in the Prowers County, Colorado District or County Court sitting without jury in Lamar, Colorado, and the court shall award to Prowers County, if it is the substantially prevailing party, its attorney fees, expert witness fees, court costs and any other litigation expense.

13. Appropriation. Any monetary obligation of Prowers County payable after the current fiscal year is subject to appropriation as provided by law.

14. Public Record. In the event Prowers County receives a public records demand pursuant to the Colorado Open Records Act for copies of documents which are or may be confidential, or may otherwise be subject to non-disclosure, Prowers County shall give written notice by facsimile and/or email to Company. Company shall notify Prowers County in writing by facsimile and/or email within 3 working days of notification if any documents requested as a public record should not be disclosed. The Company shall indemnify and hold harmless Prowers County as provided in Paragraph 6 for any public record requests where the Company requests Prowers County not to disclose such records.

15. Illegal Aliens. Company certifies that Company shall comply with the provisions of C.R.S. 8-17.5-101 et seq. Company shall not knowingly employ or contract with an illegal alien to perform work under this contract or enter into a contract with a subcontractor that fails to certify to Company that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this contract. Company represents, warrants, and agrees that it (i) has verified that it does not employ any illegal aliens, through participation in the Basic Pilot Employment Verification Program administered by the Social Security Administration and Department of Homeland Security, and (ii) otherwise will comply with the requirements of C.R.S. 8-17.5-102(2)(b). Company shall comply with all reasonable requests made in the course of an investigation under C.R.S. 8-17.5-102 by Colorado Department of Labor and Employment. If Company fails to comply with any requirement of this provision or C.R.S. 8-17.5-101 et seq., Prowers County may terminate this contract for breach and Company shall be liable for actual and consequential damages to Prowers County.

16. Officials Not To Benefit. No official or employee of Prowers County shall directly or indirectly receive or be paid any share or part of this Agreement or any benefit that may arise therefore in violation of Article 29 of the Colorado Constitution. Company

warrants that it has not retained any company or person (other than a bona fide employee working solely for Company) to solicit or secure this Agreement, and that Company has not paid or agreed to pay to any company or person, (other than a bona fide employee working for Company), any fee, commission, percentage, brokerage fee, gift or any other consideration contingent upon or resulting from the award of this Agreement to Company. Upon discovery of any breach or violation of this provision, Prowers County shall have the right to terminate this Agreement.

17. Binding Effect. This Agreement is binding upon the parties and their respective successors and permitted assigns. This Agreement is only for the benefit of the parties hereto, and no third party shall have any right, claim or interest hereunder. There is no implied covenant of good faith and fair dealing in this Agreement, rather it will be enforced as written.

BOARD OF COMMISSIONERS,
PROWERS COUNTY, COLORADO

INDEPENDENT CONTRACTOR:

By _____
Roger Stagner, Chairman

By Michelle Noyes
Contractor's Signature

Date signed: 7/1/26

By _____
Ty Harmon, Vice-Chairman

By _____
Ron Cook, Commissioner

ATTEST:

By _____
Jana Coen, Clerk

Date signed: _____



Proposal for Conflict Management Services (Exhibit A)

Submitted by Michelle Noyes, Phoenix Strategies, Inc. Submitted to POC, Lanie Mireles, Prowers County Department of Human Services

Date: July 1, 2026

Introduction

This proposal is submitted by Michelle Noyes of Phoenix Strategies, Inc. to Prowers County Department of Human Services. The purpose of this proposal is to outline a comprehensive plan for providing conflict management services to address Employee Conflict. We are committed to fostering constructive dialogue, resolving conflicts, and supporting leadership development.

Background

Phoenix Strategies, Inc. has extensive experience in mediation, facilitation, and conflict resolution for government organizations. We recognize the importance of timely and effective dispute resolution to maintain positive relationships among team members.

Understanding of Scope of Work

- Needs: Facilitate resolution of disputes involving interpersonal work relationships.
- Objectives: Promote open communication, achieve mutually acceptable outcomes, and reduce escalation of conflicts.

Recommended Approach

Initial Stage

- Conduct intake assessments to understand the nature and context of disputes.
- Identify involved parties and clarify interests and concerns.
- Develop a process plan tailored to identified parties and the specific dispute.

Second Stage

- Facilitate joint meetings or structured dialogues as appropriate.

Phoenix Strategies, Inc. | 2650 W. Bellevue Ave., Ste. D-100 | Littleton, CO 80123

PHOENIX

STRATEGIES

- Create consensus on normative behavior for staff.
- Define issues (problems) and interests (needs, fears, concerns, and desires).
- Skill building exercises are tailored to create effective communication, listening, and crucial conversations in conflict.
- Support parties in generating options and achieving written agreements.

Mediation and Facilitation Details

- Neutral mediators will guide discussions and ensure fair participation.
- Confidentiality will be maintained throughout the process.
- Support parties in generating options and achieving written agreements.

Rates and Fees

Service	Rate	Description
Preparation (Intake, Scheduling, Case Review)	\$100 per hour	Includes pre-mediation communication and preview of documents
Mediation/Facilitation Sessions	\$225 per hour (2-3 people) \$275 per hour (4-8 people)	virtual sessions as required
Optional Services (Training, Follow-Up, Reporting, Coaching)	\$165 per hour	Available upon request, and recommended by PSI staff as needed
Style matters conflict inventory	\$13 per person	

Terms and Conditions

- Location: Services provided virtually.
- Invoicing: Invoices submitted monthly with detailed descriptions of services rendered.
- Payment: Payment due within 30 days of invoice date.
- Confidentiality: All communications and agreements will be kept confidential except as required by law.
- Validity: This proposal is valid for 90 days from the date above.



Flexibility Statement

Phoenix Strategies, Inc. is committed to adapting our services to meet the unique needs of Prowers County Department of Human Services. We welcome discussion to refine the approach, scope, and terms to ensure the best outcomes for all parties involved.

Agreement and Signature

Prower County DHS, Representative

_____

Date: 7/2/2026

Phoenix Strategies, Inc. Representative

_____

Date: 7/1/2026