

PROWERS COUNTY BOARD OF HUMAN SERVICES AGENDA

July 28, 2026

8:00 A.M.

1. Call to Order
2. Adopt Agenda
3. Approval of June 23, 2026 Board of Human Services Meeting Minutes
4. Financial Packet - *Provided at Meeting*
 - a) Publication
 - b) Revenue/Expense/Reimbursement by Program
 - c) Budget to Actual
 - d) Income Statement
 - e) Balance Sheet
 - f) Human Services Treasurers Fund
 - g) Economic Graphs
 - h) Welcome Home Child & Family Development Center Budget to Actual
 - i) Hotline County Connection Line-Item Detail
 - j) Hotline County Connection Center Budget to Actual
 - k) Hotline County Connection Center Treasurer Fund
 - l) Hotline County Connection Center Balance Sheet
5. Program Reports
 - a) Welcome Home Child & Family Development Center Enrollment Report
 - b) Adult & Family Services
 - c) Hotline County Connection Center Report
 - d) Fatherhood Program
 - e) Child Support Services
6. County Incentive Contract Final Status Report
7. Current SNAP Benefit Cost Share Scenarios
8. APHSA Fact Sheet: What to Know About SNAP Payment Error Rate
9. APHSA Fact Sheet: Fraud Prevention & Response Efforts in the Supplemental Nutrition Assistance Program
10. August 20th Staff Appreciation Luncheon
11. SNAP ME Update
12. Approval
 - a) Preliminary Review & Approval of HCPF Policies
 - i. Documented Safeguards and Customer Information Sharing & PHI/PII Disclosure Policy
 - ii. Procedure for Processing HCPF Departmental PHI Requests
 - iii. Procedure for Governmental Access to Records
 - iv. Information Technology Incident Response Plan
 - v. Information Technology Contingency Plan with Business Continuity and Disaster Recovery
 - vi. Procedure for reporting Unauthorized Use/Disclosure or Breach of PHI
 - vii. Program Integrity for Medical Assistance
 - viii. Overpayment Claims for Agency Errors
 - ix. Member Eligibility and Suspected Fraud
 - x. Recovery on Administrative Overpayments Despite Temporary Prohibition
 - xi. Customer Relations Process
 - xii. State Requirements for Member Escalations Documentation
 - xiii. Contract Minimum Requirements

xiv. PARIS Research and Prior Aid Procedure Telephonic Signature for Medical Assistance Renewals

xv. Medical Assistance Voter Registration & Procedure for Inter-Site Transfer Process

b) Fatherhood Conference Out of State Travel Update

13. Director's Schedule

a) Annual Leave August 3rd-7th

14. Next Meeting: TBD

15. Adjourn