PROWERS COUNTY, COLORADO BOARD OF COMMISSIONERS
TUESDAY, OCTOBER 20, 2026

COMMISSIONERS' BOARD ROOM, 2nd FLOOR OF COURTHOUSE
301 S. MAIN STREET, LAMAR, CO 81052

8:00 a.m. Board of Human Services, Lanie Meyers-Mireles
8:15 a.m. Brooke Leonard, Executive Director
- Arkansas Valley Resource Center

8:30 a.m. Board of Health, Meagan Hillman

WORK SESSION

9:00 a.m. Jacob Rogers - Big Timbers Museum
- PCHS Check-in

9:30 a.m Abbie Campbell, Prowers County Treasurer
- Treasurer's Report

9:45 a.m. Stan Wood, Winpro LLC
- Development Updates

10:45 a.m. Paula Gonzales, Finance Director
- 3rd Quarter Update / Budget work session

MEETING AGENDA

1:00 p.m. Invocation

Pledge of Allegiance

Call Meeting to Order

Roll Call

POSTED

BY: Melissa Ruddick- Admin Asst

TIME: 0830 AM

DATE: 10/16/2026

CONSENT AGENDA ACTION ITEMS:

1. Consider Approval of Adoption of Agenda
2. Consider approval of Payment of Bills Presented and of Voiding Checks, if any for all County Funds and DHS Funds which include WHC and H3C Funds
3. Consider Approval of October 13, 2026 Meeting Minutes

PUBLIC APPEARANCES

Anyone wishing to address the BOCC may do so at the discretion of the Board and subject to a three-minute limitation.

UPDATES

Boards and Committees
Commissioner's updates

Don Wilson, County Administrator
County Administrator update

Rose Pugliese, Esq.
County Attorney update

PREVIOUSLY TABLED ACTION ITEMS:

1. None

ACTION ITEMS:

1. Consider approval of Pay By Invoice Wal Mart Business Card for Welcome Home Child & Family Development Center and DHS with a limit of $10,000 for the account.

2. Consider ratifying 10/05/2026 approval of payment of bills for County General Fund in the amount of $195,207.60 with a certification date of 10/06/2026.

3. Consider approval of Southeast Council of Governments (SECOG) mini-grant application in the amount of $10,00.00 ($5,000.00 matching) for a new heating, ventilation and air conditioning (HVAC) unit on the Annex Mezzanine roof with a cost of $25,145.00

4. Consider approval of Southeast Council of Governments (SECOG) mini-grant application in the amount of $10,000.00 ($5,000.00 matching) for new flooring in the main courtroom of the County Courthouse with a cost of $17,225.00.

5. Consider approval of submitting Colorado Department of Transportation (CDOT) Capital Grant to purchase two wheelchair accessible all-wheel drive (AWD) or 4x4 buses and two all-wheel drive (AWD) wheelchair accessible vans.

6. Consider approval of submitting Colorado Department of Transportation (CDOT) Capital Grant assistance for the purchase of dispatch software and eligible setup costs, bus barn modernization based on an assessment of needed improvements, and asphalt paving or chip seal with proper base preparation and drainage in the dirt area outside the bus barn.

EXECUTIVE SESSION

- Executive Session pursuant to C.R.S. §24-6-402(4)(b) Conference with the attorney for the purposes of receiving legal advice on specific legal questions related to Regional Water Issues .

- Executive Session pursuant to C.R.S. §24-6-402(4)(b) Conference with the attorney for the purposes of receiving legal advice on specific legal questions.

ADJOURN

NOTE: This Agenda is provided for informational purposes only. Action may be taken on any or all of the items. All times are approximate. If any given item is finished earlier than anticipated, the Commissioners may move on to the next item. The only exceptions are public hearings on items which have had published notices of a specific hearing time; those items will not begin until the specific time or after.

If you need assistance in participating in this meeting due to a disability as defined under the Americans with Disabilities Act, please call 719-336-8030 at least three days prior to the scheduled meeting to request an accommodation.

PROWERS COUNTY
AGENDA ITEM REQUEST FORM

Hearing Date Requested: 10/20/26

Submitter: Department of Human Services

Submitted to the County Administration Office on: 10/12/26

Return Originals to: Department of Human Services

Number of originals to return to Submitter: 1

Contract Due Date: ASAP

Item Title/Recommended Board Action:
Consider approval of Pay By Invoice Wal Mart business card for Welcome Home Child & Family Development Center and DHS with a limit of $10,000 for the account.

Justification or Background:

Fiscal Impact:

County: $_____ Federal: $_____ State: _____ Other:

Approved by the County Attorney on:

Additional Approvals (if required):

PLEASE ATTACH THIS SHEET TO ALL AGENDA ITEMS WHEN SUBMITTING TO COUNTY ADMINISTRATION.

THANK YOU!

PROWERS COUNTY
AGENDA ITEM REQUEST FORM

Hearing Date Requested: 10/20/26

Submitter: Paula Gonzales

Submitted to the County Administration Office on: 10/15/2026

Return Originals to: Paula Gonzales

Number of originals to return to Submitter:

Contract Due Date:

Item Title/Recommended Board Action:

Consider ratifying 10/5/2026 approval of payment of bills for County General Fund in the amount of $195,207.60 with a certification date of 10/6/2026

Justification or Background:

Fiscal Impact: This item is budgeted in the following account code:

County: $_____ Federal: $_____ State: $_____ Other: $_____

Admin Office Internal Use

County Approvals (as needed):

Attorney _____

Finance _____

Clerk _____

HR _____

PROWERS COUNTY APPROVE TO PAY

APPROVE PAYMENTS AS HEREIN SET FORTH. CHECK NUMBERS AS LISTED BELOW ARE ALL INCLUSIVE, ARE SET OPPOSITE THEIR NAMES, AND TOTALING THE SUM OF: $195,207.60
DRAWN ON COUNTY GENERAL FUNDS. DATED AS OF: **October 6, 2026**

	# A/P	PAYROLL	FRINGES
COUNTY GENERAL FUND	$ 166,079.57	-	-
ARPA FUND	$ 150.98	-	-
FSA ACCOUNT	$ -	-	-
BOOKING FEES ACCOUNT	$ -	-	-
PUBLIC HEALTH AGENCY	$ 2,693.55	-	-
ROAD & BRIDGE FUND	$ 22,762.97	-	-
SALES & USE TAX FUND	$ -	-	-
CONSERVATION TRUST FUND	$ -	-	-
CAPITAL FUND	$ -	-	-
OTHER AGENCIES FUND	$ -	-	-
LODGING TAX FUND	$ -	-	-
CRMC FUND	$ 3,520.53	-	-
OPC FUND	$ -	-	-
HARTMAN FUND	$ -	-	-
Totals	**$ 195,207.60**	**$ -**	**$ -**

DATE: October 6, 2026 — BOCC CHAIRMAN

DATE: October 6, 2026 — COMMISSIONER

DATE: October 6, 2026 — COMMISSIONER

DATE: October 6, 2026 — CLERK TO THE BOARD

Total Paid Approve To Pay	$	195,207.60
AP + Fringes	$	195,207.60
Total Pd Certification - Payroll	$	195,207.60
Total Payroll + Fringes	$	-

Ending Check No.	79517
Beginning Check No.	79474
	1
Total Number of Checks:	44

STATE OF COLORADO }
} SS:
COUNTY OF PROWERS }

Prowers County Treasurer's Office

PROWERS COUNTY TREASURER CERTIFICATION

October 6, 2026

COUNTY GENERAL FUND - 01	**0010**		
79474-79517		$ 166,079.57	
Void Ck # 79211 - Cancelled		$ *(300.00)*	
Void Ck # 79240 - Cancelled		$ *(300.00)*	
Payroll		$ -	
Total Fringes		$ -	**Total $ 165,479.57**
ARPA	**0018**		
		$ 150.98	**Total $ 150.98**
ROAD & BRIDGE FUND - 02	**0020**		
		$ 22,762.97	
Payroll		$ -	
Fringes		$ -	**Total $ 22,762.97**
FSA (Cafeteria) 552	**0552**		
		$ -	
		$ -	**Total $ -**
Sheriff's Booking Fees	**0675**		
		$ -	**Total $ -**
SALES & USE TAX FUND - 03	**0900**		
		$ -	**Total $ -**
CONSERVATION TRUST FUND - 06	**0130**		
		$ -	**Total $ -**
CAPITAL FUND - 07	**0100**		
		$ -	
		$ -	**Total $ -**
OTHER AGENCIES FUND- 08			
		$ -	
		$ -	**Total $ -**
LODGING TAX - 09	**0014**		
		$ -	
Payroll		$ -	
Total Fringes		$ -	**Total $ -**
PUBLIC HEALTH AGENCY - 11	**0676**		
		$ 2,693.55	
Payroll		$ -	
Total Fringes		$ -	**Total $ 2,693.55**
CRMC - 13	**0016**		
		$ 3,520.53	
Payroll		$ -	
Total Fringes		$ -	**Total $ 3,520.53**
OPC - 14	**0017**		
		$ -	
Payroll		$ -	
Total Fringes		$ -	**Total $ -**
HARTMAN WATER - 15			
		$ -	
			Total $ -
			GRAND TOTAL $ 194,607.60

Paula Gonzales, Finance Director

Prowers County, CO

Check Register

Packet: APPKT00348 - 101.10.2026 AP 10/6/2026

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: General Fund Op-General Fund Operating Account						
VEN01177	A & B WATER ASSOCIATION INC	10/06/2026	Regular	0.00	39,166.02	79474
AIR1	A-1 Rental & Sales	10/06/2026	Regular	0.00	43.19	79475
AMAZON	Amazon Capital Services	10/06/2026	Regular	0.00	1,280.88	79476
VEN01179	ANNE-MARIE CRAMPTON	10/06/2026	Regular	0.00	423.15	79477
VEN01095	BRADY INDUSTRIES OF COLORADO, I	10/06/2026	Regular	0.00	2,972.14	79478
VEN01178	CATHOLIC HEALTH INITIATIVES COLC	10/06/2026	Regular	0.00	547.00	79479
CET1	Century Link	10/06/2026	Regular	0.00	577.06	79480
CHAND	Christine Anne Chandler	10/06/2026	Regular	0.00	325.00	79481
EPC3	El Paso County	10/06/2026	Regular	0.00	4,800.00	79482
FMC2	Faris Machinery Company	10/06/2026	Regular	0.00	327.36	79483
GLS1	GALLS	10/06/2026	Regular	0.00	175.35	79484
GOU1	Gonzales's Unlimited	10/06/2026	Regular	0.00	641.15	79485
GREAT1	Great Plains Security	10/06/2026	Regular	0.00	472.95	79486
THEHOME	HD Supply formerly HD Pro	10/06/2026	Regular	0.00	518.59	79487
HCC1	Holly Commercial Club	10/06/2026	Regular	0.00	80.00	79488
HST1	Home Store LLC	10/06/2026	Regular	0.00	155.32	79489
FPL5-11112-74420-R&I	John Deere Financial	10/06/2026	Regular	0.00	1,945.38	79490
KIMB1	Kimball Midwest-	10/06/2026	Regular	0.00	185.10	79491
LBM1	Lamar BMS	10/06/2026	Regular	0.00	873.03	79492
LANGUAGE	Language Line Services	10/06/2026	Regular	0.00	54.94	79493
LAN1	LawnCo	10/06/2026	Regular	0.00	1,418.00	79494
Mirage	Mirage Technologies	10/06/2026	Regular	0.00	4,637.61	79495
WALMARTBUSINESS	MULTI SERVICE TECHNOLOGY SOLUT	10/06/2026	Regular	0.00	305.51	79496
NSE1	Nebraska Safety and Fire Equipment	10/06/2026	Regular	0.00	295.83	79497
VEN01174	PERKINS MOTOR COMPANY, INC	10/06/2026	Regular	0.00	39,269.82	79498
PRC1	Prowers County	10/06/2026	Regular	0.00	3,500.00	79499
QUL1	Quill LLC	10/06/2026	Regular	0.00	87.98	79500
RPI1	Robinson Printing	10/06/2026	Regular	0.00	492.00	79501
SEO1	SECOM	10/06/2026	Regular	0.00	623.56	79502
MRS1	Shred America	10/06/2026	Regular	0.00	1,213.11	79503
SKS1	Skyline Steel	10/06/2026	Regular	0.00	10,667.60	79504
SMALL	Small Town Graphix	10/06/2026	Regular	0.00	265.62	79505
LYD1	Stay Sober, LLC	10/06/2026	Regular	0.00	13,602.15	79506
STR1	Stericycle Inc	10/06/2026	Regular	0.00	180.70	79507
Symb1	SymbolArts, LLC	10/06/2026	Regular	0.00	332.50	79508
TALLBOY	Tall Boy Garage	10/06/2026	Regular	0.00	78.18	79509
1043	Taylor Septic & Plumbing	10/06/2026	Regular	0.00	81.69	79510
TCA2	TC Auto Transmissions	10/06/2026	Regular	0.00	2,364.41	79511
VEN01111	TK ELEVATOR CORPORATION	10/06/2026	Regular	0.00	1,299.74	79512
TRANS1	Transwest Truck Trailer RV	10/06/2026	Regular	0.00	78.73	79513
TRIPLEC	Triple C Communications	10/06/2026	Regular	0.00	50,338.00	79514
WAG1	Wagner Equipment Co	10/06/2026	Regular	0.00	374.64	79515
WAL1	Wallace Gas & Oil Inc	10/06/2026	Regular	0.00	7,230.27	79516

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
WRE1	WEX BANK	10/06/2026	Regular	0.00	906.34	79517

Bank Code General Fund Op Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	84	44	0.00	195,207.60
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	84	**44**	**0.00**	**195,207.60**

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	10/2026	195,207.60
			195,207.60

PROWERS COUNTY
AGENDA ITEM REQUEST FORM

Hearing Date Requested: 10/20/26

Submitter: Don Wilson

Submitted to the County Administration Office on: 10/15/26

Return Originals to: Don Wilson

Number of originals to return to Submitter: 1

Contract Due Date: 10/30/26

Item Title/Recommended Board Action:

Consider approval of SECOG mini-grant application in the amount of $10,000 ($5,000 matching) for a new HVAC unit on the Annex Mezzanine roof with a cost of $25,145.

Justification or Background:

Fiscal Impact: This item is budgeted in the following account code:

County: $_____ Federal: $_____ State: $_____ Other: $_____

Admin Office Internal Use

County Approvals (as needed):

Attorney _____

Finance _____

Clerk _____

HR _____

SOUTHEAST COUNCIL OF GOVERNMENTS
2025-2027 TECHNICAL ASSISTANCE GRANT APPLICATION

Funded by the Southeast Council of Governments
in cooperation with the Colorado Department of Local Affairs Energy and Mineral Impact Assistance Program

SECOG is soliciting proposals for technical assistance projects from its membership. A total of $120,000 is available to fund 2025-2027 technical assistance projects for dues paying members only, which amounts to a total of $20,000 per county.

This Grant Application Package contains the following:

- 2025-2027 Technical Assistance Grant Guidelines
- 2025-2027 Technical Assistance Grant Application Form

Applications for SECOG's Technical Assistance Grant Program are **accepted by SECOG through the 5th day of every month by 5:00 p.m. All grant applicants will be reviewed and processed for eligibility and presented for approval at the next available quarterly meeting. Applicants will be required to make a five-minute presentation at the meeting of the SECOG board of directors at the Southeast Colorado Enterprise Development Office, Lamar, CO**. The SECOG Board will make funding recommendations at that meeting. Projects will be notified of decisions within 5 days of award and required to sign an MOU with SECOG. Projects will be allowed to commence on as soon as you return the signed MOU and will be required to be completed by March 31, 2027. This is a reimbursement grant program and funds can be paid to grantees on a dollar-for-dollar cash match basis as the project progresses.

The SECOG meets on the 4th Wednesday of March, June, and September. We will meet in October and November to approve as needed. In December, the SECOG will meet only if applications are being considered. January meetings are only for reorganization purposes.

EACH PROJECT MUST PROVIDE A DOLLAR-FOR-DOLLAR CASH MATCH.

***** $10,000 total project cap on all projects ($5,000 grant / $5,000 match)*****

This is a regional grant program covering 6 counties, Baca, Bent, Crowley, Kiowa, Otero and Prowers, and their respective municipalities. We are encouraging at least 4 applications per county, however this is not a requirement. This program is an opportunity to get small projects grant funded (up to $5,000 grant) with a required match equal to the amount of grant awarded (please note the match can be greater than the amount of the grant). Based on the number of applications received, it may be competitive. Again, the amount allocated to each county is $20,000 and we encourage at least 4 projects.

Please submit completed applications to:

Southeast Council of Governments
Attn: Stephanie Gonzales
P.O. Box 1600
Lamar, CO 81052

Upload to the Google form found at: https://forms.gle/7Lttg9LRsuh1YJWR6

When emailing your project, please put **"2025-2027 SECOG APPLICATION"** in the subject line.

If you have any questions regarding SECOG's Technical Assistance Grant Program, please contact Stephanie Gonzales or Morgan Alba at 719-336-3850.

2025-2027 TECHNICAL ASSISTANCE GRANT GUIDELINES

Preference given to:

- Communities with mining, oil, and gas employment;
- Small towns, particularly those that lack adequate staff; and
- Economically challenged communities with the eligible categories as follows:
  - Community and economic development projects
  - Small scale capital improvements projects
  - Planning studies/analysis; and
  - Training or meeting facilitation

Types of Grants:

- **CASH AWARDS** will be made in the amounts determined by the SECOG Board (each individual project is capped at $5,000), for a total program expenditure not to exceed $120,000.00 for the region
- **EACH PROJECT MUST PROVIDE A DOLLAR-FOR-DOLLAR CASH MATCH.**

After the grants have been awarded, any funded projects seeking approval for a change in scope will be required to submit the request in writing to the SECOG Board for approval.

The SECOG board reserves the right to adapt these guidelines to serve the needs of communities and to make adjustments to the amount of available funding.

Use of Grant Funds:

Funds may be used to hire contractors and pay related expenses.

Examples of other eligible uses of funds include:

- Research
- Special land use planning projects such as open space preservation, trail planning, design guidelines, and wildlife preservation.
- Training
- Meeting facilitation
- Design plans/ Planning studies/analysis for municipality/county use
- Workshops/Tradeshow
- Community survey costs
- Prototype projects
- Facade improvements
- Energy efficiency assessments and improvements
- Main Street/Community assessments
- Community mapping
- Small scale capital improvements projects
- Development of marketing/promotional resources such as a website for the municipality or county

Grant funds MAY NOT be used to supplant regularly budgeted staff or project funds.
Grant funds MAY NOT be used to purchase equipment or real property of any type.
Grant funds MAY NOT BE MATCHED BY OTHER DOLA GRANT FUNDS.
Cash match must be in the form of other non-DOLA funds.

Documentation of cash expenditures must follow the Department of Local Affairs process including:

1) When applicable, contractor bidding must be open and competitive. Obtain and/or document at least 3 telephone bids.

2) Submit a final one-page report of the project accomplishments and send a copy of the completed project deliverables to SECOG, if appropriate.

3) Submit a copy of all invoices and expenses paid for contract services. Reimbursements will be made on a dollar for dollar basis up to the amount awarded.

Example of Reimbursement process:

$8,500 total project.

Project mini-grant award = $4,250
Cash match from project = $4,250
1st request for reimbursement: The project submits invoices of $3,000, a reimbursement check will be issued for$1,500, the remaining $1,500 will be credited to match.
2nd request for reimbursement: The project submits invoices of $4,000, a reimbursement check will be issued for$2,000, the remaining $2,000 will be credited to match.
This will continue until the project reaches total expenditures of $8,500 (where grant of $5,000 & match of $5,000 is met).

Recipients of cash awards will sign a letter of agreement including these guidelines.

Again, this is a reimbursement grant in that grant funds can be reimbursed on a dollar for dollar cash match basis to the grantee as the project progresses.

SECOG 2025-2027 TECHNICAL ASSISTANCE GRANT APPLICATION

1. **Jurisdiction** Prowers County
2. **Name of Person Completing Application** Don Wilson

   Address 301 S Main St. #215. Lamar, Colorado 81052

   Phone Number 719-336-8025 **Email address** dwilson@prowerscounty.net
3. **Project Title** HVAC unit for County Annex Mezzanine
4. **Name and Title of Person Responsible for Completion of Project :**

   Don Wilson

   Address 301 S Main St. #215. Lamar, Colorado 81052

   Phone Number 719-336-8025 **Email address** dwilson@prowerscounty.net

5. **Amount Requested $** 5000 (not to exceed $5,000)

6. **Category of Application (you may choose more than one)**

[ ] Community with Mining, Oil & Gas Employment - Number of employees: [ ]

[x] Small Community, particularly lacking adequate staff

[x] Economically Challenged Community

[ ] Other: [ ]

7. **Describe in detail the rationale for your choice of category(s) in question #6.**

Prowers County is a small and economically challenged rural community due to its declining population, lower household income levels, and higher poverty rates compared to the rest of Colorado. The County's population declined from 12,551 residents in 2010 to approximately 11,957 in 2024, reflecting a continued population decrease. The shrinking population limits the available workforce. In addition, the median household income in Prowers County is approximately $53,508, which is about 44% lower than the Colorado state median income. Poverty also remains a significant concern, with nearly 19–20% of residents living below the poverty line, again exceeding statewide averages.

8. **Please provide the following information. Provide a separate attachment if necessary (two pages maximum):**

A. Briefly describe the project. Why is the project needed at this time? How does the implementation of this project address the need?

The project will be replacing one of three existing air handler units on the County Annex building. This unit is nearing 30 years of service and has become temperamental in its operation. This unit is beyond its life expectancy and the age and condition of this unit makes it no longer cost effective for continued or future repairs and maintenance. Work will include removal of the unit and installation of a more efficient unit. This project is needed now due to the high use of the building, and this unit handles the airflow and climate control for one of the most used and publicly available conference rooms. This will also lower cost to the County by replacing the unit with a more efficient unit.

B. What measurable results do you expect? How will these results be measured?

With the unit become more and more unstable, there will be noticeable energy savings with a new and more efficient unit.

C. How could this project be useful to other jurisdictions in the region? Is it something that could be replicated by another jurisdiction?

Prowers County host many meetings at this location with community partners from all over, such as neighboring counties, state agencies, and on several occasions federal agencies. The new unit will ensure these type of collaborative meetings continue in a comfortable environment.

D. Assuming the project is funded, when will it begin and what is the timeframe for completion?

The project is scheduled to begin the second week of November with a completion window of two weeks.

E. Total Cost of Project $ 25,145 Cash Match Committed $ 5000

EACH PROJECT MUST PROVIDE A DOLLAR-FOR-DOLLAR CASH MATCH.

CASH MATCH MAY NOT BE MATCH FROM OTHER DOLA GRANT FUND SOURCES.

F. **Please provide a budget for your project clearly listing both (grant & match) revenues and the expected expenses in a table format.**

G. What is your jurisdiction's 2026 General Fund Budget Total: $ 10,493,080

H. What is your jurisdiction's 2026 General Fund - Fund Balance (do not include restricted funds i.e. TABOR reserve) $ 5,854,978

By checking the 'I Accept' box, I confirm that:
This application, agreements ancillary to this application, and related documents entered into in connection with this application and resulting agreements are signed when a party's signature is delivered by facsimile, email, or other electronic medium. These signatures must be treated in all respects as having the same force and effect as original signatures.

☒ 'I ACCEPT'

D Wilson

Signature of Person Submitting Application:

☐ ' I ACCEPT'

Click or tap here to sign

Signature of Jurisdiction's SECOG Representative

(please be advised, we will forward application to appropriate rep for signature - see list on following page)

Applications are due before 5:00 p.m. on the 5th of every month:

Save this file to your desktop using the "Save As" function for editing application. When saving the file, it is recommended that you rename the file in the following format:

"NAME OF YOUR PROJECT" SECOG 2025-2027

When completed, you must request the appropriate signatures and upload the application through the link on the google form.

SECOG
Attn: Stephanie Gonzales
P.O. Box 1600
112 West Elm Street
Lamar, Colorado 81052

SECOG Jurisdiction Representatives

Baca	Bent	Crowley	Kiowa	Otero	Prowers
Troy Bishop	Charles Shupe	Roy Elliott	Michelle Nelson	Tim Knabenshue	Mitch Hammes
Shiloh Freed	Phil Hemphill	Vicki Powell	Donald Oswald	Danelle Berg	Ron Cook

PROWERS COUNTY
AGENDA ITEM REQUEST FORM

Hearing Date Requested: 10/20/26

Submitter: Don Wilson

Submitted to the County Administration Office on: 10/15/26

Return Originals to: Don Wilson

Number of originals to return to Submitter: 1

Contract Due Date: 10/30/26

Item Title/Recommended Board Action:

Consider approval of SECOG mini-grant application in the amount of $10,000 ($5,000 matching) for a new flooring in the main courtroom of the County Courthouse with a cost of $17,225

Justification or Background:

Fiscal Impact: This item is budgeted in the following account code:

County: $_____ Federal: $_____ State: $_____ Other: $_____

Admin Office Internal Use

County Approvals (as needed):

Attorney _____

Finance _____

Clerk _____

HR _____

SOUTHEAST COUNCIL OF GOVERNMENTS
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in cooperation with the Colorado Department of Local Affairs Energy and Mineral Impact Assistance Program

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EACH PROJECT MUST PROVIDE A DOLLAR-FOR-DOLLAR CASH MATCH.

***** $10,000 total project cap on all projects ($5,000 grant / $5,000 match)*****

This is a regional grant program covering 6 counties, Baca, Bent, Crowley, Kiowa, Otero and Prowers, and their respective municipalities. We are encouraging at least 4 applications per county, however this is not a requirement. This program is an opportunity to get small projects grant funded (up to $5,000 grant) with a required match equal to the amount of grant awarded (please note the match can be greater than the amount of the grant). Based on the number of applications received, it may be competitive. Again, the amount allocated to each county is $20,000 and we encourage at least 4 projects.

Please submit completed applications to:

Southeast Council of Governments
Attn: Stephanie Gonzales
P.O. Box 1600
Lamar, CO 81052

Upload to the Google form found at: https://forms.gle/7Lttg9LRsuh1YJWR6

When emailing your project, please put **"2025-2027 SECOG APPLICATION"** in the subject line.

If you have any questions regarding SECOG's Technical Assistance Grant Program, please contact Stephanie Gonzales or Morgan Alba at 719-336-3850.

2025-2027 TECHNICAL ASSISTANCE GRANT GUIDELINES

Preference given to:

- Communities with mining, oil, and gas employment;
- Small towns, particularly those that lack adequate staff; and
- Economically challenged communities with the eligible categories as follows:
  - Community and economic development projects
  - Small scale capital improvements projects
  - Planning studies/analysis; and
  - Training or meeting facilitation

Types of Grants:

- **CASH AWARDS** will be made in the amounts determined by the SECOG Board (each individual project is capped at $5,000), for a total program expenditure not to exceed $120,000.00 for the region
- **EACH PROJECT MUST PROVIDE A DOLLAR-FOR-DOLLAR CASH MATCH.**

After the grants have been awarded, any funded projects seeking approval for a change in scope will be required to submit the request in writing to the SECOG Board for approval.

The SECOG board reserves the right to adapt these guidelines to serve the needs of communities and to make adjustments to the amount of available funding.

Use of Grant Funds:

Funds may be used to hire contractors and pay related expenses.

Examples of other eligible uses of funds include:

- Research
- Special land use planning projects such as open space preservation, trail planning, design guidelines, and wildlife preservation.
- Training
- Meeting facilitation
- Design plans/ Planning studies/analysis for municipality/county use
- Workshops/Tradeshow
- Community survey costs
- Prototype projects
- Facade improvements
- Energy efficiency assessments and improvements
- Main Street/Community assessments
- Community mapping
- Small scale capital improvements projects
- Development of marketing/promotional resources such as a website for the municipality or county

Grant funds MAY NOT be used to supplant regularly budgeted staff or project funds.
Grant funds MAY NOT be used to purchase equipment or real property of any type.
Grant funds MAY NOT BE MATCHED BY OTHER DOLA GRANT FUNDS.
Cash match must be in the form of other non-DOLA funds.

Documentation of cash expenditures must follow the Department of Local Affairs process including:

1) When applicable, contractor bidding must be open and competitive. Obtain and/or document at least 3 telephone bids.

2) Submit a final one-page report of the project accomplishments and send a copy of the completed project deliverables to SECOG, if appropriate.

3) Submit a copy of all invoices and expenses paid for contract services. Reimbursements will be made on a dollar for dollar basis up to the amount awarded.

Example of Reimbursement process:

$8,500 total project.

Project mini-grant award = $4,250
Cash match from project = $4,250
1st request for reimbursement: The project submits invoices of $3,000, a reimbursement check will be issued for$1,500, the remaining $1,500 will be credited to match.
2nd request for reimbursement: The project submits invoices of $4,000, a reimbursement check will be issued for$2,000, the remaining $2,000 will be credited to match.
This will continue until the project reaches total expenditures of $8,500 (where grant of $5,000 & match of $5,000 is met).

Recipients of cash awards will sign a letter of agreement including these guidelines.

Again, this is a reimbursement grant in that grant funds can be reimbursed on a dollar for dollar cash match basis to the grantee as the project progresses.

SECOG 2025-2027 TECHNICAL ASSISTANCE GRANT APPLICATION

1. **Jurisdiction** Prowers County
2. **Name of Person Completing Application** Don Wilson

   Address 301 S Main St. #215. Lamar, Colorado 81052

   Phone Number 719-336-8025 **Email address** dwilson@prowerscounty.net
3. **Project Title** New flooring for main courtroom
4. **Name and Title of Person Responsible for Completion of Project :**

   Don Wilson

   Address 301 S Main St. #215. Lamar, Colorado 81052

   Phone Number 719-336-8025 **Email address** dwilson@prowerscounty.net

5. **Amount Requested $** 5000 (not to exceed $5,000)

6. **Category of Application (you may choose more than one)**

[ ] Community with Mining, Oil & Gas Employment - Number of employees: [ ]

[X] Small Community, particularly lacking adequate staff

[X] Economically Challenged Community

[ ] Other: [ ]

7. **Describe in detail the rationale for your choice of category(s) in question #6.**

Prowers County is a small and economically challenged rural community due to its declining population, lower household income levels, and higher poverty rates compared to the rest of Colorado. The County's population declined from 12,551 residents in 2010 to approximately 11,957 in 2024, reflecting a continued population decrease. The shrinking population limits the available workforce. In addition, the median household income in Prowers County is approximately $53,508, which is about 44% lower than the Colorado state median income. Poverty also remains a significant concern, with nearly 19–20% of residents living below the poverty line, again exceeding statewide averages.

8. **Please provide the following information. Provide a separate attachment if necessary (two pages maximum):**

A. Briefly describe the project. Why is the project needed at this time? How does the implementation of this project address the need?

The Prowers County Courthouse is a iconic landmark and historically listed building in Lamar. Much of the interior has been restored to its original look through previous projects and grants over the years. One item that has been neglected, is main courtroom flooring. The old carpet has been greatly damaged over the years and is in need of replacement. This being our largest courtroom, makes this project not only important but also a reflection of the historic building as a whole. Currently, Counties do not receive any state funds to aid in Courthouse maintenance or upkeep, making it difficult to maintain the level of quality the judicial branch deserves and our community expects.

B. What measurable results do you expect? How will these results be measured?

The measurable results of this project include the successful replacement of worn and deteriorated carpet, improving the building's appearance, safety, cleanliness, and functionality while preserving its historic character.

C. How could this project be useful to other jurisdictions in the region? Is it something that could be replicated by another jurisdiction?

Prowers County is the home of the 15th Judicial district, making it the host of judicial matters for Baca, Kiowa, and Cheyenne Counties.

D. Assuming the project is funded, when will it begin and what is the timeframe for completion?

Court dockets slow down as the holidays near, making the next several months ideal for the new flooring installation. If the project is funded, immediate steps will be take to begin the project.

E. Total Cost of Project $ 17225.17 Cash Match Committed $ 5000

EACH PROJECT MUST PROVIDE A DOLLAR-FOR-DOLLAR CASH MATCH.

CASH MATCH MAY NOT BE MATCH FROM OTHER DOLA GRANT FUND SOURCES.

F. **Please provide a budget for your project clearly listing both (grant & match) revenues and the expected expenses in a table format.**

G. What is your jurisdiction's 2026 General Fund Budget Total: $ 10,493,080

H. What is your jurisdiction's 2026 General Fund - Fund Balance (do not include restricted funds i.e. TABOR reserve) $ 5,854,978

By checking the 'I Accept' box, I confirm that:
This application, agreements ancillary to this application, and related documents entered into in connection with this application and resulting agreements are signed when a party's signature is delivered by facsimile, email, or other electronic medium. These signatures must be treated in all respects as having the same force and effect as original signatures.

☒ 'I ACCEPT'

D Wilson

Signature of Person Submitting Application:

☐' I ACCEPT'

Click or tap here to sign

Signature of Jurisdiction's SECOG Representative

(please be advised, we will forward application to appropriate rep for signature - see list on following page)

Applications are due before 5:00 p.m. on the 5th of every month:

Save this file to your desktop using the "Save As" function for editing application. When saving the file, it is recommended that you rename the file in the following format:

"NAME OF YOUR PROJECT" SECOG 2025-2027

When completed, you must request the appropriate signatures and upload the application through the link on the google form.

SECOG
Attn: Stephanie Gonzales
P.O. Box 1600
112 West Elm Street
Lamar, Colorado 81052

SECOG Jurisdiction Representatives

Baca	Bent	Crowley	Kiowa	Otero	Prowers
Troy Bishop	Charles Shupe	Roy Elliott	Michelle Nelson	Tim Knabenshue	Mitch Hammes
Shiloh Freed	Phil Hemphill	Vicki Powell	Donald Oswald	Danelle Berg	Ron Cook

PROWERS COUNTY
AGENDA ITEM REQUEST FORM

Hearing Date Requested: 10/20/26

Submitter: Anthony Letteer, Operations Manager

Submitted to the County Administration Office on: 10/15/2026

Return Originals to: Anthony Letteer, Operations Manager

Number of originals to return to Submitter: 0

Contract Due Date: 12/31/26

Item Title/Recommended Board Action:

Consider approval of submitting Colorado Department of Transportation (CDOT) Capital Grant to purchase two wheelchair accessible all-wheel drive (AWD) or 4x4 buses and two all-wheel drive (AWD) wheelchair accessible vans.

Justification or Background:

Two PATS buses and one PATS SUV have exceeded their expected useful lives and are in need of replacement. This request includes three replacement vehicles and one additional van for smaller trips and backup coverage.

Fiscal Impact: This item is budgeted in the following account code:

County: $_____ Federal: $_____ State: $_____ Other: $_____

Admin Office Internal Use

County Approvals (as needed):

Attorney _____

Finance _____

Clerk _____

HR _____

CDOT Vehicle Grant Proposal

Prowers Area Transit
Anthony Letteer, Operations Manager
October 15, 2026

Request

Prowers Area Transit (PAT) requests approval to apply for a CDOT capital grant to purchase:

- Two wheelchair-accessible AWD or 4x4 buses.
- Two AWD wheelchair-accessible vans.

Why the vehicles are needed

Two PAT buses and one SUV have exceeded their expected useful lives and need replacement. The request includes three replacement vehicles and one additional accessible van for smaller trips and backup coverage.

Dirt roads, snow, and ice can make travel difficult in rural Prowers County. AWD or 4x4 vehicles would improve traction when conditions allow safe travel. Riders depend on PAT for medical appointments, work, and other essential trips.

All four vehicles would accommodate wheelchair users. Replacing aging vehicles would improve reliability and help reduce breakdowns and repair needs.

Funding and approval

PAT will obtain vehicle quotes and confirm CDOT eligibility and any required local match. Final costs and County funding commitments will return to the Board of County Commissioners for approval.

Requested action: Approve preparation and submission of the CDOT vehicle grant application.

Prowers Area Transit

CDOT Capital Grant Proposals

Vehicles, dispatch software, and bus barn improvements

Anthony Letteer, Operations Manager
October 15, 2026

Vehicle request

2 accessible AWD or 4x4 buses

2 AWD wheelchair-accessible vans

Replace two aging buses and one SUV.
Add one accessible van for smaller trips and backup coverage.

Why PAT needs these vehicles

01 Aging vehicles

Two buses and one SUV have exceeded their expected useful lives.

02 Rural access

Dirt roads, snow, and ice can make travel difficult across the county.

03 Essential rides

Riders count on PAT for medical care and work. All four vehicles would provide wheelchair access.

Dispatch and facility request

01 **Dispatching software**

Help with scheduling rides, coordinating drivers, and keeping trip records.

02 **Bus barn modernization**

Identify needed building improvements that support safe daily operations.

03 **Outside surface improvements**

Asphalt or chip seal with proper base preparation and drainage.

Why PAT needs these improvements

Mud and dust enter the bus bays.
Large potholes add wear to buses.

A better outside surface would help keep the bays cleaner, reduce pothole problems, and protect the fleet.

Building and software improvements would support daily transit operations.

Funding and requested approval

01 Prepare the costs

Obtain vehicle and software quotes, assess the barn, and estimate site work.

02 Confirm CDOT funding

Verify eligibility and local match. Include software subscriptions only if CDOT approves capital funding.

Requested action: Approve preparation and submission of both grant requests.

Final costs and County funding commitments return to the commissioners for approval.

PROWERS COUNTY
AGENDA ITEM REQUEST FORM

Hearing Date Requested: 10/20/26

Submitter: Anthony Letteer, Operations Manager

Submitted to the County Administration Office on: 10/15/2026

Return Originals to: Anthony Letteer, Operations Manager

Number of originals to return to Submitter: 0

Contract Due Date: 12/31/26

Item Title/Recommended Board Action:

Consider approval of submitting Colorado Department of Transportation (CDOT) Capital Grant assistance for the purchase of dispatch software and eligible setup costs, bus barn modernization based on an assessment of needed improvements, and asphalt paving or chip seal with proper base preparation and drainage in the dirt area outside the bus barn.

Justification or Background:

Improving the outside surface would reduce mud, dust and potholes, keeping the bus bays cleaner and protect the fleet. Bus barn improvements would support safe daily operations. Dispatch software would assist staff in scheduling ride, coordinating drivers and maintaining trip records.

Fiscal Impact: This item is budgeted in the following account code:

County: $_____ Federal: $_____ State: $_____ Other: $_____

Admin Office Internal Use

County Approvals (as needed):

Attorney _____

Finance _____

Clerk _____

HR _____

CDOT Dispatch and Facility Grant Proposal

Prowers Area Transit
Anthony Letteer, Operations Manager
October 15, 2026

Request

Prowers Area Transit (PAT) requests approval to apply for CDOT capital grant assistance for:

- Dispatching software and eligible setup costs.
- Bus barn modernization based on an assessment of needed improvements.
- Asphalt paving or chip seal with proper base preparation and drainage in the dirt area outside the bus barn.

Why the improvements are needed

Wet weather creates mud outside the bus barn, while dry conditions create dust. Vehicles track both into the bus bays. Large potholes also add wear to buses as they enter, exit, and move around the property.

Improving the outside surface would help reduce mud, dust, and potholes, keep the bus bays cleaner, and protect the fleet. Bus barn improvements would support safe daily operations. Dispatch software would help staff schedule rides, coordinate drivers, and maintain trip records.

Funding and approval

PAT will obtain software quotes and construction estimates, identify specific building improvements, and confirm CDOT eligibility and any required local match. Recurring software subscriptions will be listed separately and included only if CDOT approves them for capital funding.

Final costs and County funding commitments will return to the Board of County Commissioners for approval.

Requested action: Approve preparation and submission of the CDOT dispatch and facility grant request.

Prowers Area Transit

CDOT Capital Grant Proposals

Vehicles, dispatch software, and bus barn improvements

Anthony Letteer, Operations Manager
October 15, 2026

Vehicle request

2 accessible AWD or 4x4 buses

2 AWD wheelchair-accessible vans

Replace two aging buses and one SUV.
Add one accessible van for smaller trips and backup coverage.

Why PAT needs these vehicles

01 Aging vehicles

Two buses and one SUV have exceeded their expected useful lives.

02 Rural access

Dirt roads, snow, and ice can make travel difficult across the county.

03 Essential rides

Riders count on PAT for medical care and work. All four vehicles would provide wheelchair access.

Dispatch and facility request

01 **Dispatching software**

Help with scheduling rides, coordinating drivers, and keeping trip records.

02 **Bus barn modernization**

Identify needed building improvements that support safe daily operations.

03 **Outside surface improvements**

Asphalt or chip seal with proper base preparation and drainage.

Why PAT needs these improvements

Mud and dust enter the bus bays.
Large potholes add wear to buses.

A better outside surface would help keep the bays cleaner, reduce pothole problems, and protect the fleet.

Building and software improvements would support daily transit operations.

Funding and requested approval

01 Prepare the costs

Obtain vehicle and software quotes, assess the barn, and estimate site work.

02 Confirm CDOT funding

Verify eligibility and local match. Include software subscriptions only if CDOT approves capital funding.

Requested action: Approve preparation and submission of both grant requests.

Final costs and County funding commitments return to the commissioners for approval.